



**National Institute of Design Assam,  
Tocklai, Rajabari, Jorhat-785014.  
(Under DPIIT, Ministry of Commerce & Industry, Govt. of India)**

No. NIDJ/2023-24/ADMIN/RECTT\_VMO/80/0650

Date:26/09/2024

<b><u>Recruitment Notification of Visiting Medical Officer on contract</u></b>
National Institute of Design (NID) Assam invites applications from eligible Indian Nationals for filling up the temporary position of Visiting Medical Officer on contract basis against consolidated pay. Details are as follows:
<b>Name of the Post:</b> Visiting Medical Officer
<b>No. of Post:</b> 1 post
<b>Essential Qualifications:</b> MBBS (with valid medical council registration) from recognized Institute/ College approved by Medical Council of India/ State Medical Council.
<b>Minimum Experience:</b> A minimum experience of 3 years working with Government Hospital / reputed and recognised Private Hospitals is mandatory. <b>Retired medical practitioners (from reputed Govt./ Private hospitals/ Organisations) may apply.</b>
<b>Age:</b> Upper age limit 50 years (May be relaxed for deserving candidates) <p style="text-align: center;"><b>For retired personnel no age bar</b></p>
<b>Desirable Qualification / Experience:</b> M.D. [Medicine] (with valid medical council registration) from a Government recognized Institute / Hospital / Organization affiliated with Medical Council of India or State Medical Council.
<b>Job Description:</b> To examine & treat patients. Verification of medical bills received as submitted by the institute administration and confirming the eligibility as per extant rules. Maintenance of health records of employees & students, Issue of Medical and Fitness certificates, verifying pre-employment medical reports, handling medical emergencies at any time of the day, provide First-Aid treatment in case of accidents, follow up treatment with hospitals where students, employees or their officially approved dependents are referred/ admitted. Any other duties as assigned from time to time.
<b>Pay:</b> Per visit basis or monthly basis (minimum 12 days monthly). The pay will be decided depending upon the qualification, experience, duration of duty, etc. The cumulative amount will be paid on monthly basis.
<b>Duty hours:</b> Shall be not less than 03 hours alternate weekdays and should be available to address in case of emergency.
<b>Duration:</b> The engagement for the above will be initially for a period of 6 (Six) months, which may be extended further on mutual agreement.

**How to Apply:** Candidates are requested to apply online only with their Bio data / CV and relevant supporting documents i.e. academic and experience related to [careers@nidj.ac.in](mailto:careers@nidj.ac.in), clearly mentioning the name of the post applied for in the subject of the email.

No other means / mode of application will be accepted.

**Important Date:** Last date of submission of online application **25.10.2024, upto 5:00 PM.**

**Instructions to the candidates:**

1. Candidates shall ensure that they fulfil the eligibility criteria and experience and submit two references about their performance from their current employer / empanelled institution.
2. No TA / DA will be admissible for attending the interview.
3. The Institute shall reserve the right to amend the terms & conditions of the engagement of the Visiting Medical Officer at any time.

Sd/-

दिनांक: Dated : 26/09/2024

मुख्य प्रशासनिक अधिकारी Chief Administrative Officer