



## CENTRAL INDUSTRIAL SECURITY FORCE

### NOTICE

### **RECRUITMENT OF MERITORIOUS SPORTSMEN AND WOMEN TO THE POST OF HEAD CONSTABLE (GENERAL DUTY) AGAINST SPORTS QUOTA-2023 IN CISF**

Dates of submission of online applications: **30/10/2023 to 28/11/2023**

Closing date : **28/11/2023** (upto 23:00 Hrs)

Online applications are invited from eligible **Male & Female Indian citizens** for filling up **215** vacancies of **HEAD CONSTABLE (GENERAL DUTY) AGAINST SPORTS QUOTA-2023** in Central Industrial Security Force in the **Pay Level-4 (Rs.25,500-81,100/)** plus usual allowances as admissible to the Central Government employees from time to time. On their appointment, they shall be governed under CISF Act and Rules as well as Central Civil Services Rules applicable to other members of the Force from time to time. They shall be entitled for the pensionary benefits as per the **“Defined Contributory Pension system known as the National Pension System”** applicable to all employees joining service of Central Government on or after 1st January 2004. The recruitment process will consist of Trial Test, Proficiency Test, Physical Standard Test (PST), Documentation and Medical Examination. The salient features of the recruitment are as under:-

1.1 Applications will be accepted through **“Online”** mode only.

1.2 The recruitment shall have following two stages:-

1. **1<sup>st</sup> stage:**

- a) Trial Test
- b) Proficiency Test
- c) Physical Standard Test (PST) &
- d) Documentation

2. **2<sup>nd</sup> stage**

Medical Examination

1.3 Verification of required eligibility certificates / documents including Sports Certificate with the originals will be carried out at the time of Documentation.

1.4 Vacancies of Head Constable (General Duty) against Sports Quota will be filled on all India basis.

1.5 Final result will be declared on the basis of marks secured by the candidates during the course of Proficiency Test and the marks accorded to the candidate having meritorious certificate/achievement in the respective sports events subject to their qualifying the Trial Test, Proficiency Test, Physical Standard Test (PST), Documentation, Medical Examination and other conditions stipulated in this Notification.

1.6 The call-up letter / Admit Card for all stages of recruitment will be issued to the candidates through **online mode only** at CISF Recruitment website <https://cisfrectt.cisf.gov.in/> with facility to download the same and **will not be sent by post**. Candidates are therefore advised to regularly visit the CISF Recruitment website for any update on the recruitment process. Candidates are required to bring the same while attending the test.

2. **Pay Scale** : Pay Level-4 (Rs.25,500-81,100)

3. **Nationality/ Citizenship** : Candidate must be a citizen of India.

4. **Vacancies** :- The discipline wise details of vacancies are as under:-

SI No	Discipline	Men Vacancy		Women Vacancy	
		Event/Weight Category		Event/Weight Category	
1.	Athletics	100 Mtrs	02	100 Mtrs	01
		200 Mtrs	01	200 Mtrs	01
		400 Mtrs	01	400 Mtrs	01
		800 Mtrs	03	800 Mtrs	03
		1500 Mtrs	03	1500 Mtrs	03
		5000 Mtrs	03	5000 Mtrs	02
		10000 Mtrs	03	10000 Mtrs	02
		110 Mtrs Hurdles	01	100 Mtrs Hurdles	03
		400 Mtrs Hurdles	03	400 Mtrs Hurdles	03
		Marathon (42.195km)	03	3000 Mtrs Steeplechase	03
		20 Kms Walk	03	10 Kms Walk	02
		4 x 100 Mtrs Relay	01	4 x 100 Mtrs Relay	01
		4 x 400 Mtrs Relay	01	Shot put	01
		Shot put	02	Hammer Throw	01
		Discuss Throw	02	High Jump	02
		Hammer Throw	01	Pole Vault	02
		Javelin Throw	01	Heptathlon	03
		Long Jump	01		
		Triple Jump	03		
		Decathlon	02		
	<b>Total</b>	<b>40</b>	<b>Total</b>	<b>34</b>	

SI No	Discipline	Men Vacancy		Women Vacancy	
		Event/Weight Category		Event/Weight Category	
2.	Boxing	48 Kg	01	48 Kg	01
		51 Kg	01	54 Kg	01
		54 Kg	01	60 Kg	01
		57 Kg	01	66 Kg	01
				70 Kg	01
				Above 81 Kg	01
		<b>Total</b>	<b>04</b>	<b>Total</b>	<b>06</b>
3.	Basket ball	Basket ball	08		
4.	Football	Football	07		
5.	Gymnastics	Gymnastics	02		
6.	Hand ball	Hand ball	05		
7.	Hockey	Hockey	02		
8.	Shooting	25m Rapid fire Pistol	02	50m Rifle 3 positions	01
9.	Swimming	200 Mtrs (Free Style)	01		
		800 Mtrs (Free Style)	01		
		1500 Mtrs (Free Style)	01		
		200 Mtrs (Butterfly)	01		
		400 Mtr Individual Medley	01		
		200 Mtr Back Stroke	01		
		<b>Total</b>	<b>06</b>		
10.	Volley ball	Volley ball (Team Event)	02		
11.	Weight Lifting	55 Kg	02	45 Kg	02
		61 Kg	01	49 Kg	01
		73 Kg	02	55 Kg	01
		81 Kg	02	59 Kg	01
		89 Kg	02	64 Kg	01
		96 Kg	02	71 Kg	01
		102 Kg	02	81 Kg	01
		109 Kg	02	87 Kg	01
		Above 109 Kg	02	Above 87 Kg	02
		<b>Total</b>	<b>17</b>	<b>Total</b>	<b>11</b>
12.	Wrestling	57 Kg (Free style)	01	50 Kg (Free style)	01
		61 Kg (Free style)	01	53 Kg (Free style)	01
		65 Kg (Free style)	01	55 Kg (Free style)	01
		70 Kg (Free style)	02	57 Kg (Free style)	01
		74 Kg (Free style)	02	59 Kg (Free style)	02
		79 Kg (Free style)	01	62 Kg (Free style)	02
		86 Kg (Free style)	02	65 Kg (Free style)	02
		92 Kg (Free style)	01	68 Kg (Free style)	02
		97 Kg (Free style)	01	72 Kg (Free style)	02
		125 Kg (Free style)	01	76 Kg (Free style)	02
				<b>Total</b>	<b>16</b>

SI No	Discipline	Men Vacancy		Women Vacancy	
		Event/Weight Category		Event/Weight Category	
	Wrestling	55 Kg (Greco Roman)	03		
		60 Kg (Greco Roman)	02		
		63 Kg (Greco Roman)	01		
		67 Kg (Greco Roman)	01		
		72 Kg (Greco Roman)	02		
		77 Kg (Greco Roman)	01		
		82 Kg (Greco Roman)	01		
		87 Kg (Greco Roman)	02		
		97 Kg (Greco Roman)	02		
		130Kg (Greco Roman)	03		
		<b>Total</b>	<b>31</b>		
13.	Taekwondo	54 Kg	01		
		58 Kg	01		
		63 Kg	01		
		74 Kg	01		
		80 Kg	01		
		87 Kg	01		
		Above 87 Kg	01		
		<b>Total</b>	<b>07</b>		
14.	Body Building	55 Kg	01		
		60 Kg	02		
		65 Kg	02		
		70 Kg	02		
		75 Kg	01		
		80 Kg	01		
		85 Kg	02		
		90 Kg	01		
		100 Kg	01		
		Above 100 Kg	01		
		<b>Total</b>	<b>14</b>		
		<b>G. Total</b>	<b>147</b>	<b>G.Total</b>	<b>68</b>

- 4.1 The number of vacancies in each event shown above are tentative and may increase or decrease at any time/any stage of recruitment process, due to administrative reasons. The revision in vacancies, if any, will be notified at any stage prior to declaration of final result by displaying the same on CISF recruitment website i.e. <https://cisfrectt.cisf.gov.in/>.
- 4.2 Candidates selected for appointment are liable to serve anywhere in Indian Territory and abroad.
- 4.3 **Candidates are advised to submit his/her application for one discipline only. If the candidate submits multiple applications for one/more disciplines, only the first application in single discipline will be processed further.**

