



अखिल भारतीय आयुर्विज्ञान संस्थान राजकोट, राजकोट, गुजरात  
All India Institute of Medical Sciences, Rajkot, Gujarat  
अनुसंधान अनुभाग, RESEARCH CELL

Reference No.- AIIMS/RAJKOT/RC/RECT/2024/08

Dated- 1<sup>st</sup> October 2024

**RECRUITMENT OF PROJECT OFFICER FOR EARLY AGE  
ONSET OF HYPERTENSION DISEASE IN GUJARAT**

**About the Project:**

AIIMS Rajkot is undertaking a project on Engagement of Medical Youth to Reduce the Burden of Early Age Onset of Hypertension Disease in India. (AIIMS/RAJKOT/5th IEC/FB/28)

Applications are invited in the prescribed format from the Indian Nationals for filling up of the 'Project Officer' post sanctioned for above said project. The posts are temporary in nature and will be filled up purely on contractual basis with appointments for 12 Months duration.

S. No.	Name of Post	No of posts	Emoluments (Norms for Salary) in Rs	Remarks
1	Project Officer	1	Rs 50,000	Fixed Pay

## ELIGIBILITY CRITERIA:

S No	Name of Post	Age limit	Educational Qualification
1	Project Officer	Up to 40 years	<b>Essential:</b> <ul style="list-style-type: none"><li>• Master's Degree in Public Health (MD-PSM/MPH/CFM, PhD -Public health) from a recognized university with <u>two years</u> of experience in a relevant field.</li></ul> <b>Desirable:</b> <ul style="list-style-type: none"><li>• Prior experience in Community based study</li><li>• Ability to design and execute independent research studies/policy-centered work</li><li>•</li></ul>

## APPLICATION PROCESS

- Interested candidates satisfying the eligibility criteria can submit their application in the prescribed format in Online Google Form AIIMS Rajkot on or before 15<sup>th</sup> October 2024.
- One recent self-signed passport sized color photograph is to be affixed on first page of the Performa format.

- **Physical copy of form and all documents with xerox copy with original required during document verification**
- One set of photocopies of self-attested certificates of the following documents must be attached with the application form (scanned copy).:
  - 1) Date of Birth proof
  - 2) Photo ID Proof (PAN Card, Aadhaar, Voter ID, Driving License, etc.) with Date of Birth.
  - 3) Educational qualification- 10<sup>th</sup>/12<sup>th</sup>/ graduate/ PG degree/ diploma certificate as applicable
  - 4) Mark sheets of respective educational qualifications.
  - 5) PhD certificate (if applicable)
  - 6) Registration certificate (if applicable).
  - 7) Experience certificates (if applicable).
- A soft copy of the application along with scanned copies of attachments should submitted using the Google form link <https://forms.gle/roU7RfPKKVE9qoRB8>.
- Last date for receiving the completed application for post is **15<sup>th</sup> October 2024 till 5:00 pm.**

#### **SELECTION PROCEDURE**

- The applications received will be scrutinized by the selection committee.
  - Recruitments will be made through Interview
  - A Written will be conducted if the number of applicants for the post are more than ration of 1:6 and the candidates qualifying the written test will only be interviewed.
  - Candidates appearing for the interview must possess the above-mentioned documents in original at the time of interview.
  - Selection is based purely on merit.
  - **Interview/Exam will be held on 22<sup>nd</sup> October 2024 (candidates are requested to report, ground floor Ayush Building of AIIMS Rajkot, khanderi, Gujarat at 9 am for document verification/exam/interview)**
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## GENERAL TERMS AND CONDITIONS:

- The vacancies mentioned are as per the Hypertension Disease Project guidelines.
- Those candidates who are employed in Central Govt. /State Govt. /Union Territories/Statutory Bodies/ Research Organizations etc., should send their applications along with N.O.C. through proper channel. However, they may send an advance copy of their application along with requisite documents so as to reach this office on or before the scheduled last date of submission of application.
- Incomplete/unsigned applications, application not submitted in prescribed format and applications without supportive documents asked for, shall be summarily rejected. Qualification and experience should be in relevant discipline/field and from a institution/organization recognized by relevant authority.
- The institute will not be responsible for any postal delay/late delivery of the application and those applications received by post after the scheduled last date of submission will not be accepted.
- Applications received after **15<sup>th</sup> October 2024, 5 pm** shall be summarily rejected.
- Submission of incorrect or false information during the process of filling of application form or interview shall disqualify the candidature at any stage.
- No TA/DA will be paid for attending the interview/written test.
- Mere fulfilment of the essential qualification/experience does not guarantee selection. the decision of the selection committee regarding appointment of candidates will be final and no representation will be entertained in this regard.
- Interested and eligible candidates can appear for interview/written test on the dates displayed on the website in due course of time. Interviews will be held after registration and verification of documents. No candidate will be allowed to enter after the scheduled date and time.
- Appointments will be given as per the guidelines of the Hypertension Disease Project. Any Addendum/Corrigendum in respect of above vacancies, notice shall be issued on Institutional website only.
- Principal Investigator, Hypertension Disease Project, AIIMS, Rajkot reserves all the rights for interpretation of any terms and conditions, or any query/questions arising in this context. The decision of Principal Investigator, AIIMS, Rajkot will be final in all the respects.

