

HIGH COURT OF CHHATTISGARH, BILASPUR**website: <https://highcourt.cg.gov.in>****"ADVERTISEMENT"****Advertisement No. 07/2023 Dated 04/10/2023.**

Date for commencement of submission of Online application	05.10.2023
Last date for submission of Online application	31.10.2023

Online applications are invited from eligible candidates for appointment to the 143 posts of Assistant Grade-III on the establishment of this High Court of Chhattisgarh, Bilaspur. The details are as below;

ASSISTANT GRADE-III - (Level-4 of Pay Matrix) (19500-62000)**Total No. of posts – 143**

Category	Number of posts	Qualification
UR	72 (Including 21 for women & 04 Divyang)	(a) Must be a graduate from any recognized University and; (b) One year diploma Course in computer from I.T.I. or any equivalent recognized Board/ University.
SC	23 (Including 06 for women & 01 Divyang)	
ST	28 (Including 08 for women & 01 Divyang)	
OBC	20 (Including 06 for women & 01 Divyang)	
Total	143 posts	

- Willing candidates may apply Online through the link provided on the official website i.e. **<https://highcourt.cg.gov.in>** only.
- The application form through any other mode shall not be accepted. The link shall remain active from 05.10.2023 to 31.10.2023 till 23.59 hrs. After which the link shall be disabled.
- Only one application shall be submitted by each candidate, which can not be modified after final submission.
- In case more than one application i.e. multiple application form are submitted by the same candidate, then the same shall automatically rejected itself.
- The candidates will be entirely responsible for Online submission of application.
- Incomplete online application form shall be rejected and no communication in this regard shall be entertained.

Note:-1. The number of posts may increase or decrease and the number of reserved posts may also vary at any time. This advertisement/recruitment and appointment shall be subject to final outcome of the S.L.P. (C) No. 19668/2022 of Supreme Court of India?

2. The posts reserved for SC, ST & OBC are reserved only for SC, ST & OBC who are the bonafied residents of Chhattisgarh State. The applicants

who are bonafied residents of other state & recognized as SC, ST & OBC in their own states, will be considered only against the UR posts.

3. The candidates belonging to OBC should not be in the creamy layer.
4. Reservation shall be given to the women candidates, only who are local residents of State of Chhattisgarh.
5. The candidates who are Physically Disabled (Divyang) with less than 40% disability shall not be considered under Physically Disabled (Divyang) Category and shall be treated in their respective category.

Other Conditions:-

- (a.) he is a citizen of India.
- (b.) he has attained minimum age of 21 years and has not attained maximum age of 30 years (in case of bonafide resident of Chhattisgarh 40 years) on **01.01.2023.**

Provided that the upper age limit shall be relaxable upto a maximum limit of 5 years for the candidates belonging to Scheduled Caste, Scheduled Tribe and other Backward Classes of Chhattisgarh State.

Provided that the upper age limit shall be relaxable upto a maximum limit of 10 years for women candidates, only who are local residents of State of Chhattisgarh.

Provided further that the upper age limit of candidates who are C.G. Government servants whether permanent or temporary, shall be relaxable upto further 5 years in addition to the relaxations available as above.

Provided further that age relaxation will be given to the Physically Disabled Persons (Divyang Persons) as per Government of Chhattisgarh, GAD circular dated 27.09.2014.

Including all the relaxation as mentioned above, the maximum age should not exceed to 45 years.

- (c.) he has good character and is of sound mind and body and free from any bodily or mental defect which renders him unfit for such appointment.
- (d.) he has not more than one spouse living.
- (e.) he has not been dismissed or removed from service by any High Court, Government or Statutory Authority or Local Authority.
- (f.) he has not been convicted of any offence involving moral turpitude, or has not been permanently debarred or disqualified by any High Court or Union Public Service Commission or State Public Service Commissions or any Services Selection Board or Staff Selection Commission.
- (g.) Candidates claiming reserved category (SC/ST/OBC) shall submit their permanent Caste Certificate duly issued by competent authority only along-with certificate of permanent resident of Chhattisgarh, otherwise they will be treated under Unreserved Category. The reserved candidates shall submit self attested copy of their permanent Caste Certificate along-with the application.
- (h.) Reserved candidates (SC/ST/OBC) are required to submit an affidavit at the time of their joining in the proforma prescribed by the State Government with their memo dated 29.06.2013 failing which their appointment shall be cancelled.

- (i.) He/she must possess the requisite qualification prescribed for the said advertised post on or before the last date of receipt of application.
- (j.) The persons already in service must submit their application with uploading the NOC of their employer issued after publication of this advertisement, otherwise, their applications shall be rejected.
- (k.) If, the present name of the candidate is varied from their testimonials, due to marriage, name/surname changed etc., they have to upload the certificate/affidavit (as the case may be) in this regard along-with their testimonials.
- (l.) The Competent Authority reserves the right to reject all or any application without communicating any reason to the applicant. If the number of candidates is larger, then the candidate may be shortlisted on the basis of their percentage obtained in graduation.
- (m.) List of eligible and non-eligible candidates will be displayed in the website of this High Court after completion of scrutiny of online applications.
- (n.) The date of Written test & Skill Test will be informed separately by uploading the same in the website of this High Court and by way of Notification in local News Papers.
- (o.) The Admit Cards/Call Letters will be uploaded in the website of this High Court only and it will not be sent by any other mode. The candidates have to download it and may appear in the written test and skill test accordingly.
- (p.) No TA/DA will be admissible to any candidate for appearing in any of the tests.
- (q.) **Selection Process:-** The selection shall be made on the basis of Written Examination and Skill Test. The examination shall be conducted in Two Phases.

