

Dated: 18-04-2024

# WALK IN INTERVIEW NOTICE

Walk in Interview notice for the post of Project Technical Support -II \* on temporary & contract basis for a financially approved research project by ICMR entitled "Study of clinical profiling and genetic risk factors for vaso-occlusive crisis in Sickle Cell Disease: a Multicentric Casecontrol Study ." In the department of Biochemistry at AIIMS, Raipur.

AIIMS, Raipur invites eligible candidates (Indian nationals) to attend Walk in Interview for the post of **Project Technical Support -II** \*on temporary & contractual basis for a financially approved research project by ICMR project entitled "Study of clinical profiling and genetic risk factors for vaso-occlusive crisis in sickle cell disease: A multicentric casecontrol study ." for a period of " six months" (which will be extended half yearly basis as applicable).

### Date of Walk-in Interview is 29.04.2024 at 03:00 PM in the Dept. of Biochemistry, Medical college, AIIMS, Raipur.

1.	Post Name:	* Project Technical Support -II
	Resource Requirement:	1 Post: UR
	Nature of Post:	Temporary & Contractual basis
	Age Limit:	Not exceeding 30 years
	Place of Posting:	Department of Biochemistry, AIIMS, Raipur
	Project Duration:	"Six months" ( which will be extended half yearly basis with performance based increments (yearly) in salary if applicable)
	Educational Qualification:	Essential: 12th in science and DMLT or equivalent or more from a recognized university with five years' work experience Lab or relevant field with good communication skills Desirable: (i) Previous work experience in any medical institutions.

Essential qualifications, experience, consolidated salary are as follows:

Nature of duties:	<ul> <li>File Preparation –To put all the documentation needed to complete a study</li> <li>Patient preparation – ensure the participant understand what procedures he/she will have during the visit/s.</li> <li>Case report form entry – This gets done when all the relevant information is documented in specific forms a requested by the sponsor.</li> <li>Education – ongoing education is given to the participant regarding the study; etc</li> <li>Informed Consent – this process starts at the first contact with the participant/Parent and ends at the end of the study</li> <li>Quality management – to ensure good data integrity.</li> <li>Maintain a clean &amp; safe environment, providing comfort &amp; psychological support to patients.</li> <li>Collection and labeling of patient samples &amp; storage diametels</li> </ul>
	<ul> <li>dispatch.</li> <li>Screening patients &amp; assisting in investigations</li> <li>Working for patient's compliance by regul monitoring &amp; counseling, maintaining project data.</li> <li>Timely submission of project data PI</li> <li>Should be able to draw blood samples from all age groups Any other job assigned by PI</li> </ul>
Proposed Salary:	Knowledge in computer applications.

\*In absence of candidates meeting the essential qualification/experience, the posts may be filled at a lower level commensurate with the educational qualification and experience of the candidates, which will be under the discretion of the selection committee.

### Terms & Conditions: -

- 1. Qualification & experience should be in relevant discipline/field from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
- 2. Mere fulfilling the essential qualification does not guarantee selection.
- 3. Persons already in regular time scale service under any Government Department / Organization are not eligible.
- 4. Candidates who will be interviewed off-line, if they are selected will have to produce original documents of their qualification age and experience before joining. If they are not found entitled, their selection will be cancelled immediately.
- 5. Candidates are advised to visit the Institute's website for any change, result or any other information.
- 6. Departmental candidates or candidates working/have worked on project of ICMR Institutes/ Centre's shall be given one-time age relaxation to maximum of five years or a completed months/year based on earlier project services, whichever is less,

provided they meet the essential qualification and experience prescribed for the post, with a view to provide them opportunity to compete with other candidates.

- 7. Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms. No relaxation will be allowed in unreserved posts.
- 8. Age will be reckoned from the date of walk-in interview.
- 9. Above post is contractual for the duration offered and may or may not be renewed subject to satisfactory performance and requirement.
- 10. Stipend/consolidated emoluments of the project positions may vary from time to time.
- 11. No TA/DA will be paid either for interview in person/joining the post. Candidates have to arrange transport/accommodation themselves for these purposes.
- 12. The selection committee reserves rights to consider or reject any application/candidature.
- 13. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- 14. Appointment on project is purely temporary and candidates shall have no claim for regular appointment either in AIIMS, Raipur or ICMR or any organization of Govt. of India.
- 15. Leave shall be as per the ICMR policy for the project staff.
- 16. The number of vacancies may vary according to the requirement at later stage.
- 17. Please give the details of two responsible person of your locality or two references to whom you are known.
- 18. Addendum/corrigendum of this advertisement will not be published in newspaper. Please refer to the Institute website (www.aiimsraipur.edu.in) in this regard.
- 19. Any matter for which no specific instruction has been given shall be decided by the selection committee and the decision shall be final and binding on the candidate.
- 20. Selected candidate should report within a week.
- 21. The appointment can be terminated with one-month notice from either side without assigning any reason.
- 22. The appointee shall be on whole time appointment for the project concerned and shall not accept any other assignment paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.
- 23. The appointee shall perform the duties as assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
- 24. Extension on the job may be given if there is further requirement or extension of the project depending upon the previous work performance evaluation report.
- 25. Final result will be declared on the website of AIIMS Raipur and selected candidates will be informed through email.

The Selection Committee reserves the right to cancel/modify the recruitment process at any time, during the process, at the committee discretion. The decision of the Selection committee will be final and binding. Canvassing in any form will result in disqualification of the candidate at any stage of the recruitment process.

#### The candidates should attend the interview with

- i. all the originals documents along with one copy of self-attested documents.
- ii. Photocopy of Identification proof viz. Aadhar Card, Voter ID Card, Passport or any other Govt. identity proof)

- iii. Proof of Age.
- iv. Experience Certificates.
- v. Two passport size Photograph.
- vi. Any other relevant document.
- vii. Duly filled CV

For any queries contact:

# Dr. Eli Mohapatra

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> sd/-Dr. Eli Mohapatra Professor and Head Department of Biochemistry AIIMS, Raipur (C.G.)