



भारतीय प्रबन्ध संस्थान लखनऊ

प्रबन्ध नगर, आईआईएम रोड, लखनऊ-226 013 (उ.प्र.) भारत

Indian Institute of Management Lucknow

Prabandh Nagar, IIM Road, Lucknow-226 013 (U.P.) India

विज्ञापन संख्या- आईआईएमएल/भर्ती-10सी/2024

Advt. No. IIML/Rectt.-10C/2024

22 अक्टूबर 2024 / October 22, 2024

ADVERTISEMENT FOR THE POST OF ASSISTANT SECURITY OFFICER (FEMALE)

Indian Institute of Management Lucknow (IIML), an autonomous institution under the Ministry of Education, Govt. of India, invites applications from interested and eligible candidates for following contractual position for its IIM Lucknow campus initially for a period of one-year, extendable on year-to-year basis for further two years, subject to satisfactory performance of the incumbent & need of the Institute.

The details are as under: -

S. N.	Name of Position & Emoluments	Eligibility Criteria & Job Requirement
1	Assistant Security Officer (Female) - 01 position Monthly Consolidated Emoluments: Between Rs. 55,000 - Rs. 65,000/- Age: Not exceeding 50 years (to be reckoned as on last date for receipt of application)	<u>ESSENTIAL QUALIFICATION & EXPERIENCE:</u> <ul style="list-style-type: none">Graduate Degree in any discipline with minimum 6 years' experience in security related affairs. The number of years of experience shall be 5 years in case of short Service Commissioned Officers and incumbents held the position of Assistant Commandant in CRPF/BSF/ITBP etc. <ul style="list-style-type: none">The candidate should have sufficient knowledge of CCTV surveillance system and Cyber Security & Hygiene. <u>DESIRABLE:</u> <ul style="list-style-type: none">Candidates having NCC certificate (B or C) and Fire Safety Management course will be preferred.Retired Female Officers (not below the rank of JCO) or equivalent rank in other Para-military forces (BSF/CRPF/ITBP/CISF etc.) with minimum of 5 years' experience in security are encouraged to apply. <u>JOB REQUIREMENT:</u> <ul style="list-style-type: none">Supervising all the aspects of security measures for safety specially girl's student, hostels, and the properties of IIML campus.Responsible for proper maintenance of all records relating to movement of students and material etc.Handling of visitors, working of security cameras, CCTVs, enforcement of security rules/procedures, etc.To conduct investigation into the serious cases such as theft, pilferage, accident, sabotage or subversive activities etc. Hence the candidate should also be conversant with Security Rules and procedures to deal with local authorities as and when required.The Officer should be well conversant in firefighting

	<p>arrangements to combat fire in emergency.</p> <ul style="list-style-type: none"> - The candidate should be able to work round the clock (24 x 7) as and when required and attend in person to any security related emergency at the Institute. - Any other duty as may be assigned by the authorities of the Institute from time to time in security related matters.
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GENERAL CONDITIONS:

1. The selected candidate will be engaged on contract basis initially for a period of one-year, extendable on year-to-year basis for further two years, subject to satisfactory performance of the incumbent(s) & need of the Institute.
2. Mere fulfilling the eligibility criteria does not guarantee that the applicant will be shortlisted for the Interview. The Institute reserves the right to restrict the number of shortlisted candidates for the further recruitment process to a reasonable number on the basis of higher qualifications and/or experience.
3. The date for the Interview will be communicated later to the shortlisted candidates **through email ONLY**. The candidates are advised to check their email regularly.
4. The shortlisted candidates will be required to produce all original Certificates, Degrees and other documents pertaining to their educational/professional qualifications, work experience, age etc. for verification purposes at the time of the final selection process. Failure to do so may result in the cancellation of their candidature.
5. No rounding off of percentage (%) is allowed. Candidates are required to fill their **exact percentage** of marks while filling online application form.
6. Crucial date for determining the age limit shall be the closing date for the receipt of applications.
7. **Selection Process**-The process of selection will be Interview.
8. The selection process may be conducted in online mode (through Zoom etc.). Candidates are required to mandatorily mention their email ID in application form.
9. The reservation for SC/ST, OBC and Persons with Disabilities will be applicable as per Government of India rules.
10. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the candidates (Applicants).
11. Candidates are advised to visit the website of IIM Lucknow (www.iiml.ac.in) regularly for any updates, amendments and corrigendum. It will be placed on the Institute website only.
12. The panel of selected waitlisted candidates will be valid for one year from the date of approval of the Competent Authority and the Institute can make appointments in the future also by operating the panel within the validity period.
13. The above position is of purely contractual nature and thus candidate (s) will have no right to claim any regularization / absorption etc. in the Institute.
14. No TA/DA or any other incidental expenses will be reimbursed to attend the Interview.
15. **The campus stay is compulsory for which an unfurnished Type-III accommodation will be provided on the campus, subject to availability of the accommodation, as per rules.**

16. The Institute also reserves the right not to fill the post (s), if it so desires.
17. No interim correspondence will be entertained or replied to.
18. Canvassing in any form will be a disqualification.
19. Legal disputes if any will be restricted within the jurisdiction of Lucknow only.

HOW TO APPLY

Interested and eligible candidates may submit their application form on or before **November 12, 2024 (5:00 PM)** through the Google Form link given as under: -

Link - <https://forms.gle/DyG1GGH3xFBZeR9Q9>

No any other mode of application will be entertained.

**Sd/
Chief Administrative Officer**