- 4.4 While filling up online application form (**Annexure-I & II**), candidates must ensure to fill the correct identity Card Number in his/her application (i.e. AADHAR Number, Driving License, Voter ID Card, Identity Card issued by University/College or Income Tax Pan Card Number). The same will be produced at the examination centre during each stage of recruitment. Biometric data of candidates will be recorded during the 01<sup>st</sup> stage of recruitment and will be utilized at subsequent stages of recruitment for verifying candidate's identity.
- 4.5 **Candidates should bring all their original educational/caste/Sports certificates and other testimonials at the time of Trial Test, Proficiency Test, PST and Documentation for proper checking/scrutiny. If any candidate fails to submit any requisite document in support of his/her eligibility, his/her candidature will be rejected straightaway and no appeal will be accepted against his/her rejection for conducting documentation on any other day and they will not be allowed to participate in further process of recruitment.**
- 4.6 The posts are combatised and purely temporary in nature but likely to become permanent.
- 4.7 Caste certificates having the following details in respect of reserved category candidates may be accepted as per prescribed proforma :-
- a) Name of candidate, Father's name, locality/village/town from where they belong.
  - b) Certificate issued by the appropriate/prescribed authority.
  - c) Authority of Govt. of India resolution is correctly mentioned in caste certificate which justifies that claim of individual against reserved category is genuine.
  - d) Caste as mentioned in the caste certificate of the individual is included in the central list as notified by Central Government for that category.
- 4.8 **The recruitment is only for meritorious sportspersons who are either medal winner/position and/or participants as per Para-6.3.**

5. **Salient features :**

- 5.1 Applications must be submitted in online mode only at the official website of CISF i.e. <https://cisfrectt.cisf.gov.in/> No other mode of submission of application is allowed.

- 5.2 **Application fee @ Rs.100/-** from UR, OBC and EWS candidates will be charged. Female candidates and those candidates belonging to Scheduled Caste and Scheduled Tribe categories are exempted from paying application fee. **All such candidates must submit requisite certificate in prescribed proforma issued by the competent authority to prove their status. Candidates are cautioned that their candidature will be cancelled forthwith in case claim of SC/ST/OBC/EWS status or avail any other benefit is made fraudulently at any subsequent stage.**
- 5.3 The provisional selected list shall be prepared after completion of 1<sup>st</sup> stage of recruitment process and same will be displayed on CISF Recruitment website <https://cisfrectt.cisf.gov.in/>.
- 5.4 The provisional selected candidates shall be called for medical examination.
- 5.5 Inclusion of name in provisional selected list does not guarantee selection.
- 5.6 Adequate measures and modern means at different stages will be carried out in order to ensure a smooth, transparent and fair recruitment process.

## 6. **Eligibility Criteria**

### 6.1 **Educational Qualification:**

12<sup>th</sup> pass from a recognised educational Institution with credit of representing State / National / International in games, Sports and Athletics.

(Educational certificate other than State Board/Central Board should be accompanied with Government of India notifications declaring that such qualification is equivalent to 12<sup>th</sup> class pass for service under Central Government).

- 6.2 **Age Limit** : Between 18 to 23 years as on **01.08.2023**. Candidates should not have been born earlier than 02/08/2000 and later than 01/08/2005.

- 6.2.1. Permissible relaxation in upper age limit for different categories are as under:-

<b>Sl. No.</b>	<b>Category</b>	<b>Age relaxation permissible beyond the upper age limit</b>
i)	Scheduled Caste / Tribe	Upto 5 years in upper age limit.
ii)	Other Backward Class	Upto 3 years in upper age limit.
iii)	Departmental candidates who have rendered at least 3 years of continuous service under central Government	Upto 45 years for SC/ST in upper age limit. Upto 40 years for Gen/EWS/OBC in upper age limit.

### 6.3 Participation in Sports events :-

Sports qualification	For the post of Head Constable/GD under Sports Quota
Individual Event	<b>i)</b> Should have represented the country as a member of Senior/Junior International tournament <b>Or</b> <b>ii)</b> Should have represented a State or equivalent unit, in National Games/ National Championship in Senior /Junior level <b>Or</b> <b>iii)</b> Any medal in all India Inter University Championship <b>Or</b> <b>iv)</b> Gold Medal in National School Games/Championship.
Team Event	<b>i)</b> Should have represented the country as a member of Senior/Junior International tournament <b>Or</b> <b>ii)</b> Should have represented in State team or equivalent unit, in National Games/Championship in Senior/Junior level <b>Or</b> <b>iii)</b> Member of medal winning team in All India Inter-University Championship <b>Or</b> <b>iv)</b> Gold Medal in National School Games/ Championship.  <b>Note:</b> The person should have been the playing member of the team.

#### 6.3.1 Note :

Candidates who have not acquired the essential qualification as on closing date for receipt of the Application Form, will not be eligible and need not apply.

**6.3.2** Only those meritorious Sportsmen/Sportswomen who fulfil the above eligibility criteria and have participated in the relevant games/championships **during the period from 01/01/2021 to 28/11/2023 will be eligible for applying for the post.**

6.3.3 An application should be considered in light of the evidence which the applicant may furnish of his/her having represented in any one of the Competition / Tournament / Games.

6.3.4 The Championships / Games conducted by the following authority will be considered:-

- a) International tournaments approved by Ministry of Youth Affairs and Sports.
- b) Senior/Junior level national Championships organised by the National Sports Federations recognised by Department of Youth Affairs & Sports or National Games organised by Indian Olympic Association.
- c) Inter-University competition conducted by Association of Indian Universities/Inter University Sports Board.
- d) National sports/games for schools conducted by the All India School Games Federation.

**6.3.5 In addition to Sports Certificate, the Certificate (Form) issued on the prescribed format under the signature of following authorities are also required.**

<b>S.No.</b>	<b>Competition</b>	<b>Authority awarding certificate</b>	<b>Specimen</b>
1.	International Competition	Secretary of the National Federation of the Game concerned	APPENDIX - "A"
2.	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned.	APPENDIX - "B"
3.	Inter-University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned.	APPENDIX - "C"
4.	National Sports/ Games for Schools	Director or Additional /Joint or Deputy Director in overall charge of Sports/ Games for Schools in the Directorate of Public Instructions/ Education of the State.	APPENDIX - "D"

6.3.6 Certificates (Forms) issued by the recognised federations/associations on the basis of actual participation and achievement in the National Level Competitions may be given the weightage in addition to the certificates issued by the above authorities.

6.3.7 In case, the post of Secretary is not available in National Federation / National Association / State Association, the Certificates (Forms) signed by Senior functionaries and holding position Senior/equivalent to the Secretary in the respective Sports Federations / Associations will be accepted for considering the eligibility of meritorious Sportspersons for recruitment.

**6.4. Physical Standards :**

**Male candidates :-**

- a) Height (For UR, SC, EWS and OBC candidates except those mentioned in para No.6.4.1) – 167 Cms
- b) Chest (For UR, SC, EWS and OBC candidates except those mentioned in para No.6.4.1) – 81-86 Cms (Minimum expansion of 5 Cms.)

**Female candidates :-**

- a) Height (For UR, SC, EWS and OBC candidates except those mentioned in para No.6.4.1) – 153 Cms.
- b) Chest - There shall no minimum requirement of chest measurement for female candidates.