**SERVICE-RELATED TERM AND CONDITIONS:**

Recruitment on contractual basis on consolidated remuneration for above mentioned posts is as per the guidelines of Hypertension Disease Project. The conditions of employment are:

- All the posts are purely temporary and contractual. The engagement will be as per the Hypertension Disease Project. The candidate has no right to claim for regular appointment. Selected candidates will not be eligible for any benefits of the permanent employee.
- Selected candidate(s) so appointed will not be entitled for any other financial/non- financial Benefits / facilities, or any special allowances except fixed consolidated emoluments as per the Hypertension Disease Project guidelines..
- The selected candidates should produce willingness certificate/acceptance certificate for all the terms and conditions issued at the time of appointment and should enter the contractual agreement in this regard.
- If the performance of the candidate is not satisfactory during any part of the tenure, the services of the candidate may be terminated with a notice period of 1 month. In case the candidate wishes to leave the contract, they may choose to do so with a notice period of 1 month.
- The candidate(s) appointed will not be considered as regular employee of AIIMS, Rajkot/Govt of India, and will not be entitled for any service benefits in this regard. Further, the service of candidate will not be considered as a continuous service at the time of applying/appointment of any other post(s) of the Government of India or AIIMS, Rajkot.
- The candidate appointed shall work as per the duty assigned by the PI, Hypertension Disease Project AIIMS, Rajkot.
- Selected candidates may have to work in shifts/night duty as and when required. Staff may have to go on field visits and travel outstation for any need under the project.

-Sd-

**Principal Investigator -  
Hypertension Disease  
Project.**

## APPLICATION FORM

Paste Passport size  
color Photograph  
(do not staple)

To,

**The Principal Investigator,  
Hypertension Disease Project. AIIMS, Rajkot  
All India Institute of Medical Sciences  
Vill Para Pipaliya, Khanderi, Rajkot, Gujarat 360110**

**Sub-Application for the post of \_\_\_\_\_ on Contractual Basis for  
project under Hypertension Disease Project, Rajkot**

Sir,

In response to your advertisement for recruitment of Project positions for AIIMS, Rajkot I hereby apply for the Post of \_\_\_\_\_ on Contractual Basis. My Bio-data is given below:

Name of the Candidate (in block letters)			
Father's/ Husband's Name			
Permanent Address			
Road/ Street Name/ Village			
Municipality/ City/ Town			
P.O		P.S	
Distt.		Pin Code	
Contact No (landline)		Mobile No.	
Email Id			
Date of Birth		Age as on 20 <sup>th</sup> August 2024	
Religion		Sex (Male/Female)	
Nationality			
Photo identity Proof (give attested supporting documents)			

<b>EDUCATIONAL QUALIFICATIONS: (Attach attested copies)</b>					
<b>Academic qualifications</b>	<b>Board/ University Name</b>	<b>Name of the stream/Course</b>	<b>From</b>	<b>To</b>	<b>Percentage</b>
10 <sup>th</sup>					
12 <sup>th</sup>					
Diploma					
Graduation					
Post Graduation					
Ph D					

<b>Experience Detail: (Attach attested copies)</b>				
<b>Name of Institute/ Organization</b>	<b>Duration From</b>	<b>Duration To</b>	<b>Position Held</b>	<b>Total experience in years</b>

**Details of Publication (Vancouver style): Attach Copies of the published Research Work, attach separate sheet if required**

<b>S.No.</b>	<b>Details of Publication (Vancouver style):</b>	<b>Indexed/ Non-Indexed</b>	<b>Impact Factor</b>

**DECLARATION:**

I hereby solemnly declare that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidatures/appointment shall be summarily rejected or terminated without any notice

Place :

Date :

Signature of candidate

**List of Enclosures (Attested Copies):**

1. Photo ID Proof (PAN Card, Aadhaar, Voter ID, Driving License, etc.) with Date of Birth.
2. Educational qualification- 10<sup>th</sup>/12<sup>th</sup>/ graduate/ PG degree/ diploma certificate as applicable
3. Mark sheets of respective educational qualifications.
4. PhD certificate (if applicable)
5. Registration certificate (if applicable)
6. Experience certificates
7. Research publications (if applicable)
8. NOC Certificate (from present employer)
9. Any other relevant document