



RASHTRIYA RAKSHA UNIVERSITY

An Institution of National Importance

Pioneering National Security and Police University of India

Lavad - Dehgam - 382305 Gandhinagar, Gujarat, INDIA

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Expressions of Interest are invited from qualified candidates for Teaching & Non-Teaching contractual positions

About Rashtriya Raksha University:

Rashtriya Raksha University, an Institution of National Importance of India, Pioneering National Security and Police University of India, Ministry of Home Affairs, Government of India, is established by the Parliament of India, Act No. 31 of 2020.

The University aims to become an academic-research-training ecosystem for national security and police. Its endeavours focus on highly professional national security, police education, research, and training through its qualified civilian and security faculty, committed human resources, motivated participants and students, intellectually stimulating and professional disciplined environment, and world-wide network, sharing, and exchange. It aims at providing security and strategic education in the contemporary and futuristic security, police and strategic studies and interdisciplinary areas.

The University contributes to the vision of India of Peace, Prosperous and Stable World in alliance with grand strategic cooperation between like-minded nations and promoting greater understanding between internal security officers, police forces, military and para-military forces, diplomats, civil servants, and civilians to promote the cause of the Nation. It adopts a two-tier approach, at the national and international levels, in its education, research and training, and extension in order to achieve capabilities to respond to the needs, expectations, and aspirations of the security, police and strategic institutions and forces as well as law-making, governance, judiciary, economy and the civil society organizations.

Sr. No.	Name of the Post	Nature of Position	Remuneration in INR to be offered
01	Director (School of Police Music and Military Band)	Contractual for 364 days	2,10,000/- to 2,20,000/-
02	Assistant Professor (Music)	Contractual for 364 days	92,239/-
03	Senior Instructor (Military Band)	Contractual for 364 days	70,355/-
04	Administrative Officer	Contractual for 364 days	56,010/-

Eligibility Criteria for the Contractual Position

01. Director (School of Police Music and Military Band)

1. PhD Degree with 10 years of experience in the relevant and/or applied fields
OR
2. Minimum 10 years of experience in the industry/university/research institution, police/armed/paramilitary establishment / retired persons willing to serve the academic and research cause of security and police are highly encouraged.
3. Holding an advanced Diploma or Grade Certification in Western music from a National/Internationally recognized School of Music.
4. Should be proficient on at least one military band instrument in addition to the Piano Forte.
5. Should be proficient in sight reading of western music staff notation.
6. Should have experience as a conductor of an Orchestra, Band or as a teacher of music.
7. People of Indian Origin, Overseas Citizen of India, returning expatriates having worked in foreign institutions are strongly encouraged to apply
8. Serving personnel desiring to join and contribute to the growth and development of RRU are strongly encouraged to apply
9. Vision, mission and commitment to establish teaching, research, extension and education programs for civilians (students, academicians, researchers) and police/armed/paramilitary establishments.
10. Out-of-box thinker, innovator with strong aptitude for quality research and demonstration of leadership qualities essential who can work for the needs, interests, and concerns of relevant stakeholders.
11. Global thinking with orientation for solution of national/regional/grassroots issues and challenges of the country.
12. Only persons willing to work for Beyond the Line of Duty and Beyond the Hours of Duty shall apply.
13. Enthusiasm and innovative mind-set up to reach out to offices/institutions/individuals to learn their requirements and offer academic/research/training solutions or input.

02. Assistant Professor (Music)

Eligibility Criteria:

Eligibility (A or B):

A.

1. Master's degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in the relevant subject or an equivalent degree from an Indian/foreign University.

2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR (exemption from NET shall be granted in accordance with clause (i) & (ii) mentioned below).

(i) The National Eligibility Test (NET) shall be the minimum eligibility for appointment of Assistant Professor. Provided that candidates, who have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2009, or the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2016, and their subsequent amendments from time to time, as the case may be, shall be exempted from the requirement of the minimum eligibility condition of NET for recruitment and appointment of Assistant Professor in the University. Provided further that the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree. All such Ph.D. candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professors in the Colleges subject to the fulfilment of the following conditions: a) The Ph.D. degree of the candidate has been awarded in regular mode only; b) The Ph.D. thesis has been awarded by at least two external examiners; c) An open Ph.D. viva voce of the candidate has been conducted; d) The candidate has published two research papers from her/his Ph.D. work out of which at least one is in a refereed journal;

(ii) The candidate has presented at least two papers, based on her/his Ph.D. work in conferences/seminars sponsored/ funded/supported by the UGC/ ICSSR/CSIR or any similar agency. The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned. (iii) (iv) (v) (vi) The clearing of NET shall not be required for candidates in such disciplines for which NET has not been conducted.

Or

The Ph.D. degree has been obtained from a foreign University/Institution with a ranking among top 500 in the world University ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) The Times Higher Education (THE) or (iii) The Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Or

B.

A traditional or a professional artist with highly commendable professional achievements in the subject concerned having a Bachelor's degree, who has:

- i) studied under a noted/reputed traditional master(s)/artist(s)
- ii) been 'A' grade artist of AIR/Doordarshan;
- iii) the ability to explain, with logical reasoning the subject concerned;
- iv) and adequate knowledge to teach theory with illustrations in the discipline concerned.

Other Desirable qualification:

- Minimum 02 year of teaching/ research experience in equivalent cadre or relevant filed in any Government/Private or relevant Institute/Research institute;
- Papers presented/published at Conferences and/or in reference journals;
- Ability to meet the timelines, prepare reports, papers on various assignments;
- Good knowledge of MS Office;
- Ability to prepare reports/papers on various assignments.