6.4.1. Permissible relaxation in Physical Standards for different categories of candidates are as under :-

Sl. No.	Relaxation for	Height		Chest	
		Male	Female	Male	Female
i)	Candidates hailing from hill areas i.e. Garhwalis, Kumaonese, Dogras, Marathas, *Gorkhas and Adivasis subject to production of certificate as per <b>Annexure-“VI”</b> .  <b>The above standards will be applicable for all categories i.e. UR, EWS, OBC &amp; SC.</b>	160 Cms	153 Cms	81-86 Cms (Minimum expansion 5 Cms)	Not applicable
	* Candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following “Mouzas” Sub-Division of these Districts :  (1) Lohagarh Tea Garden (2) Lohagarh Forest (3) Rangmohan (4) Barachenga (5) Panighata (6) ChotaAdalpur (7) Paharu (8) Sukna Forest (9) Sukna Part-I (10) Pantapati Forest-I (11) Mahanadi Forest (12) Champasari Forest (13) SalbariChhat Part-II (14) Sitong Forest (15) Sivoke Hill Forest (16) Sivoke Forest (17) ChhotaChenga (18) Nipania				
ii)	All candidates belonging to Scheduled Tribes	160 Cms	153 Cms	81-86 Cms (Minimum expansion of 5 Cms)	Not applicable

6.5 **Weight** :- Proportionate to height and age as per medical standards. Weight will be recorded at the time of physical measurements but the decision on fitness on account of weight will be taken at the time of medical examination.

6.6 **Medical Standards**: - The shortlisted candidates will be medically examined by the Medical Boards to assess their physical and medical fitness. The candidates have to meet the medical standards as prescribed in the Uniform Guidelines for recruitment Medical Examination for GOs and NGOs in CAPFs and ARs issued vide MHA UO No.A.VI-1/2014-Rectt(SSB) dated 20.05.2015 and MHA OM No.E-32012/ADG(Med)/ DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021 and other instructions issued by the Government from time to time.

6.6.1 The candidate must not have knock knee, flat foot, bow legs, squint eyes, inability to close the left eye, inability to flex the fingers often, varicose vein and any other obvious deformities and should bear good mental health.

**6.6.2 Eye sight :**

- a) Visual Acuity unaided (Near vision) - Better eye-N6 ; Worse eye-N9.
- b) Uncorrected visual acuity (Distant vision) – Better eye-6/6 ; Worse eye-6/9
- c) Refraction – Visual correction of any kind is not permitted even by glasses.
- d) Colour vision – CP-III BY ISIHARA
- e) - In right handed person, the Right eye is better eye and vice versa.
- f) - Binocular vision is required.

6.6.3 **Tattoo:** Following criteria has been fixed to determine permissibility of Tattoo:

(a) **Content:** Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.

(b) **Location:** Tattoos marked on traditional sites of the body like inner aspect of fore arm, but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.

(c) **Size:** Size must be less than  $\frac{1}{4}$  of the particular part (Elbow or Hand) of the body.

**Note-I** Candidates who have not acquired the essential educational qualification as on 01.08.2023 will not be eligible and need not apply.

**Note-II** Candidates should note that only the Date of Birth and Name as recorded in the Matriculation/ Secondary School Examination Certificate or an equivalent certificate will be accepted for determining the age and name. No subsequent request for any change in the Date of Birth or Name will be considered.

7. **Process of Certification and format of certificate :-**

7.1 Candidates claiming age relaxation on basis of OBC status must ensure that he/she possess the caste/community certificate and does not fall in creamy layer on the crucial date. The crucial date for this process will be the closing date for receipt of application i.e. **28/11/2023** Candidate may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned documents is verified by the Appointing Authority.

7.2 Candidate who wish to seek age relaxation must submit requisite certificate from the competent authority in the prescribed format as per **Annexure – 'III' & 'IV'** as the case may be. Otherwise their claim for SC/ST/OBC status will not be entertained.

7.3 For candidates belonging to EWS category, he/she should produce Income and Asset Certificate as per **Annexure - 'V'** issued by the competent authority. The crucial date for submitting Income and Asset Certificate will be the closing date for receipt of application i.e. **28/11/2023** Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.

7.4 Candidates are cautioned that their candidature will be cancelled forthwith in case claim of SC/ST/OBC/EWS status or avail any other benefit is made fraudulently at any subsequent stage.

## 8. How to apply :-

8.1 Applications must be submitted in **online mode only** at the official website of CISF i.e. <https://cisfrectt.cisf.gov.in/>. For detailed instructions, please refer to **Annexure-I & II** of this Notification. No other mode of submission of application is allowed.

8.2 Jurisdiction of each Regional Recruitment Centre as per sports discipline wise is mentioned below:-

S. No.	Name of Discipline	Name of Regional Recruitment Centre with address
1.	Athletics	Dy Inspector General, CISF (Central Zone) HQrs., Bhilai, 03rd Rb campus, Post-Utai, Dist-Durg, State-Chhattisgarh-491107. (E-mail Id : <a href="mailto:digcz@cisf.gov.in">digcz@cisf.gov.in</a> )
2.	Boxing	Dy. Inspector General, CISF (North East Zone) HQrs., Beharbari, Near A.G.Colony, Hockey Stadium Road, Post -Basistha, Dist - Kamrup, State- Assam - 781029. (E-mail Id : <a href="mailto:dignez@cisf.gov.in">dignez@cisf.gov.in</a> )
3.	Basket ball	Dy. Inspector General, CISF RRC NCR Zone Hqrs., CISF 5th Rb Battalion campus, Ghaziabad, Post-Shipra Sun City, Dist-Ghaziabad, State : Uttar Pradesh-201014. (E-mail Id : <a href="mailto:digncr@cisf.gov.in">digncr@cisf.gov.in</a> )
4.	Football	Dy. Inspector General, CISF (North East Zone-II) HQrs., Premises No.553, East Kolkata Township (Kasba), Dist - Kolkata, State : West Bengal -700 107. (E-mail Id : <a href="mailto:dig-sez@cisf.gov.in">dig-sez@cisf.gov.in</a> )

<b>S. No.</b>	<b>Name of Discipline</b>	<b>Name of Regional Recruitment Centre with address</b>
5.	Gymnastics	Dy Inspector General, CISF (North Zone-1) HQrs., CISF campus, Mahipalpur, Post-Mahipalpur, New Delhi-110037. (E-mail Id : <a href="mailto:dignz@cisf.gov.in">dignz@cisf.gov.in</a> )
6.	Handball	Dy Inspector General, CISF (Central Zone) HQrs., Bhilai, 03rd Rb campus, Post-Utai, Dist-Durg, State-Chhattisgarh-491107. (E-mail Id : <a href="mailto:digcz@cisf.gov.in">digcz@cisf.gov.in</a> )
7.	Hockey	Dy. Inspector General, CISF (North East Zone-II) HQrs., Premises No.553, East Kolkata Township (Kasba), Dist - Kolkata, State : West Bengal -700 107. (E-mail Id : <a href="mailto:dig-sez@cisf.gov.in">dig-sez@cisf.gov.in</a> )
8.	Shooting	Dy. Inspector General, CISF (West Zone) HQrs., CISF Complex, Sector-35, Kharghar, Navi Mumbai, Dist- Raigad, State - Maharashtra – 410 210. (E-mail Id : <a href="mailto:digwz@cisf.gov.in">digwz@cisf.gov.in</a> )
9.	Swimming	Dy. Inspector General, CISF (South Zone) HQrs., 'D' Block, Rajaji Bhavan, Besant Nagar, Dist - Chennai, State : Tamil Nadu-600 090. (E-mail Id : <a href="mailto:digsz@cisf.gov.in">digsz@cisf.gov.in</a> )
10.	Volley ball	Sr. Commandant, CISF 02nd Res. Bn., Post : Dhurwa, Dist : Ranchi, State : Jharkhand -834004. (E-mail Id : <a href="mailto:rb-2nd@cisf.gov.in">rb-2nd@cisf.gov.in</a> )
11.	Weight lifting	Dy. Inspector General, CISF RRC NCR Zone Hqrs., CISF 5th Rb Battalion campus, Ghaziabad, Post-Shipra Sun City, Dist-Ghaziabad, State : Uttar Pradesh-201014. (E-mail Id : <a href="mailto:digncr@cisf.gov.in">digncr@cisf.gov.in</a> )
12.	Wrestling	Dy Inspector General, CISF (North Zone-1) HQrs., CISF campus, Mahipalpur, Post-Mahipalpur, New Delhi- 110037 (E-mail Id : <a href="mailto:dignz@cisf.gov.in">dignz@cisf.gov.in</a> )
13.	Taekwondo	Dy. Inspector General, CISF (South Zone) HQrs., 'D' Block, Rajaji Bhavan, Besant Nagar, Dist - Chennai, State : Tamil Nadu-600 090. (E-mail Id : <a href="mailto:digsz@cisf.gov.in">digsz@cisf.gov.in</a> )

