

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LTD.**

**MSEDCL Advertisement No. 03/2024**

**Date: 05/09/2024**

SPACE TO GROW, OPPORTUNITIES TO EXCEL – YOUR OPPORTUNITY TO WORK FOR THE BIGGEST POWER DISTRIBUTION COMPANY IN INDIA	India’s biggest Power Distribution Company having over 2.70 Crore’s consumers and dedicated pool of over 80,000 employees with Annual Revenue of over Rupees 95,000 Crore, is looking for Talented, Dynamic and Result oriented Professionals with proven track record to join MSEDCL for the following mentioned Senior level post.
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**1. Number of Vacancies:**

NAME OF THE POST	SC	ST	NT-B/ NT-C/NT- D/SBC	OBC	SEBC	OPEN	TOTAL
Chief Engineer (Dist.)	01	01	01	02	01	02	08

**Note:** The number of vacancies and reservation for Backward Classes indicated for various categories are provisional and likely to change.

**2. Scale of Pay:**

S.N.	Name of Post	Scale of pay
1	Chief Engineer (Dist.)	Rs. 140655-5980-272215

2.1 The selected candidates are entitled to DA, HRA, Medical Benefit, Leave Encashment, CPF and Gratuity etc. as per the Rules of the Company. The statutory deductions are as per the rules.

**3. Pre-requisites:**

S.N.	NAME OF POST	QUALIFICATION	EXPERIENCE
1	Chief Engineer (Dist.)	Bachelors Degree in Electrical Engineering/Technology.	15 years’ experience in Power Sector. Out of which at least 5 years in the area of Power Distribution in selection posts like Executive Engineer & above out of which 1 year in the position of Superintending Engineer <b>OR</b> 3 years in the position of Superintending Engineer.

- Note: i) A Degree & Diploma should be from a University or Institute in India established or incorporated under Central Act or a State Act or any other qualification Recognized as equivalent thereto.
- ii) For the post of Chief Engineer (Dist.), the departmental candidates possessing Degree in Engineering/ Technology in any other discipline and who fulfill the conditions of required experience shall be considered under direct recruitment provided that they will have to appear and compete along with other candidates.
- iii) Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn (other than perks) and job responsibilities.
- iv) The experience wherever prescribed be considered as the post qualification experience i.e. experience acquired after possessing essential qualification.
- v) The qualification and experience shall be considered on as on 05/09/2024.
- vi) Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection process. The candidates will be shortlisted commensurate with the number of vacancies.

#### 4. Age Limit as on 05/09/2024:

NAME OF POST	UPPER AGE LIMIT
Chief Engineer (Dist.)	50 Years

- 4.1 Upper age limit is relaxable by 5 years for the candidates belonging to backward class who have applied against the posts reserved for backward class.
- 4.2 Upper age limit for employees working in MSEDCL is 57 years. Departmental candidates mean employees of MSEDCL only.
- 4.3 Those reserved category candidates who apply against Open Category will be treated as Open Category Candidate for the purpose of selection /recruitment process and they will not get the benefit of age and fee relaxation so the candidates are requested to mention appropriate entry in this regard.
- 4.4 Date of Birth as per Secondary School Certificate (SSC) and age as on date of advertisement should be mentioned in the application.

#### 5. Reservation:

- 5.1 Maharashtra State Public Services (Reservation for Schedule Castes, Schedule Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Special Backward Class and Other Backward Classes) Act 2001 has been enforced by the Govt. of Maharashtra from 29<sup>th</sup> January, 2004. As per the provision under Sub-section 2 (ii) of Section- 4 of this Act, the principle of Creamy-Layer has been made applicable to all categories except Schedule Castes and Scheduled Tribes i.e. VJ(A), NT(B), NT(C), NT(D), OBC, SBC category. The candidates should produce current years Non-Creamy Layer Certificate along with application form in the prescribed format issued by appropriate authority as per the notification issued by Govt. of Maharashtra from time to time. The candidate should produce Non - Creamy Layer Certificate which shall be valid for last financial year of the published advertisement or current financial year which shall be valid as on the last date of submission of the application form.
- 5.2 For claiming the benefit of reservation under Backward Class category, the candidates should produce a caste validity certificate issued by Caste Scrutiny Committee. The candidates applying without caste validity certificate of caste claim, if selected, will be appointed provisionally only after submission of proof of submission of documents to appropriate Caste Scrutiny Committee for caste validity as per GoM GR No.BCC-2011/ Pra. Kra. 1064/2011/ 16-B dated 12/12/2011.

