



INDIAN INSTITUTE OF PETROLEUM AND ENERGY, VISAKHAPATNAM

IPE/DORD/PROJECT/29/Adv-1

December 30, 2024

ADVERTISEMENT FOR HIRING MANPOWER FOR R&D

Form PS- 03

Project Assistant Position

Applications are invited from interested and motivated candidates for the post of Project Assistant in a time bound research project for a temporary period, purely on contractual basis as per the following details.

Name of the position	Project Assistant
No. of position(s)	01
Project Title	Rice-husk to Mesoporous Silica: Synthesis and Application as Gas Adsorbent through sustainable approach
Name of the Principal Investigators and email	Dr Somnath Ghosh email: somnath.chm@iipe.ac.in Dr Dipankar Pal email: dipankar.che@iipe.ac.in
Sanction No. /Project No. with Date	IPE/DORD/PROJECT/29 [Nov 04, 2024]
Tenure of the Project	03 Years
Job Description	Selected candidate would be responsible for carrying out research work related to the project title
Essential Qualification(s)	Masters (M.Sc./M.Tech.) or equivalent degree in Chemistry/Chemical Engineering with a minimum of 60% marks.
Desirable Qualification(s)	GATE or NET qualification with work experience in synthesis and characterization of mesoporous silica or related field.
Age Limit	32 Years (age relaxation as per GOI norms)
Consolidated Fellowship	Rs. 35,000 per month
Application Deadline	Jan 21, 2025
How to Apply	Eligible and interested candidates are requested to send the scan copy of the filled application form with a copy of self-attested certificates to the PI via email (dipankar.che@iipe.ac.in) with subject line "<Name of Candidate>-PA-WACKER(1)" on or before application deadline. <i>Refer Annexure-I: Terms and Conditions before applying for the Position</i>

Terms and Conditions

- Shortlisted Candidates will be informed regarding the date and time of Interview by the PI(s) . Mere possession of essential qualifications does not guarantee an invitation to the interview. Candidates will be shortlisted based on their merit and as per the requirements of the project. No correspondence will be entertained from the candidates not called for interview.
- Scrutiny/selection committee of IPE Visakhapatnam reserves the rights to fix suitable criteria for short listing of eligible candidates.
- Candidates will be shortlisted for the interview based on merit and experience of the available candidates. Short listed candidates will be notified for interview and decision of selection committee will be final.
- The date, time, venue and mode of interview (online/offline) will be informed by email only to short listed candidates. Hence, a valid email ID should be provided by the candidate in the application.
- Qualification should be from a recognized university. Mere fulfilling of essential qualification does not guarantee for interview call or selection.
- Eligibility and age will be considered as on the last date of application.
- Incomplete application form without signature, requisite information, certificates/documents, is liable to be rejected.
- Candidates should furnish all original certificates, signed application form, accompanied with self-attested photocopies of all the requisite certificates, mark sheet in support of age, educational qualifications, experience (if any), at the time of interview and joining.
- False or fake information detected at any point of time will lead to cancellation/termination of the candidature without assigning any reason.
- The post to be filled up only purely on temporary basis and is co-terminus with the project.
- The appointment can be terminated with one-month notice or one-month salary from either side without assigning any reason.
- The appointment against this post is temporary and the incumbent selected shall have no claim for terminal benefits/regular appointment under institute or contention of her/his in any other project.
- No TA/DA shall be paid to attend interview or joining post and candidates should have to make her/his own arrangement for stay for interview/joining.
- No hostel facilities are available for project staffs.

Check List for Submission of Application

1. Filled Application Form with signature.
2. Self-Attested copies of
 - a. DoB Proof / 10th Class certificate/ Aadhar Card.
 - b. 10th, and 12th mark sheets
 - c. Qualifying degree Certificate and Mark sheets
 - d. Summary of Technical Expertise of the applicant (Max 250 words)

Merge all of the above in a single pdf and send email to the PI as per the instructions provided in the advertisement.



BIO-DATA OF APPLICANT

Advertisement No and Date											
Name of the Post applying for											
Name in full (in BLOCK LETTERS)											
Father's/Husband's name											
Date and Place of Birth											
Age (as on last date of advertisement)	_____ years _____ months _____ days										
Gender											
Marital Status											
Category (SC/ST/OBC/PH/UR) <i>*Attach certificate from competent authority</i>											
Corresponding Address											
Permanent Address											
Email ID											
Mobile Number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										

Particulars of Qualifications and Experience:

** If space is insufficient, please attach and additional sheet.*

**Attested copies of certificates/testimonials in support of the qualifications and experience mentioned must be attached*

Qualifications (in chronological order starting 10th Class):

Examination /Degree	Name of University/College/Board	Discipline/ Branch	% of marks/ CGPA	Division	Year of Joining	Year of Passing

Professional Experience *(in chronological order):*

Employer	Designation	Period From to	Duration Years & months	Nature of duties/Area of Specialization	Pay Scale/ Consolidated Salary

Field of Expertise:

Any other relevant information with respect to position description (*Programming skills, Publications, Poster presentations, etc.,*)

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List of Two Referees:

Referee - 1	Name:
	Designation:
	Address:
	Email Id / Contact:
Referee - 2	Name:
	Designation:
	Address:
	Email Id / Contact:

I hereby declare that all particulars in this form are correct and true to the best of my knowledge & belief and nothing has been concealed therein.

Place:
Date:

Signature of the Applicant