S. No.	Name of Discipline	Name of Regional Recruitment Centre with address
14.	Body Building	Dy. Inspector General, CISF (West Zone) HQrs., CISF Complex, Sector-35, Kharghar, Navi Mumbai, Dist- Raigad, State - Maharashtra – 410 210. (E-mail Id : <a href="mailto:digwz@cisf.gov.in">digwz@cisf.gov.in</a> )

8.3 In the online Application Form (**Annexure-II**), candidates are required to upload the following documents :-

- **Uploading of Photograph** - Recent scanned colour passport size photograph duly printed with date of photograph (**i.e. should not be more than 3 months old from the date of publication of Notification of this exam**) in JPEG format (20 KB to 50KB) . Scanned colour passport size photograph to be uploaded in JPEG format (20-50 KB) in the online form of the examination. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and both ears should be visible. **The date on which the photograph has been taken should be clearly printed on the photograph. Applications without the date printed on photograph will be rejected. Applications with blurred photograph will also be rejected.**
- **Uploading of Signature** - Scanned signature in JPEG format (10 KB to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with illegible signature will be rejected.**
- **Uploading of documents** – Candidate is required to upload the scanned copies of supporting documents only with regard to his/her age and educational qualification **in PDF format (not more than 01 MB).**

8.4 Last date and time of submission of online applications is **28/11/2023 (23:00 hrs)**

8.5 **Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the website on account of heavy load on the website during the days preceding the closing date.**

8.6 Before submission of the online application, candidates must check that they have filled correct details in each field of the form. **After submission of the online application form, no change/ correction/ modification will be allowed under any circumstances.** Requests received in this regard in any form like post, fax, e-mail, by hand, etc will not be entertained.

8.7 The candidates must have their own personal e-mail ID and mobile number and the same be furnished in the online Application Form, should be active since important information relating to recruitment may be given to them through SMS or email.

**9. Application Fee :**

9.1 Fee payable : Rs.100/- (Rupees one hundred only).

9.2 Female candidates and those candidates belonging to Scheduled Castes (SC) and Scheduled Tribes (ST) categories are exempted from payment of application fee.

9.3 Fee can be paid online through Net Banking, by using Credit or Debit or Rupay cards and UPI or through cash in SBI Branches by generating SBI Challan. Fee paid by modes other than as stated above, will not be accepted.

**9.4** Online fee can be paid by the candidates upto **28/11/2023 (23:00 hours)**. However, candidates who wish to make the cash payment through challan of SBI, may make the payment in cash at the Branches of SBI within the working hours of the bank upto **30/11/2023** provided the challan has been generated by them before **28/11/2023 (23:00 hours)**.

9.5 Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

9.6 In case of non-receipt of requisite application fee from candidates (except exempted category) their application will be straight way rejected.

9.7 Tariff/Taxes charges will be borne by the candidate in addition to fees as applicable for Bank.

9.8 Fees paid before **30/10/2023** i.e. opening date of online application form would not be accepted.

**10. Admission to the Examination :**

10.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are provisionally accepted and found to be in order as per the terms and conditions of this Notification, will be assigned Roll numbers and issued with Admit Card for appearing in the Trial Test/Proficiency Test/PST and Documentation. Subsequently, qualified candidates will be issued Admit Cards for the next stage of the Recruitment (i.e. Medical Examination).

10.2 The department will undertake detailed scrutiny of applications for eligibility and other aspects at the time of Trial Test/Proficiency Test/PST and Documentation. As such, candidature will be accepted only provisionally.

The candidates must go through the requirement of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post. If any claim made in the application is not found substantiated during the entire recruitment process, the candidature will be cancelled.

- 10.3 Candidates must write Registration Number, registered E-mail ID and Mobile Number along with name, date of birth and name of the recruitment, while addressing any communication. Communication from the candidate not furnishing these particulars shall not be entertained.
- 10.4 10 days before the Trial Test/Proficiency Test/PST/Documentation and Medical Examination, candidate can download their admit card from CISF Recruitment website <https://cisfrectt.cisf.gov.in/> and must bring printout of the Admit Card to the assigned recruitment centre.
- 10.5 In case candidates are unable to download Admit Cards from the website, candidates should contact CISF helpline 011-24366431 / 24307933 at least one week before the Trial Test/Proficiency Test/PST and Documentation or Medical Examination.
- 10.6 In addition to the Admit Card, it is mandatory to carry four passport size recent colour photographs duly printed the date of photograph (**i.e. not more than three months old from the date of publication of this Notification**), original valid Photo-ID proof duly printed the date of birth such as Aadhaar Card/Printout of E-Aadhaar, Voter's ID Card, Driving License, PAN Card, Passport, ID Card issued by University/College/School, Employer ID Card (Govt./PSU), Any other photo bearing ID card issued by the Central/ State Government.
- 10.7 If the Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheets issued only by CBSE/ICSE/State Boards, Birth Certificate) as proof of his date of birth. In case of mismatch in the date of birth mentioned in the Admit card and photo ID/Certificate brought in support of date of birth, the candidate will not be allowed to appear in the recruitment process.
- 10.8 Any other document mentioned in the Admit Card shall also be produced by the candidates while appearing in subsequent stage.
- 10.9 Applications with blurred photograph / without date on photograph / signature will be rejected.

## 11. Recruitment process :

The different stages of recruitment shall be conducted as per the following sequence:-

**1<sup>st</sup> stage :**

- a) Trial Test
- b) Proficiency Test
- c) Physical Standard Test (PST) &
- d) Documentation

**2<sup>nd</sup> stage :**

Medical Examination.

All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are provisionally accepted and found to be in order will be called for the 1<sup>st</sup> stage of recruitment. Trial Test / Proficiency Test / Physical Standard Test (PST) and Documentation will be conducted at various centres. Therefore, it will be the responsibility of the candidates to verify their eligibility as prescribed in this notice before appearing the examination.

**11.1 TRIAL TEST :-**

- 11.1.1 Immediately on reporting of candidates at the Recruitment Centre, the Recruitment Board will verify the identity of candidates from the photograph and signature available in admit card as well as from photo bearing IDENTITY PROOF such as Aadhaar Card, Voter Card, Driving License, PAN Card, Passport, ID Card issued by University/College/School etc.
- 11.1.2 If photo & signature available in admit card/online application form are not matched, the reasons for the same may be obtained from the individual.
- 11.1.3 To obviate impersonation during recruitment, bio-metric (LTI) registration of the candidates should be taken. Bio-metric registration should be used at subsequent stages of the recruitment to verify the identity of the candidate i.e. Medical Examination and at the time of joining at the RTCs.
- 11.1.4 All successful candidates will undergo Trial Test of 20 marks in the sports event to which he/she belongs. Trial Test will be qualifying in nature.
- 11.1.5 Though the Trial Test is qualifying in nature and merit will be drawn on the basis of marks scored by the candidates in Proficiency Test, however the minimum cut off marks in Trial Test for all events will be 10 marks.
- 11.1.6 Candidates who do not secure minimum cut off marks in Trial Test will be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the Recruitment Board.
- 11.1.7 Appeal for re-conduct of Trial Test will not be entertained.



## 11.2 PROFICIENCY TEST :

All the candidates declared qualified in Trial Test will undergo Proficiency Test of 40 marks in the sports event to which he/she has applied. The minimum cut off marks in Proficiency Test for all events will be 20 marks, to be secured by candidates.