- 5.3 The caste certificate issued by appropriate Competent Authority of Maharashtra State only will be considered as valid for availing the benefit of reservation, including benefit in the payment of application fees.
- 5.4 The candidates should be domicile of Maharashtra State and should be of the category notified by the Maharashtra State viz (a) Scheduled castes (including SC category person who has adopted Buddha Religion) (b) Scheduled Tribes (c) VJ-A, NT-B, NT-C, NT-D ,SBC, OBC, EWS, SEBC etc.
- 5.5 There shall be 30% horizontal reservation for women as per the provision of GoM GR No.82/2001/MSA-2000/PK 415/K-2 dt. 25/05/2001. For claiming the benefit of horizontal reservation of women under Open as well as reserved categories the Non- Creamy Layer certificate will not be required as per the provision of Department of Women and Child Development GoM GR. No. MHIA/2001/ PK-123/ K-2 dt. 04/05/2023 provided the other conditions mentioned in the GR is met.
- 5.6 The horizontal reservation will be applicable as per the procedure laid down in the GoM GR No. SRV 1012/Pra.Kra.16/12/16-B dt. 13/08/2014 & GoM GR No. Sankirn-1998/ Pra. Kra.39/16-A dt.19/12/2018.
- 5.7 As per the Maharashtra Act. No. VIII of 2004, if the candidates applying under NT-B are not available/do not fulfill the eligible criteria or below the cut off marks then the next category of candidates of NT-C, NT-D and SBC will be considered on Rotation basis. Hence, candidates belonging to NT-C, NT-D and SBC are also appealed to apply for the said post.
- 5.8 For claiming the benefit of reservation under SEBC, the candidate have to produce the Caste Certificate & Current years (i.e. Financial year 2023-2024) Non creamy Layer Certificate along with application form issued by the appropriate authority as prescribed under Annexure-‘A’ enclosed to Maharashtra Government Resolution dated 15/03/2024.
- 5.9 There shall be horizontal reservation for persons with disability and recommended for selection as per the GoM GR no. Divyang/2018/Pra. Kra. 114/16-A dt. 29/05/2019, GOM GR No. Divyang/2018/Pra.Kra. 83/16-A dt. 20/04/2023 and as per the guidelines received from GoM from time to time.
- 5.10 The reservation policy for persons with disability shall apply as per Government directives. Persons suffering from not less than 40 % of disability shall only be eligible for the benefit of reservation for persons with disability. The candidate should submit copy of Medical Certificate issued by the appropriate Medical Board in terms of Govt. of India, Office Memorandum No.36035/3/2004-Estt (Res.) dated 29/12/2005, along with application. The details of the reservation for the posts are as below:

S.N.	Name of Posts	Persons with Disability Category	Physical Eligibility
1	Chief Engineer (Dist.)	OL/Dwarfism/Acid Attack Victim	Sitting, Standing, Walking, Manipulation of Fingers, Reading and Writing, Seeing, Hearing, Communication, Working on PC.

**Abbreviations:** OL - One Leg Affected.

- 5.11 The Caste/Tribe mentioned in the application form cannot be changed at any stage later on.

