



**POPULATION RESEARCH CENTRE**  
(Under MHFW, Government of India)  
**Utkal University, Vani Vihar, Bhubaneswar-751004**  
Phone No.: +91 88953 89346, E-mail: [prc.bhubaneswar@gmail.com](mailto:prc.bhubaneswar@gmail.com)



No.Estt.II/E-15938/PRC/ 1485 /2025

Date: 15 February 2025

**Detailed Advertisement for Appointment of Field Investigator**

Applications in the prescribed format are invited from eligible Indian nationals for the appointment of one Field Investigator in the Population Research Center (PRC), Bhubaneswar, under the Ministry of Health and Family Welfare (hereafter Ministry), Government of India, based at Utkal University, Vani Vihar, Bhubaneswar, on a regular basis as per Academic Pay Level 6 of the 7<sup>th</sup> Central Pay Matrix, Pay Band Rs. 35,400-1,12,400.

**Minimum Qualification for the position of Field Investigator**

**Essential:**

- i) The candidate should have a good academic record, with at least a second-class Post Graduate Degree in Demography / Population Studies / Statistics / Economics / Mathematics / Psychology / Sociology / Anthropology / Geography / Social Work from a recognized Institute / University.
- ii) **Knowledge in Computer Applications:** Knowledge of quantitative techniques and experience in using computer software such as **STATA/SPSS/R/IEVIEWS** is desired. Knowledge of large-scale datasets like NFHS, LASI, Census, NSSO, etc. is preferred.
- iii) Strong knowledge and experience of Health Management Information System (HMIS).
- iv) **Work Experience:** Preference will be given to candidates with relevant experience in the collection/analysis of data/conducting of field surveys and having work experience in the program evaluation of the National Health Mission, liaising with government stakeholders, and experience in scientific Monitoring and Evaluation of Health Policy and Programs. Experience in conducting qualitative and quantitative research is desirable. Candidates with a strong command of M&E report writing are encouraged to apply.

**Roles and responsibilities:**

- Conducting routine M&E activities
- Mandatory Field work in different parts of India
- Report writing and Data analysis
- Conducting Primary and secondary data-based research

**How to apply**

Applicants may download the application form from the University website <https://utkaluniversity.ac.in/recruitment/> and send these forms duly filled-in to the **Registrar, Utkal University, Vani Vihar, Bhubaneswar – 751 004**, along with all the relevant documents, by SPEED POST. A soft copy of the application may be sent to [prc.bhubaneswar@gmail.com](mailto:prc.bhubaneswar@gmail.com).

The envelopes containing the application should be superscribed "**APPLICATION FOR THE POST OF \_\_\_\_\_ IN PRC, BHUBANESWAR**". The last date for receiving the filled-in prescribed application and related documents is 21 days from the publication date of the above notification/advertisement in the **Employment News**.

### **Documents to be submitted along with application forms**

- (a) Self-attested copies of certificates and mark sheets of examinations passed.
- (b) Copies of other achievements and research works.
- (c) Experience certificate, if any
- (d) Forwarding of application by the employer, if employed.
- (e) Candidates who are in service can send their applications as advance copies to save delay and the forwarding of applications will be followed by it.
- (f) The reprints of all research paper publications.

### **Other Conditions**

- (a) Candidates intending to apply for different posts are required to apply separately.
- (b) The terms and conditions mentioned in the Ministry's Letter No. W-11011/14/2019-Stats(PRC) / E.O. 8043042 dated 12.03.2021 is binding for the post of Assistant Professor.
- (c) Mere fulfilling the criteria will not be considered as the candidate's right to selection. Only short-listed candidates will be called for an interview.
- (d) Applications not received in the prescribed format online and candidates who do not fulfill the eligibility criteria will be rejected.
- (e) No T.A./D.A. will be paid to attend the selection committee or to join the first appointment.
- (f) Canvassing in any form by or on behalf of the candidate will be considered as disqualification.
- (g) Applicants working in Government/Semi-Government/University/ Institutes/ Autonomous bodies should also forward their application through proper channels.
- (h) The appointment can be terminated by either party, without assigning any reason thereof, by giving one month's notice.
- (i) Applications received incomplete in any respect are liable to be summarily rejected and no correspondence on that score shall be entertained.
- (j) The University reserves the right to amend/ alter/ cancel any or all conditions mentioned above, if necessary, without assigning any reason thereof.
- (k) The shortlisted candidates will be informed by post/E-mail/Phone.
- (l) Please note that the selected candidate has to go for fieldwork in different parts of India. It is mandatory.
- (m) Corrigendum/addendum (if any) shall be posted on the University's website only.
- (n) The engagements are concurrent with the availability of funds from the funding agency.

  
14/02/2025  
**REGISTRAR**



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**Application for Appointment of Field Investigator**

For Office Use:	Paste self-attested Photo
Serial Number:.....	
Eligible for Interview: Yes/No	
Verified the Certificate:.....	

1.Name:										
2.Father's Name:										
3.Date of Birth:	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>									
3.(b). Nationality:	Category: SC/ST									

4.Contact Details:

Address for Communication	
Mobile No:	
Email. ID:	

5. Educational Qualifications

Class	Subject/Stream	Board/University	Name of institute	Marks/CGPA	Year of passing
X					
+2					
+3					
MA					
M.Phil					
PhD					
Any other					

6. Qualify NET: Yes/No

7. Computer Literacy:

8. Work Experience, if any

Organization	Designation	Duration	Responsibility

9. Publication Details

Name of the Publication	Name of the Journal	ISSN/ISBN	Year of Publication	Vol. / Issue No.

10. workshop/Training Programs attended

Name of the Program	Duration	Name of the institution	Topic of the program

11. Other Information

Sl.No	Details

11. Declaration: All the above information provided by me is true to the best of my knowledge and I understand that, if I found it incorrect, I may be disqualified to appear for the interview.

Date:

Place:

Signature of the candidate