11.2.1 Candidates who do not secure minimum qualifying marks in Proficiency Test will be rejected by giving rejection slip intimating reasons thereof by the Recruitment Board.

11.2.2 Appeal for re-conduct of Proficiency Test will not be entertained.

## 11.3 PHYSICAL STANDARD TEST (PST)

11.3.1 Candidates who qualify in Trial & Proficiency Test will undergo Physical Standard Test (PST).

11.3.2 Candidates will be measured for height, chest and weight by the Board of Officers. The candidates who meet the requirements of physical standard will be allowed to participate in further recruitment process. The candidates who do not fulfill the laid down physical standards will be eliminated from recruitment process by giving rejection slip, thereof. However, elimination on grounds of weight will be done at the time of medical examination. Physical Standards has been elaborated in para-6.4 above.

11.3.3 Relaxation in height and chest (as the case may be) as mentioned in para-6.4.1 above for the candidates other than those belonging to ST category will be permissible only on production of original certificate in the proforma as prescribed in **Annexure-VI** from the competent authority of the Districts where he/she ordinarily resides. ST candidates may avail the relaxation on the production of valid original ST certificate.

11.3.4 Candidates who are declared not qualified in Physical Standards i.e. height and chest may prefer an appeal on the same day, if they so desire, to the Appellate Authority against rejection in physical measurement. Such candidates will be re-measured either on the same day or will be given a fresh date to appear for re-measurement by the Appellate Authority. The decision of the appellate authority in this regard will be final and no further appeal or representation in this regard will be entertained thereafter. If candidate is found to be within the prescribed standard, he/she will be allowed to the next stage of the selection process.

11.3.5 **The candidates who do not fulfill the laid down physical standards will be eliminated from recruitment process by giving rejection slip, thereof. However, elimination on grounds of weight will be done at the time of medical examination.** The candidates who meet the

requirements of physical standard will be allowed to participate in Documentation.

#### **11.4 DOCUMENTATION :**

Candidates who qualify in Trial Test, Proficiency Test & Physical Standard Test (PET) will undergo Documentation. Following Original testimonial/ documents of the candidates will be scrutinized. Candidates who fail to produce requisite original testimonials / certificates will be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the Presiding Officer and **no candidates will be allowed provisionally.**

- (i) Educational certificates (12<sup>th</sup> pass or its equivalent).
- (ii) Date of birth certificate. (Matriculation or 10th pass certificate).
- (iii) SC/ST, OBC and EWS Certificate, if applicable. It should be in the proforma as prescribed in **Annexure-III, IV & V** respectively. Caste certificates which are not in prescribed manner as specified in the advertisement notice will not be accepted.
- (iv) Candidates falling in the categories of Garhwalis, Kumaonese, Gorkhas, Dogras, Marathas and Adivasis requesting for relaxation in height and chest should produce certificate in proforma/format given in **Annexure-VI.**
- (v) Certificates of Sports achievements as mentioned in para-6.3.
- (vi) Certificates (Forms) issued by the recognized federations/associations as per **Appendix-'A', 'B', 'C' & 'D'** as the case may be,
- (vii) No Objection Certificate in case of persons serving in Govt./Semi-Govt. Departments from their Head of Office as per format given in **Annexure-VII.**
- (viii) Four passport size recent photographs of the candidates duly printed the date of photograph (**i.e. not more than three months old from the date of publication of this Notification**).
- (ix) The candidates must carry photo bearing identification proof such as Driving License, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card **in original** which he has mentioned / filled in application form.
- (x) Identification of the candidates will be checked by the board of officers at the time of Trial Test/Proficiency Test/PST & Documentation and Medical Examination from Identity Cards as

produced by them. **Biometric credentials (LTR/RTI/Fingers impression) of all candidates shall be registered before conduct of examination which will be used in all further stages of recruitment.**

11.4.1 CISF at its discretion can check or verify genuineness of any certificate produced by the candidate during recruitment or at later stage and the decision of CISF after such verification/checking shall be final.

11.4.2 There shall be no appeal against rejection in documentation.

## 12. DRAWAL OF FINAL SELECT LIST :

12.1.1 After completion of Documentation, Merit List will be drawn strictly according to marks taking into consideration the performance of the candidates during the course of Proficiency Test and the marks (out of 10 marks) accorded to the candidate having meritorious certificate/achievement in the respective sports events.

12.1.2 Candidate will be given marks for any one highest medal secured by him/her during the period from **01/01/2021 to 28/11/2023**. If any candidate has secured more than 01 medal in particular Games, in that case he/she shall be awarded marks for only the highest medal/position secured in the Competition/ Tournament /Games.

12.1.3 Priority would be accorded to individual as well as team events, chronologically, as given below:-

A) International Tournament/ Championship.	B) National Tournament/ Championship
1) 1st Gold Winner	1) 1st Gold Winner
2) 2nd Silver Winner	2) 2nd Silver Winner
3) 3rd Bronze Winner	3) 3rd Bronze Winner

12.1.4 If tie persists, the younger players will be given preference. If tie still persist, candidate's name in alphabetical order in English will be given priority.

12.1.5 Success in any stage of the Recruitment does not confers any right of appointment unless department is satisfied after such verification as may be considered necessary that the candidate is suitable in all respects for appointment to the service.

12.1.6 Final result will be published on CISF Recruitment website i.e. <https://cisfrectt.cisf.gov.in/> after reasonable time from the date of completion of recruitment.

12.1.7 No waiting list will be kept/maintained.

**Note- I** The candidates applying for the Recruitment should ensure that they fulfill all the eligibility conditions for the post. Their admission at all the stages of recruitment will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Trial Test/Proficiency Test/PST & Documentation and medical examination, it is found that they do not fulfil any of the eligibility conditions; their candidature for the examination will be cancelled forthwith by the department.

**Note-II** In case, any candidate is found ineligible or found to be suppressing facts whatsoever at any time during the recruitment process, his/her candidature/selection /appointment shall be cancelled forthwith.

### **13. MEDICAL EXAMINATION :**

13.1 The candidates equal to the number of vacancies in each discipline/event will be called for Detailed Medical Examination. The selected candidates will be medically examined by the Medical Boards to assess their physical and medical fitness. The candidates have to meet the medical standards as prescribed in the Uniform Guidelines for recruitment Medical Examination for GOs and NGOs in CAPFs and ARs issued vide MHA UO No.A.VI-1/2014-Rectt(SSB) dated 20th May, 2015 and MHA OM No.E-32012/ADG(Med)/DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021 and other instructions issued by the Government from time to time. However, being called & declared Fit in Medical Examination does not give them the right of final selection. Thus their claim for selection on such ground will not be entertained as final selection will be based on merit as well as availability of vacancy.

13.2 The Department shall have the discretion to fix different qualifying marks for candidates belonging to different disciplines/events taking into consideration of vacancies allotted to each disciplines/events.

13.3 Candidates will be declared either FIT or UNFIT. No candidate will be declared as temporary unfit.

13.4 In all the cases, a candidate, who has been declared medically UNFIT for appointment in the Medical Examination will be communicated the grounds for rejection in broad terms in writing by the Examining Medical Officer. All candidates declared unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit. The RME of candidates will be conducted in continuation of- DME preferably on the next day of DME. The consent for RME duly signed by the candidate should be submitted within 24 hours after candidate is informed of his/her unfitness in DME. No appeal will be

entertained against the findings of the Review Medical Board in Review Medical Examination.

**Note :** An undertaking shall be taken from all the selected candidates at the time of joining that if at any stage of their service career, they are found to be colour blind they will be boarded out as per the SHAPE policy in vogue and the same will be enclosed in their Service Records.