## **6. Methodology of Selection:**

- 6.1 The candidates will be shortlisted for selection process taking into consideration the qualification, experience, job responsibility, APR etc.
- 6.2 In case of higher response management reserve the right to conduct screening exercise.
- 6.3 The selection process will consist of In-Basket Exercises, Committee Exercises, Presentation, Group Discussion and Personal Interview etc. The candidates will be shortlisted for personal interview taking into consideration their performance in the In-Basket Exercises & Committee Exercises, Presentation and Group Discussion etc.
- 6.4 Normally selection process comprises of Group Discussion and in-basket exercises, Presentation & Personal Interview. However, which methodology of shortlisting candidates / selection process is to be adopted will be at the absolute discretion of the Company and the decision of the Company in this regard shall be final.
- 6.5 The candidates will be short listed for Personal Interview on the basis of performance in the group discussion, presentation and in-basket exercises. A preferential weight age will be given to the departmental employee if selected for personal interview in the final select list. Taking into consideration the performance in the group discussion, in-basket exercises, personal interview and other cogent factors, the select list will be prepared.
- 6.6 The recruitment in MSEDCL is done strictly as per merit in a systematic way giving appropriate weightage to various selection tools.
- 6.7 As per the Maharashtra Act. No. VIII of 2004, if the candidates applying under NT-B are not available/do not fulfill the eligible criteria or below the cut off marks then the next category of candidates of NT-C, NT-D and SBC will be considered on Rotation basis.
- 6.8 The list of applicants shortlisted for selection process will be made available on the website of the company i.e. [www.mahadiscom.in](http://www.mahadiscom.in)
- 6.9 Canvassing in any form will disqualify a candidate. If, any false/incorrect information furnished by the candidate and is detected at any stage of recruitment process, his/her candidature will not be considered.
- 6.10 The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- 6.11 In case of departmental employee, if they furnish any wrong information or suppress the material fact, his/her candidature is liable to be cancelled and action as per the provisions of Service Regulations will be initiated against them.
- 6.12 The selection of departmental candidate will be subject to verification of disciplinary actions and vigilance enquiries in process/contemplated and other service records. The decision of the Company in this regard shall be final and no individual representations will be entertained.

## **7. Application Fee:**

- 7.1 Candidates shall pay the requisite fee by way of demand draft favoring “**Maharashtra State Electricity Distribution Company Limited, Mumbai**” as below :
  - (i) **Open Category/Applied Against Open Category: Rs.708/- (Including CGST & SGST).**
  - (ii) **Applied under Reserved Category: Rs. 354/- (Including CGST & SGST).**
- 7.2 The candidate should write his/her full name on the backside of the Demand Draft.

- 7.3 The candidates claiming the reservation under 'Persons with Disabilities' are exempted from fees.
- 7.4 Fees in the form of Postal Order/Money Order/Cash will not be accepted.
- 7.5 In case selection process could not be conducted or advertisement is cancelled for any reason, the fees paid will not be refunded.

## **8. Procedure to apply:**

- 8.1 Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement.
- 8.2 The MSEDCL candidates shall submit the Annual Confidential Ratings (ACR) for the last consecutive five years from the date of advertisement. The aspirant candidate should apply to the Office of the Confidential cell, MSEDCL, Ground Floor Prakashgad, Mumbai for obtaining the said Ratings. The copy of letter received from the CR cell shall be mandatorily attached to the application form.
- 8.3 The outsider candidates i.e. other than MSEDCL candidates shall submit Annual Performance Appraisal Ratings (APARs) /complete and up-to-date confidential reports for the last consecutive 5 years from the date of advertisement, which is mandatory in original or photocopy thereof duly attested by concerned officer of the company,
- 8.4 If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses or misleading material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever and he/she will be debarred from participating in any recruitment/selection process of MSEDCL in future.
- 8.5 This advertisement is published subject to the provisions of Maharashtra Civil Services (Declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 8.6 Outsider candidates means other than MSEDCL Employees working in Govt. / Semi Govt. Undertaking will have to produce 'No Objection Certificate' along with application .
- 8.7 Applications received after due date will not be entertained. The Company is not responsible for postal delay. The candidates are advised to keep photocopy of the Application posted.
- 8.8 Application in an envelope is required to be submitted for the said post applied. Incomplete applications and those not supported by attested copies of certificates are liable to be summarily rejected. If candidates are applying for multiple times then last application/latest application will be considered.
- 8.9 Send your Application Form in the given format along with copies of Testimonials in support of age, caste, caste validity certificate, qualifications, experience, etc., wherever necessary and Demand Draft to the office of the **Asst. General Manager (HR-BCR/RC), RECRUITMENT CELL, MSEDCL, 4<sup>th</sup> Floor, Prakashgad, Bandra (East), Mumbai - 51 by Speed / Registered Post/ by courier / by hand so as to reach on or before 25/09/2024**. Application format is attached below.
- 8.10 Please write "**MSEDCL ADVT. NO. 03/2024: APPLICATION FOR THE POST OF CHIEF ENGINEE (DIST.), MSEDCL**" on top of the envelope
- 8.11 Applications received without documents/incomplete documents and after due date (for whatsoever reason) shall not be entertained and will be summarily rejected.