Phase -I Written Test and Phase -II Skill test -

Phase-I Written Test :-

- (1). The test shall be consisting of 50 Multiple Choice Questions containing 50 marks and it will consist of – (A) English Knowledge – making of small sentences, spellings, vocabulary etc. (B) Knowledge of Computer Operation. There shall be no Minus (-) Marking.
- (2). On the basis of marks obtained in written test, the candidates will be called for Phase-II Skill Test in the ratio of 1:10 in each category.

Phase-II - Skill Test -

Skill Test shall be consisting of maximum 100 marks as follows;

Computer Typing Test of Hindi @ 250 words in 10 minutes.	50 marks
Computer Typing Test of English @ 300 words in 10 minutes.	50 marks

The Typing Test will be conducted in Ubuntu Linux–Libreoffice–Unicode Font. **1/2 mark** to be deducted for each mistake.

To qualify this test, the candidate has to secure minimum 20 marks in each typing test out of 50.

The select list will be prepared on the basis of marks obtained in the Phase-II Skill Test and the marks obtained in Phase-I Written Test will not be considered for preparation of Merit List/Select List.

- (r.) The selected candidates after their joining, will be kept on probation for the period as mentioned in rules prescribed by the State Government for the members of the State Government Service.
- (s.) The records of recruitment examination shall be liable to be eliminated after six months of declaration of result of selection and thereafter no application for certified copy or inspection of documents related to selection process, shall be entertained under R.T.I. Act.
- (t.) There shall be no provision for re-evaluation/re-checking/scrutiny of the answer sheet/score. No correspondence in this regard shall be entertained.
- (u.) If two or more candidates secure equal marks, then the candidate born earlier will be placed above. If their date of birth also same, then the candidate who secure higher marks in basic graduation will be placed above to other one.
- (v.) Candidates are advised to visit the official website of the High Court of Chhattisgarh, Bilaspur regularly for latest updated information and other references.
- (w.) **The candidate must read carefully the detailed advertisement with general instruction given in the advertisement for filling the application form Online. Candidates not complying in the instructions shall be summarily disqualified.**
- (x.) The candidates are also advised in their own interest to apply Online well before the closing date and not wait for the last date of submission to avoid possibility of link failure or any other technical issues whatsoever. There shall not be any responsibility of the High Court if any candidates fails to finally submit the application form before the last date of submission on account of aforesaid reasons or for any other reason beyond its control.
- (y.) If a candidate has been allowed to appear in the examination, it does not imply that the candidate's eligibility has been verified. It does not vest any right with a candidate to get appointment. The eligibility is subject to final verification by the competent authority. The candidate shall satisfy his/her eligibility before applying Online and shall be personally responsible, in case, he/she is not found eligible to apply as per the given eligibility criteria.
- (z.) All dispute pertaining to the conduct of the Assistant Grade-III Recruitment, 2023 including results shall fall within the jurisdiction of the High Court of Chhattisgarh, Bilaspur only.

If above mentioned conditions are acceptable then only the candidate should apply for the said post.

Sd/-
(Registrar General)

HOW TO APPLY

Instruction for filling the Online application form:-

- ◆ Candidates are advised to read the detailed advertisement carefully prior to filling the Online application form. The candidate must ensure that he/she has an active Mobile Number. Only one Registration can be done using a Mobile Number.
- ◆ For applying Online, visit the website of High Court of Chhattisgarh, Bilaspur i.e. <https://highcourt.cg.gov.in>
- ◆ Click on the website <https://highcourt.cg.gov.in> then link url, then tab online recruitment portal, then click on recruitment, "Recruitment - Assistant Grade III".
- ◆ Registered yourself through Mobile Number.
- ◆ Mobile Number can only be used once for registration.
- ◆ After filling-up of all required information, prior to submission, the candidate must ensure that all the details filled-in are correct in all aspect, as the data once submitted can not be changed.
- ◆ The candidate is required to upload the following documents:-
 - a) Scanned copy of recent passport size colored photograph, scanned signature and thumb impression images should be in jpg or jpeg format (maximum 200 KB each).
 - b) 10th, 12th, Graduation, Post Graduation, Computer Certificate etc.
 - c) Domicile, Caste, Divyang Certificate etc.
 - d) Size of documents should be maximum 1 MB in PDF format.
- ◆ Uploaded photograph and signature must be clearly identifiable /visible, otherwise application of the candidate is liable to be rejected by the High court and no correspondence will be entertained in this regard.
- ◆ Colour photograph of the candidate with white/blue background must containing his/her full face, both ears, make in frontal view with neutral and with open eyes.
- ◆ If candidate wear power glasses, it must be ensured that there are no reflections and the eyes can be clearly seen.
- ◆ The applicant has to sign on white paper with Black Pen in running hand. The signature must be signed only by the candidate and not by any other person, which may be used at the time of verification during the recruitment process.
- ◆ The candidates must take print out of the finally submitted online application form and retain the same along-with relevant uploaded documents for production after qualifying the examination.
- ◆ The above procedure is the only valid procedure for applying and no other mode of application or incomplete steps would be accepted and such applications would be summarily rejected.

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