14. **DECISION :** The decision of the board/ department in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of tests, allotment of recruitment centres and preparation of merit list will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.
15. **COURTS JURISDICTION :** Any dispute with regard to this recruitment will be subject to courts/tribunals having jurisdiction over the City/Town in which the concerned Recruitment Centre of CISF is situated or where the candidate has submitted his application.
16. **IMPORTANT INSTRUCTIONS TO CANDIDATES :**
  - 16.1 Before applying, candidates must go through the instructions given in the notice of examination very carefully i.e. requirements of educational qualification, age, physical standards, sports eligibility etc. and satisfy themselves that they are eligible for the post.
  - 16.2 Application should be considered in light of the evidence which the applicant may furnish of his/her having represented in any one of the Competition/Tournament/Games as mentioned in para-6.3.
  - 16.3 Verification of documents with originals will be carried out at the time of Documentation. Therefore, candidature will be accepted provisionally only. During scrutiny of documents, if any claim made in the application is not found substantiated, the candidature will be cancelled.
  - 16.4 Candidates seeking reservation benefits such as SC/ST/OBC/EWS or any other relaxation as per the provisions of the Notice of Examination must ensure that they are entitled to such reservation/ relaxation. They should be in possession of the relevant certificates in original in the prescribed format in support of their claim when the copies of the certificates are sought.
  - 16.5 Persons with Disabilities (PwD)/Differently abled candidates are not eligible to apply for this examination.
  - 16.6 Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made through e-mail/SMS.

- 16.7 Fee payable : Rs.100/- (Rs. one hundred only). Female candidates and those candidates belonging to Scheduled Castes (SC) and Scheduled Tribes (ST) categories are exempted from payment of application fee.
- 16.8 Candidates must enter their names, date of birth, father's name and mother's name strictly as given in the matriculation certificate.
- 16.9** In the online application form, candidates are required to upload Photograph duly printed with the date of photograph (**i.e. not more than three months old from the date of publication of this Notification**), Signature and scanned copies of all the supporting documents with regard to age, educational qualification. **Applications without the date printed on photograph will be rejected.**
- 16.10 Candidates are advised to submit his/her application for one discipline only. If the candidate submits multiple applications for one/more disciplines, only the first application in single discipline will be processed further.
- 16.11 Applications with blurred/ illegible Photograph/ Signature or photograph without date will be rejected summarily.**
- 16.12 An application will be summarily rejected at any stage of the recruitment process for having incomplete information / wrong information / incomplete requisite certificates / misrepresentation of facts / left unsigned/ submitted without fees where due.
- 16.13 Request for change/ correction in any particulars in the Application Form, once submitted, will not be entertained under any circumstances. Such requests received through Post/Fax/Email/By hand etc shall not be entertained.
- 16.14 When application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take printout of the application form for their own records. The printout of the 'Application Form' is not required to be submitted.
- 16.15 In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/cyber café will be held responsible for the same and liable for suitable legal action under cyber/IT Act.
- 16.16 Candidate should note that they are applying for combat force and should participate in the recruitment process with due physical/ mental preparation and will be fully responsible for any incident/ accident occurring during any stage of recruitment. Recruiting Agency/Centre will not be responsible for any such unforeseen incident/ accident. Candidates will participate in recruitment at their own risk.

- 16.17 **During the recruitment, “Dope control will be enforced”.** If a candidate is found using any energetic medicine/drugs etc. during the course of recruitment or to enhance performance will be debarred / candidature will be cancelled.
- 16.18 For any queries, candidates may contact Help Line Number 011-24366431/ 24307933 for clarifications, if any, regarding filling application and Trial/Proficiency/PST & Documentation & Medical Examination etc.
- 16.19 Candidates should come duly prepared for 4-6 days stay on their own arrangements for different stages of recruitment process. No TA/DA will be admissible for journey and stay.
- 16.20 In case a candidate is found unfit/ineligible for service on any ground after his/her selection/appointment, his/her service will be terminated without assigning any reason.
- 16.21 If any candidate is found to indulge at any stage in any act of malpractices during the entire recruitment process or thereafter, his/her candidature will be cancelled and he/she will be liable for suitable legal action.
- 16.22 Any certificate other than in Hindi or English should be endorsed with translation in Hindi or English duly attested, else will not be entertained.
- 16.23 Canvassing in any form or bringing outside influence will automatically disqualify the candidate from appearing the tests further without any notice.
- 16.24 Candidates having the right aptitude, capability, fitness and knowledge of respective discipline/event & eligibility, may apply for the posts.
- 16.25 Candidates are advised to have sufficient practice for trial/proficiency tests before coming for recruitment. CISF or Government of India will not be responsible for any injury/ mishap or medical problem during the course of recruitment process / test.
- 16.26 Any candidate found using any unfair means or resorting to impersonation will be disqualified forth with and liable for action as per law. The person impersonating a candidate will be arrested and a criminal case under IPC will be registered against him. Such candidates will be barred from applying for the future recruitment in CISF.
- 16.27 Any person acting as a tout or taking the help of a tout will be dealt as per law and criminal case will be registered against him under IPC.
- 16.28 Candidates have to appear in all the stages of recruitment for which they have qualified. If a candidate is absent from any stage / event for which he/she has qualified, his/her candidature will be cancelled.

- 16.29 In case a candidate is found unfit/ineligible for service on any ground after his selection/ appointment his/her service will be terminated without assigning any reason.
- 16.30 The Director General, CISF reserves the right to make changes or cancel or postpone the recruitment without assigning any reason.**
- 16.31 The department has a right to make any changes in the advertisement or cancel it without assigning any reason. Further all the conditions mentioned herein may vary as per orders issued by Government of India from time to time.
- 16.32 Undergoing medical examination at the end of the recruitment process does not guarantee for appointment as the offer of appointment will be made only according to allotted vacancies.
- 16.33 Selected candidates are required to undergo basic training in CISF RTCs for which they will be informed separately through offer of appointment letter. If any candidate does not qualify the prescribed training, his/her services are liable to be terminated. They will be on probation for a period of two years which can be extended. During the period of probation if found unfit for any reason, the services are liable to be terminated.
- 16.34 CISF strives to recruit fit, committed, sincere and best candidates with transparency and impartiality. Hence, candidates are advised to “BEWARE OF TOUTS”.**
- 16.35 The Offer of Appointment is the last stage of the recruitment process. Thus, qualifying in any previous stage of recruitment process (including medical examination) does not confer any right of selection or appointment to the post to any candidate.

### **IMPORTANT NOTICE FOR CANDIDATES**

**Beware of touts. No money is charged for recruitment in CISF. If you have paid or promised to pay money to any one you are being cheated & you are losing money. If anyone demands money for getting you selected, immediately inform the Presiding Officer (PO) of recruitment board and DIsG of concerned recruitment Centre or inform through e-mail giving the name of the person at [ac-rectt@cisf.gov.in](mailto:ac-rectt@cisf.gov.in)**

**:: xxxx ::**



**Procedure for filling online Application**

Process of filling online application for the examination consists of two parts:

I.	One Time Registration
II.	Filling of online Application for the Examination
<b><u>Part-I (One-Time Registration)</u></b>	
<p>One-time Registration will be a permanent database for candidate. The Unique Registration ID and Password will be used by the candidates for all the examinations conducted by CISF. Read the instructions given in the Notice of Examination carefully before filling up the online '<b>Registration Form</b>' and '<b>Application Form</b>'.</p>	
<b>How to register for the first time :-</b>	
<ol style="list-style-type: none"> <li>1. Log on to the official website of CISF that is <a href="https://cisfrectt.cisf.gov.in/">https://cisfrectt.cisf.gov.in/</a>.</li> <li>2. Home page will be displayed. Click on “Login” button.</li> <li>3. New page will be displayed. Click on “New Registration” button.</li> <li>4. One-time Registration process requires filling up of following information: <ol style="list-style-type: none"> <li>a. Basic details</li> <li>b. Additional and contact details</li> <li>c. Declaration.</li> </ol> </li> <li>5. For filling up the ‘One-Time Registration Form’, please follow the following steps: <ol style="list-style-type: none"> <li>a. Personal details (e.g. Name, father’s name, mother’s name, date of birth and gender) are required to be entered twice, in the relevant columns of the Registration Form to avoid any inadvertent mistakes in filling up of the form. If there is mismatch between the original and verify data columns, it will not be accepted and an indication to this effect will be displayed in separate dialogue box.</li> <li>b. <b>Name of Applicant:</b> As given in Matriculation or 10th Class Certificate. In case, you have made any changes in your name after matriculation, indicate the same.</li> <li>c. Father’s Name - As given in Matriculation or 10th Class Certificate.</li> <li>d. Mother’s Name - As given in Matriculation or 10th Class Certificate.</li> <li>e. Date of Birth - As given in Matriculation or 10th Class Certificate.</li> <li>f. Gender – Select the appropriate one.</li> <li>g. Click on submit button. New page will be displayed.</li> <li>h. Check your personal details and fill the basic details.</li> </ol> </li> </ol>	