## 9. How to Apply:

- 9.1 Candidates are required to have a valid personal email ID. It should be kept active during the currency of this recruitment. The Company will send intimation about in-basket exercises and group discussion test, interview etc. through the email ID mentioned in the application form. Under no circumstances, he/she should share/mention email ID to/or of any other person.
- 9.2 Candidates should paste photograph & signature in the application.
- 9.3 In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before submitting application form.
- 9.4 Incomplete application / applications not in prescribed format and which is not supported by self-attested copies of certificates are liable to be summarily rejected.
- 9.5 The name of the candidate or his / her father / husband name, caste etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature.
- 9.6 Candidates are required to retain a photocopy of application submitted by them. Candidates are advised to preserve these details for future use. No Call letters will be dispatched by post or courier etc.
- 9.7 All the information given by the candidate in the Application and documents submitted along with application are treated as final and no correction is allowed after the final submission.

## 10. General Conditions:

- 10.1 Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents prior to issuance of offer letter.
- 10.2 Knowledge of Marathi is desirable. The candidates shall be the one of the following certificate for Marathi language:-  
“Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School Certificate Examination or Matric or Higher Examination of University with Marathi Language **OR** Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliated to recognized University and countersigned by Principle of the said College / Institute.”
- 10.3 The candidates will have to appear for Group Discussion and in-basket exercise at Mumbai at their own cost.
- 10.4 Call letters for calling candidates for selection process will be forwarded through e-mail only on the email id mentioned in application form.
- 10.5 Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for Interview. The candidates will be short-listed for interview commensurate with the number of vacancies.
- 10.6 The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, caste etc. and particulars furnished in the application form are correct in all respect.

- 10.7 If any false / incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will not be considered.
- 10.8 The decision of the Company in all matters relating to recruitment/ interpretation shall be final and no individual correspondence will be entertained.
- 10.9 Document verification and appointment order of the selected Departmental candidates will be issued by the concerned establishment section after verification of disciplinary actions and vigilance enquiries in process / contemplated and other service records. The decision of the Company in this regard shall be final and no individual representation will be entertained.
- 10.10 The departmental employees of the Company applying against this Advertisement should submit their applications well in time.
- 10.11 The recruitment of MSEDCL is done strictly as per merit in a systematic way giving appropriate weight-age to group discussion and in-basket exercises and interview. Canvassing in any form will disqualify a candidate.
- 10.12 As per the policy, the tests are not disclosed to anybody else other than the candidates only during the selection process/examination. The test papers/ competence tests are also not shared with anybody even after the examination/selection process.
- 10.13 Any request for change of date of selection process / address / caste and enclosing supporting documents later on etc., will not be entertained.
- 10.14 The Selected candidates other than departmental employees will have to execute a Surety Bond of Rs.1 lakh on Non Judicial Stamp Paper for serving in MSEDCL for a period of 3 years.
- 10.15 The Company reserves the right to cancel the advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
- 10.16 Any disputes pertaining to this recruitment process shall be within jurisdiction of the Mumbai Court.
- 10.17 The Select List/Wait List will be valid for a period of one year from the date of publication of result.