Key Responsibilities:

- Work in relevant Teaching, Research and consultancy projects;
- To come up with innovative outreach projects (in relevant filed);
- To compile and publish newsletters, reports on wounding frame issues etc;
- Organizing and Conduct of Co-curricular activities with students like study tour, sports, cultural activities, NCC ETC;
- Planning and Organization of Certificate Course, Diploma courses, Short customize;
- Training Programs, Conferences, Workshops and Research work
- To perform any other responsibility assigned by the University within India and Outside India.

03. Senior Instructor**Educational Qualification & Experience:**

- A Bachelor's degree [Preferably BA (Music)] with minimum 55% marks from a recognized University.

And

Minimum 05 years' experience as Senior Assistant or in field of Accounts or Finance/ Budgeting Academic or Human Resources or Procurement & Support or Examination at any academic research institute setup/ Government/Semi Government/ Public or Private Enterprise/Firms.

Or

Should have minimum 15 years of experience in Armed Forces or CAPFs or Police Force as a player and conductor.

- Should be able to arrange music for the Military Band.
- Should be proficient in theory of Western music.
- Should be well versed with Military ceremonials and Band administration.
- Preferably should have participated in National and International Band performances.

Other desirable qualification

- Fluency in English is essential;
- Excellent verbal and written communication skills;
- Excellent interpersonal and conflict resolution skills;
- Excellent organizational skills and attention to detail.

04. Administrative Officer

Educational Qualification & Experience:

- A candidate having minimum 55% marks in Master's degree from recognized University.
- Minimum 03 years' experience in relevant field or administration preferably in academic research institute setup/ Government/Semi Government/ Public or Private Enterprise/Firms;

OR

- A candidate having 55% marks in Bachelor's degree from recognized University with Minimum 05 years' experience in relevant field or administration preferably in academic research institute setup/ Government/Semi Government/ Public or Private Enterprise/Firms.

Key Responsibilities:

- Maintain various information databases (Including staff details) and office record properly for the audit purposes and for the senior management, supervision, follow up and proper work should be taken from the subordinate staff;
- Noting and writing comments in important cases/email;
- Cases should be submitted to higher authorities on time;
- Provides a variety of administrative support functions;
- May supervise and train subordinate staff;
- May act as advisor on administrative matters to sections & subordinates;
- Assisting in planning and monitoring the development of the school/University;
- Plan, organize and monitor inter-departmental administrative programs and activities;
- Ensure timely correspondence with statutory bodies and contribute to the meeting of the needs of the body's requirements, in consultation with the Office of the Vice- Chancellor and Registrar;
- Maintain various information databases for the purposes of use by senior management;
- Proven record of integrity, honesty, maintenance of confidentiality and devotion to services; ability and commitment for long working hours and week-ends / holidays and professional commitment to meet deadlines under stressful conditions essential;
- In consideration to the requirement of the University, you may assign an additional/ extra portfolio of other schools/sections of the University;
- Perform any other duties as assigned by the University/School Authorities within India or outside India.

How to apply:

- On or before July 10, 2024, till 1700 HRS, interested applicants should send their resume, application form, academic certificates and employment relevant certificates/letters (experience & reliving) to career.spmmb@rru.ac.in
- Only the short-listed candidates will be contacted for interviews. The mode of the interview will be communicated to the shortlisted applicants.
- Candidates not furnishing their documents as requested above may consider their application automatically disqualified.
- For any query or clarification, please feel free to contact ar.hr@rru.ac.in

Note: Applications will not be considered after the last date. RRU will not respond to the individual queries regarding the status of the application. The University will contact the applicant if additional information is needed during the screening process or if the case is recommended for further processing.

General Instructions

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension of conversion into permanent or any other employment.
3. The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements, with due consideration to the objective and purpose of the University with an aim to promote and strive for excellent academic, research, training and extension eco-system in the field of security and police. Serving Officers from Police, CAPF, Think Tank, Research and Teaching Institutions, Public Institutions of Central Government, State Government, Autonomous Institutions or Institution of National Importance having relevant experience are highly encouraged to apply and may be considered on deputation, lien or as per the recommendations of selection committee.
4. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Rashtriya Raksha University reserves the right to take appropriate action against such candidate.
5. All the candidates are expected to download Brief Profile Form from University website, duly fill and bring along with them the "Brief Profile Form" for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size and also need to send the motivation letter of one 1 page
6. Filled the form for the same and produce at the time of document verification with all necessary documents with true copy.
7. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.

8. The Rashtriya Raksha University shall have the right to:
 - a. relax any of the qualifications/experience at its discretion;
 - b. draw/ reserve panel(s) against the possible vacancies in the near future;
9. Experience and qualification will be reckoned as on the date of interview.
10. No TA / DA shall be paid to the candidates for attending the interview (if offline)
11. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the Rashtriya Raksha University reserves the right to modify / withdraw / cancel any communication or offer, made to the candidates at any stage.
12. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.
13. No correspondence will be entertained from candidates regarding late applications and for not being called in interview.
14. Candidate has to stay at any Rashtriya Raksha University Campuses, if required.
15. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University.
16. Address of Headquarter: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.
17. Rashtriya Raksha University reserves the right to cancel the recruitment at any stage without giving a reason.
18. If you have any query/questions/information, please write only ar.hr@rru.ac.in
19. The University retains the right to offset the experience with education qualification and vice-versa.
20. The University reserves the rights to transfer its employee in any campuses of RRU.