- i. Fill the valid Mobile Number and Email-ID. It may also be noted that any information which the department may like to communicate with you through e-mail/SMS, will be sent on provided Email-ID/mobile number. Same Email-ID/Mobile number will also be used for retrieval of password/Registration Number, if required.
- j. Read the 'Declaration' carefully, if you agree with the declaration, click on '**Submit**' button.
- k. On confirmation, your data will be saved. Your Registration Number and Password will be sent to your registered Email-ID and mobile number.
- l. Login using your Registration-Number as user name and auto generated password provided to you on your email and mobile number.

**NOTE :-**

**YOU ARE AGAIN CAUTIONED THAT NAME, FATHER'S NAME, MOTHER'S NAME AND DATE OF BIRTH SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF INCORRECT/ WRONG INFORMATION.**

**ANNEXURE-II**

**Part-II (Online Application Form)**

1. Before proceeding with filling of online application, keep the following data ready:
  - a. Recent scanned colour passport size photograph (i.e. **not more than three months old from the date of publication of the Notice of Examination**) in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5cm (width) x 4.5cm (height). The photograph should be without cap, spectacles and both ears should be visible. **The date on which the photograph has been taken must be clearly printed on the photograph. Applications without the date printed on the photograph will be rejected. Applications with blurred photograph will also be rejected.**
  - b. Scanned signature in JPEG format (10 KB to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with illegible signature will be rejected.**
  - c. The scanned copies of all the relevant documents **in PDF format (not more than 01 MB)** with regard to his/her age (i.e. Date of Birth Certificate or Matriculation / SSCL/10<sup>th</sup> Certificate) and other educational qualification.
2. Login to CISF Recruitment website i.e <https://cisfrectt.cisf.gov.in/> and click "**APPLY PART**" tab.

3. New page will be displayed and fill the essential details such as '**Registration Id**', '**Password**', '**Captcha**' and click "**SUBMIT**" button.
4. Registered candidate may login to online system through their provisional '**Registration Id and Password**' received by the candidate at the time of registration in CISF Recruitment website i.e. <https://cisfrectt.cisf.gov.in/>.
5. New page will be displayed and click button of "**HEAD CONSTABLE (GENERAL DUTY) AGAINST SPORTS QUOTA-2023**".
6. After clicking the button of "**HEAD CONSTABLE (GENERAL DUTY) AGAINST SPORTS QUOTA-2023**", a window will open which will have application form. The data/details filled in by applicant earlier, at the time of registration process, will automatically be filled in the respective fields in the application form. The remaining empty field should be filled by the candidate. The candidates are advised to fill in the details very carefully.
7. Once the candidate has filled in all the required details in the application form, he will find two buttons at the bottom namely "**SAVE & PREVIEW**" and "**CLOSE**".
  - a) If the candidate uses the "**SAVE & PREVIEW**" button, he will find another two buttons at the bottom namely "**SUBMIT**" and "**EDIT APPLICATION**".
    - i) If the candidate uses the "**SUBMIT**" button, the application form will be submitted.
    - ii) If the candidate uses the "**EDIT APPLICATION**" button, the data/details of the candidates can be edited.
  - b) If the candidate uses the "**CLOSE**" button, windows are closed and no data/details will be saved.
8. Once the application form is completely filled in, read declaration carefully and click on "**SUBMIT**" button if you accept the same which will save all the data/details filled in by the applicant.
9. **Then, upload your recent Photograph (not more than three months old from the date of publication of the Notice of Examination and the date on which the photograph has been taken should be clearly printed on it) as specified at S.No-1(a) above. The date on which the photograph has been taken should be clearly printed on the photograph. Applications without the date printed on photograph will be rejected. Applications with blurred photograph will also be rejected.**
10. Upload your signature as specified at S.No.1(b). **Applications with blurred signatures will be rejected.**

11. Upload your scanned copy of Date of Birth Certificate/Matriculation/SSLC/10<sup>th</sup> Certificate and educational qualification for proof of age and educational qualification respectively as specified at Sl.No.1(c).
12. After uploading all the required documents and images, click on “**PAYMENT**” button at the bottom of the page.
13. Now ‘**PAYMENT**’ window will appear. The candidate who are exempted from payment of application fee will see the message that **you are eligible for Fee Exemption** and will get the ‘**PRINT APPLICATION**’ option.
14. Proceed to make fee payment if you are not exempted from payment of application fee.
15. Make the payment of application fee either through UPI, Net Banking, by using Credit or Debit cards or Rupay cards or in cash at SBI Branches by generating SBI Challan by selecting fee payment mode option. If candidate selects challan option then candidate gets a fee deposit challan form from the server. After getting challan form candidate should go to the nearest State Bank of India Branch and deposit the fee. After this candidate’s formality is completed. Bank will generate MIS Report and will send to CISF. This process takes minimum 48 hours. After 48 hours the candidate may check the status of his/her application.
16. After completion of payment procedure, candidate may take a print out of their filled application form and retain the same with them. They will be required to submit printout of online application along with self attested documents in support of their eligibility at the time of Trial/Proficiency Test/PST and Documentation.

**ATTENTION:**

- a. Candidates should verify the registered data(s) carefully. In case of any error, the same may be edited by clicking “**EDIT**” button.
- b. On clicking the “**SUBMIT**” button, the data/details entered so far will be saved in server. If the candidate clicks “**EDIT**” button, the data/details will not be saved and the candidate will be able to edit the data.

**The form of certificate to be to be produced by Scheduled Caste and Scheduled Tribe candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_  
son/daughter of Shri \_\_\_\_\_ of village/Town\* \_\_\_\_\_ in  
District/Division\* \_\_\_\_\_ of the State/Union Territory\*  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe\* which is  
recognised as a Scheduled Caste/Scheduled Tribe\* under:-

- @ The Constitution (Scheduled Caste) Order , 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order,1951\*
- @ The Constitution(Scheduled Tribes) Union Territories Order, 1951\*  
As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act,1970, the North Eastern Areas Reorganization) Act, 1971, the Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 1976. , the State of Mizoram Act, 1986 the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987]
- @ The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956 \_\_\_\_\_
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Caste Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 1990
- @ The Constitution (Scheduled Tribes) Orders (Amendment)Act, 1991
- @ The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002
- @ The Constitution(Scheduled Castes) Orders (Amendment) Act, 2002
- @ The Constitution(Scheduled Castes and Scheduled Tribes) Orders(Amendment) Act, 2002
- @ The Constitution(Scheduled Castes) Orders (Second Amendment) Act, 2002
- @ The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribes Certificate issued to Shri/Smt\*\_\_\_\_\_ Father/Mother of Shri/Smt./Kumari\*\_\_\_\_\_ of village/Town\*\_\_\_\_\_ in District/Division\*\_\_\_\_\_ of the State/UT\*\_\_\_\_\_ who belongs to the\_\_\_\_\_ Caste/Tribes\* which is recognised as a SC/ST\* in the State/Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ (name of the prescribed issuing authority) vide their No.\_\_\_\_\_ dated\_\_\_\_\_.