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**MSEDCL ADVT. NO. 03/2024**

**APPLICATION FOR THE POST OF CHIEF ENGINEER (DIST.)**

(Before filling the form, please read the instructions mentioned in the advertisement carefully)

Affix your  
recognizable  
recent  
Passport size  
photograph  
& Signature

**1. Name in full: ( MENTION IN CAPITAL LETTERS)**

SURNAME										FIRST NAME										MIDDLE NAME									

**2. Full Address  
a) Residence:**

<b>MOBILE NO.:</b>															<b>P</b>	<b>I</b>	<b>N</b>						
<b>E-mail ID.:</b>																							

**b) Office: (with Telephone No. , Mobile No., e-mail address etc.)**

<b>CONTACT NO.:</b>															<b>P</b>	<b>I</b>	<b>N</b>						
<b>E-mail ID.:</b>																							

**3. a) Date of Birth**

<b>D</b>	<b>D</b>	<b>M</b>	<b>M</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>

**b) Age as on 05/09/2024: \_\_\_ Years \_\_\_ Months \_\_\_ Days**

**4. Category:**

**a) Indicate your category by a ( √ )**

SC	ST	NT-B	NT-C	NT-D	SBC	OBC	SEBC	OPEN

**b) Applied against OPEN:** YES  NO

**c) Gender:** Male  Female

**d) Are you availing women reservation:** YES  NO



5. Are you a PWD person as per the Clause 5.9 of the advertisement: YES  NO

If Yes: Give Type of Disability: -----  
 (Please attach disability certificate along with application)

6. Marital Status: Married  Unmarried
7. a) Whether working in MSEDCL: YES  NO

b) If Yes, Place of Working: \_\_\_\_\_

c) CPF No. \_\_\_\_\_

d) Present Designation: \_\_\_\_\_

e) Date since working on the Present Designation:-----

8 Office/Department: \_\_\_\_\_

9. Present Gross Emoluments (except perks):

Basic:	HRA:	Other Allowances:	Total:

10. Demand Draft Details: (Drawn in favour of MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD., payable at Mumbai)

Name of the Bank	Branch	Demand Draft No. (6 Digits)	MICR No. (9 Digits)	Amount

11. Qualification Details:

a) Educational / Professional Qualification:

Academic	Degree / P.G. with name of the University / Institution	Year of Passing	Percentage of Marks & Class
Professional			

b) Details of affiliation with Professional Bodies/Institution/Society:

Name of the Body	Membership No	Since When

**12. Experience: Details of posts held from time to time:  
(From present assignment to previous one)**

Sr. No.	Name of the Organization	Position Held	Scale of Pay & Gross Emoluments	Period		Total Experience		Nature of Job (Responsibilities handled) *
				From	To	Years	Months	
<b>Overall Experience</b>								
1								
<b>Experience in the position of Responsibility</b>								
1								
* Attach separate sheet if required				<b>Total Exp.</b>				

**13. Please indicate your present level vis-a-vis your organization structure and the prospective career progression path.**

**14. List of Publications/academic honors received:** \_\_\_\_\_

**15. Any other information:** \_\_\_\_\_

**16. Have you attached last five years ACR/ Annual Performance Appraisal Ratings (APARs) ratings: (It is mandatory)**

YES  NO

**Declaration:**

- i) I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.
- ii) I declare that I have \_\_\_\_\_ Number of living children as on today, out of which number of children born after 28/03/2005 is \_\_\_\_\_. I am aware that if any total numbers of living children are more than two due to the children born after 28/03/2006, I am liable to be disqualified for the post applied.
- iii) I undertake to abide by all the conditions and methodology of selection mentioned in the advertisement.  
  
I understand that in the event of any information being found untrue or incorrect at any stage or I am not satisfying any of the eligibility criteria stipulated or unable to produce any certificate/documents as mentioned in any application and also in case of creating influence/undue pressure regarding recruitment shall tantamount to cancellation of my candidature. In case of creating any influence on any matter my candidature shall be cancelled.
- iv) I undertake to abide by all the conditions and methodology of selection mentioned in the advertisement.
- v) Whether facing any Charge sheet for the criminal offences in any of the court or any FIR for criminal offence is registered against you in any of the police station.

YES  NO

If Yes, give details: -----

Place \_\_\_\_\_

Signature of the Applicant-----

Date \_\_\_\_\_

Full Name-----

**Note:** Copies of Testimonials in support of age, category, qualifications, experience etc. may be furnished, wherever necessary.