Tata Institute of Social Sciences (TISS), Mumbai

(declared as an Institution Deemed to be University under Section 3 of the UGC Act 1956), a grant-in-aid Institute under Ministry of Education, Government of India

Name of the Post: General Manager - Data Systems, Monitoring, and Research, Saksham Pravaah

Location	:	**Head Office, Mumbai**
Duration	:	**Term Shall end as on 31st March 2027**
Remuneration CTC	:	**Rs. 90,000 - 1,00,508/- per month**
Last Date of Application	:	**10th August, 2024**
Number of Post:		**1 Post**

Saksham (which means "capable") is a project of the Tata Institute of Social Sciences since 2008 to support the Ministry of Health and Family Welfare in its fight against HIV and TB. Saksham has shaped the Psychosocial support program for HIV and Tuberculosis (TB) in the country. Currently Saksham has three major grants in the area of HIV & TB counselling, capacity building and community engagement.

In 2015, Saksham, TISS in collaboration with the National TB Elimination Programme (NTEP), introduced psycho-social counselling for TB in Maharashtra, Gujarat, Karnataka, Rajasthan and has demonstrated the need for moving beyond the "bio-medical", "disease control" approach and addressing social determinants of TB. The project is named "Saksham Pravaah" and 214 Professional Counsellors (Masters in Social Work/Sociology/Psychology) are integrated within the National TB Elimination Programme (NTEP) and are placed in each of the District TB Centres in the four implementation states.

In the previous phase of intervention (April 2021-March2024), Saksham Pravaah will undertake capacity building of NTEP by creating a pool of National Master Trainers. The development of the Pool of Master Trainers will be anchored by 5 Regional Hubs across India. Saksham will also pilot a model of Peer Counselling in Mumbai during this phase.

In the current phase of intervention, Saksham Pravaah will expand the capacity building initiative to all cadres under the National Tuberculosis Elimination Programme and develop a state-of-the-art demonstration model for holistic Patient Care and Support.

Terms of Reference for the position of General Manager - Data Systems, Monitoring, and Research, Saksham Pravaah.

Purpose: The General Manager for Data Systems, Monitoring, and Research is responsible for leading and overseeing the development, implementation, and management of data systems, monitoring protocols, and research initiatives.

Reporting to: Associate Program Director

Key Responsibilities:

1. **Data Systems Management:**

   - Develop, implement, and manage robust data systems for Saksham Pravaah Patient Support Centres and Capacity Building Programmes including data collection, storage, analysis, and reporting.

   - Ensure the accuracy, completeness, and security of tuberculosis-related data in compliance with regulatory standards and organizational policies.

2. **Monitoring and Evaluation:**

   - Design and implement monitoring and evaluation frameworks to assess the impact of Saksham Pravaah Patient Support Centres and Capacity Building Programmes.

   - Develop and oversee systems for real-time tracking and reporting on key performance indicators related to tuberculosis prevention, treatment, and control.

3. **Research and Analysis:**

   - Lead research initiatives and analyse research findings and translate them into actionable insights to guide strategic decision-making and program improvement.

4. **Capacity Building:**

   - Provide guidance and support to the team to enhance their capacity in data management, monitoring, and research methodologies.

Qualifications and Experience:

- Advanced degree (Masters or higher) in Public Health, Epidemiology, Data Science, or a related field.

- 05-10 years of relevant experience in data management, and research, preferably in a leadership capacity.

- Proven track record in designing and implementing data systems and conducting research in the field of tuberculosis or HIV.

- Previous experience of developing reports, papers, and published articles.

Key Competencies:

- Expertise in data management, statistical analysis, and research methodologies.

- Strong leadership and project management skills.

- Excellent communication and presentation abilities.

Application Procedure

Please apply on the following link:

https://docs.google.com/forms/d/e/1FAIpQLSfXxQun_ngktDHbW4ej00oiqgqEehII1EIpGXffgMtrXqqNBQ/viewform?usp=sf_link

************ **Only short-listed applicants will be called for interview** ************

Prof. Shankar Das
Pro-Vice Chancellor, TISS
Project Director, Saksham, TISS