



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: IRCC/EXT179/2024

Job Title

Assistant Project Manager

Job Reference Number

50614878

Application End Date

09.07.2024

Type of Employment

Proj. Staff Contract

No. of Position(s)

2

IITB Project Recruitment:

Project title: Recruitment of project staff for Tata Centre

About the project: Project staff positions at TCTD, IIT Bombay

We are seeking a dynamic Assistant Project Manager to lead initiatives in healthcare research, project design, implementation, monitoring and evaluation, and stakeholder management at IIT Bombay. The successful candidate will oversee projects involving lab-to-implementation research in field of medical and social sciences. Candidate will with IITB faculty, researchers, and collaborators.

Essential Qualifications & Experience:

Masters in Public Health, Public Policy, Medical Social Work with experience of working in health emergencies with underserved and vulnerable communities

Prior experience of about 5 years of working with CSR, public health institutions, emergency management, training programmes is required.

Job Profile:

The role involves intensive fieldwork in rural areas, particularly focusing on women's health issues. Candidate has to collaborate closely with interdisciplinary teams, including electrical engineers, mechanical engineers, and biomedical researchers, to integrate public health and gender-responsive elements into research and implementation activities, ensuring seamless functionality.

Responsibilities:

1. Lead field testing of cancer and other infection screening diagnostic tools for women.
2. Document challenges in implementing cervical cancer screening for women in rural/tribal/urban settlements.
3. Explore technological interventions for early, affordable, point-of-care diagnosis of reproductive tract infections and menstrual disorders.
4. Develop an entrepreneurship program empowering women in rural/tribal areas.
5. Coordinate project activities, resources, and timelines.

6. Prepare impact reports for various stakeholders.
7. Liaise with internal and external stakeholders to define strategy.
8. Monitor project progress and address any issues.
9. Utilize tools for monitoring working hours, plans, and expenditures.
10. Collaborate with potential employers and partners for program sustainability.
11. Advocate for environmental sustainability initiatives.

Pay Details:

Level PR-O1 : Salary range from Rs.33600 to Rs. 67200 + Rs.6250.00/- Out Of Campus Allowance (if applicable) p.m.

General information:

The position is temporary for a period of 1 year and tenable only for the duration of the project. The appointment is for time bound project and the candidate is required to work mainly for the successful completion of the project. The selection committee may offer lower or higher designation and lower or higher salary depending upon the experience and performance of the candidate in the interview.

Candidates called for interview will be required to attend at his/ her own expenses.

For any queries/clarification please contact: recruit@ircc.iitb.ac.in