



**ADDITIONAL SKILL ACQUISITION PROGRAMME KERALA**  
A Section 8 company under Higher Education Department,  
Government of Kerala

CMD/ASAP/04/2023

April 26, 2023

**NOTIFICATION**

The Additional Skill Acquisition Programme Kerala (ASAPK), a Section 8 company under Higher Education Department, invites application from qualified and competent candidates for appointment to the post of '**Chief Finance Officer**' on **contract basis for a period of one year or till any Government orders**. Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the website of ASAP ([www.asapkerala.gov.in](http://www.asapkerala.gov.in)) or Centre for Management Development (CMD), Thiruvananthapuram ([www.kcmd.in](http://www.kcmd.in)). The online application submission link will open on **26.04.2023 (10.00 am)**. The last date for submitting the online application will be **10.05.2023 (5.00 pm)**.

**Note: Candidates will have to upload their passport size photograph (taken within six months), signature and Certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The size of the photograph must be less than 200 kb and the size of the signature should be less than 50 kb.**

**DETAILS OF POST**

The details regarding the qualification and experience required, remuneration, etc., are given below.

Post	Qualification	Experience <sup>#</sup>	Max. Age Limit	Remuneration (PM in Rs.)
Chief Finance Officer <i>(Vacancy: 01)</i>	BCom (1 <sup>st</sup> Class), CA / ICWA (desirable, CS)	Not less than 10 years post qualification experience in reputed Companies With proven track records in Finance & Accounting, Computer Accounting, Budgeting, Taxation & Cost Accounting, MIS/ERP exposure, Foreign Exchange Management, Costing & Internal audits (Statutory and Govt.), Controllership & Corporate Tax, etc.	50 years	Rs. 6000/- per day

**#Only post qualification relevant work experience of the candidate until 26.04.2023 will be considered**

It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials

will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of the candidature.

ASAP reserves the right to shortlist only a limited number of candidates for test/group discussion/interview, as the case may be for the post, based on marks secured in their qualifying examination and experience. Candidate should clearly mention the marks scored in their qualifying examination in the application. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.

Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. ASAP reserves the right to fill or not fill the post advertised.

**Authorised signatory**