3. Shri/Shrimati/Kumari\*\_\_\_\_\_ and or \* his/her\* family ordinarily reside(s) in Village/Town\*\_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of\_\_\_\_\_.

Place  
Date

Signature  
\*\* Designation \_\_\_\_\_  
(With Seal of Office)  
State/Union Territory

\* Please delete the words which are not applicable.

@ Please quote specific Presidential order.

% Delete the paragraph which is not applicable.

Note :-The terms 'ordinarily' reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\* List of authorities empowered to issue Scheduled Caste/Scheduled Tribe/OBC Certificates.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1<sup>st</sup> Class Stipendiary Magistrate/+ Sub Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/ Executive Magistrate.(+not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.
- (v) Administrator/ Secretaru to Administrator/ Development Officer (Lakshadweep).

Note: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISION OFFICER.

**The form of certificate to be to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_  
son/daughter of \_\_\_\_\_ of village/Town \_\_\_\_\_ in  
District/Division \_\_\_\_\_ in the State/Union Territory  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is  
recognised as a backward class under the Government of India, Ministry of Social  
Justice and Empowerment's Resolution No. \_\_\_\_\_  
dated \_\_\_\_\_. Shri/Smt./Kumari \_\_\_\_\_ and/ or his/her family  
ordinarily reside(s) in the \_\_\_\_\_ District/  
Division of the \_\_\_\_\_ State/ Union Territory. This is also to certify  
that he/she does not belong to the persons/ sections (**Creamy Layer**) mentioned in  
Column 3 of the Schedule to the Government of Indi, Department of Personnel &  
Training O.M. No.36012/22/93-Estt.(SCT) dated 08/09/1993\*\*.

Dated:

District Magistrate  
Deputy Commissioner etc.  
(with official seal)

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\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* As amended from time to time.

**Note** :- The term "Ordinarily" used here will have the same meaning as in Sector 20 of the Representation of the People Act, 1950

Government of .....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**VALID FOR THE YEAR \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her I 'family'\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities. all jobs

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to \_\_\_\_\_ the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

**Recent Passport size attested photograph of the applicant**

Signature with seal of Office

Name \_\_\_\_\_

#Designation \_\_\_\_\_

\* **Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\* **Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\* **Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**#List of authorities empowered to issue Income & Assets Certificate**

- (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commissioner/ Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/ or his family normally resides.



**FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

Certified that Shri/Kumari \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_ is permanent resident of Village \_\_\_\_\_ Tehsil/Taluka \_\_\_\_\_ District \_\_\_\_\_ of \_\_\_\_\_ State.

2. It is further certified that :

- ❖ Candidates hailing from hill areas i.e. Gorkhas, Garhwalis, Kumanoese, Dogras, Marathas and Adivasis.
- ❖ He/She belongs to \_\_\_\_\_ Tribal Community.

Date : \_\_\_\_\_  
Place : \_\_\_\_\_  
❖ *Delete whichever is not applicable*

Signature  
District Magistrate/Sub-Divisional  
Magistrate/Tehsildar

**FORM OF CERTIFICATE TO BE SUBMITTED BY EMPLOYEES OF GOVERNMENT DEPARTMENTS/UNDERTAKINGS INCLUDING CISF PERSONNEL**

**Certified that:-**

1. Mr./Miss/Mrs \_\_\_\_\_ hold a permanent / temporary post under Central / State Government in the rank of \_\_\_\_\_.
2. He/She has submitted his/her application to this Department/Officer on \_\_\_\_\_.
3. Mr/Miss/Mrs \_\_\_\_\_ will be released in case he/she is selected for appointment in Central Security Force.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Signature of Head of Office/  
Department with official seal

**Note** : Candidates already in Government service must submit their application through proper channel along with the above certificate.

**Specimen of Photographs**

**Acceptable Photograph**



**Samples of photographs which are not acceptable**

**Extra Colour**



**Too close**



**With hat/cap**



**Blur Photographs**



**Inverted**



**Too dark**



**With goggles**



**Facing Sideways**



**Too Small**



**With spectacles**



**NOTE :** The date on which the photograph has been taken must be clearly printed on the photograph. Applications without the date printed on the photograph will be rejected.

**FORM-1**

[For representing India in an International Competition in one of the recognized Games/Sports]

**NATIONAL FEDERATION/ NATIONAL ASSOCIATION  
OF \_\_\_\_\_**

**Certificate to a meritorious sportsman for employment to a Group "C"  
Services under the Central Government**

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of  
Shri \_\_\_\_\_ resident of  
\_\_\_\_\_ (complete address) represented  
the \_\_\_\_\_ Country in the \_\_\_\_\_ game/event of  
\_\_\_\_\_ in \_\_\_\_\_ competition/Tournament held  
at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said  
competition/tournament was \_\_\_\_\_.

The certificate is being given on the basis of record available in the office of  
National \_\_\_\_\_ Federation/National \_\_\_\_\_ Association of  
\_\_\_\_\_.

**Place:** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Signature** \_\_\_\_\_  
**Name** \_\_\_\_\_  
**Designation:** \_\_\_\_\_  
**Name of the Federation/  
National Association** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Seal:** \_\_\_\_\_

**Note:** This certificate will be valid only when signed personally by the Secretary, National  
Federation/National Association.

**FORM-2**

[For representing a State in India in a National Competition in one of the recognized Games/ Sports]

STATE ASSOCIATION OF \_\_\_\_\_ IN THE GAME \_\_\_\_\_ OF \_\_\_\_\_

**Certificate to a meritorious sportsman for employment to a Group "C" Services under the Central Government**

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ resident of \_\_\_\_\_ (complete address) represented the State of \_\_\_\_\_ in the game/event of \_\_\_\_\_ in the National Competition/ Tournament held at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said Competition/Tournament was \_\_\_\_\_.

The certificate is being given on the basis of record available in the office of State Association of \_\_\_\_\_.

Place: \_\_\_\_\_

Date : \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation: \_\_\_\_\_

Name of the State Association \_\_\_\_\_

Address \_\_\_\_\_

Seal: \_\_\_\_\_

**Note:** This certificate will be valid only when signed personally by the Secretary of the State Association.

**FORM-3**

**[For representing a University in the Inter -University Competition in one of the recognized Games/ Sports]**

UNIVERSITY OF \_\_\_\_\_  
\_\_\_\_\_.

**Certificate to a meritorious sportsman for employment to a Group "C"  
Services under the Central Government**

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ resident of \_\_\_\_\_ (complete address) student of \_\_\_\_\_ represented the University of \_\_\_\_\_ in Inter the game/event of \_\_\_\_\_ in Inter University Competition / Tournament held at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said Competition/Tournament was \_\_\_\_\_.

The certificate is being given on the basis of records available in the office of Dean of Sports or Officer in overall charge of sports in the University of \_\_\_\_\_.

**Place:** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Name of the University** \_\_\_\_\_

**Address** \_\_\_\_\_

**Seal:** \_\_\_\_\_

**Note:** This certificate will be valid only when signed personally by Dean/Director or other officer in overall charge of sports in the University of \_\_\_\_\_.

**FORM-4**

[For representing a State School Team in the National Games for School in one of the recognized Games/Sports]

**DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF**  
\_\_\_\_\_

**Certificate to a meritorious sportsmen for employment to Group "C" Services  
under the Central Government**

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of  
Shri \_\_\_\_\_ resident of  
\_\_\_\_\_ (complete address) student of  
\_\_\_\_\_ represented the \_\_\_\_\_ State School Team  
in the game/event of \_\_\_\_\_ in the National Games for Schools held  
at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said  
Competition/Tournament was \_\_\_\_\_.

The certificate is being given on the basis of record available in the office of  
Directorate of Public Instructions/Education of  
\_\_\_\_\_.

**Place:** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Address** \_\_\_\_\_

**Seal:** \_\_\_\_\_

**Note:** This certificate will be valid only when signed personally by Director or Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instruction/Education of the State.

**CBC 19113/11/0004/2324**