



INDIAN MARITIME UNIVERSITY
 (A Central University; Ministry of Ports, Shipping & Waterways)
T.S.CHANAKYA
 Navi Mumbai Campus, Nerul, Navi Mumbai-400706
 (Tel:27703876/20871976 Ext.294)

Advt.No.IMU-NMC/Rect./2024-25/04

Date:- 22/05/2024

Applications are invited for the below mentioned post purely on *contract basis*.The contract appointments would be for a period of *six* months initially and extendable based on performance during last tenure. Mode of Selection shall be Interview.

Last date for submitting application is **18th June, 2024 (Tuesday)**.

Applications along with all the supporting documents are to be mailed to dradmin.navimumbai@imu.ac.in. Interested/eligible candidates should apply by filling the attached 'Annexure 'I' form. Only shortlisted candidates will be called for interview. No TA/DA is payable for appearing in the interview. The candidates have to bring their original certificates of their educational qualifications and work experience along with one set of Xerox copies of the same for verification while appearing for the interview.

| On Contract Basis | | | |
|--------------------------|--|--|--|
| Sr.No. | Name of the post | | Eligibility Criteria |
| 1. | Deputy Registrar (Contract basis) (01 No post.) | <ul style="list-style-type: none"> ➤ Age limit: ➤ Educational qualifications and Experience: | Not exceeding 65 years. Essential: <ul style="list-style-type: none"> i. Master's Degree with at least 55% marks and above. <li style="text-align: center;">AND ii. Assistant Registrar or equivalent with at least 05 years of administrative experience in Higher education institutions/Officers of State and Central Govt. handling Administrative works. <li style="text-align: center;">OR Retired Group A officer of Central/state Governments not below the rank of Joint Secretary in State Governments or Deputy Secretary in Central Government. <li style="text-align: center;">OR Retired officer (Army/Navy/Air Force) with similar administrative experience Desirable : Proven ability in administration, Govt/ defence /with the capacity to lead administration in a residential institution. Experience in Govt Procurement/establishment Matters . |
| | | ➤ Proposed remuneration: | As per IMU Norms |