



# INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SONEPAT

## भारतीय सूचना प्रौद्योगिकी संस्थान सोनीपत

(An Autonomous Institute of National Importance under Act of Parliament)

**Official Address: MBA Department Building, NIT Kurukshetra- 136119**

Phone: +91 1744 233189, Email: sonapatiit@gmail.com, website: www.iitsonepat.ac.in

Advt. No.: IIITSNP/RECT/2023/01

Date: 24.01.2022

### Advertisement for the Walk-in-Interview for Non-Teaching Positions (On Contract)

Indian Institute of Information Technology, Sonapat (IIIT Sonapat), which is established under Public-Private Partnership Scheme by Ministry of Education, Government of India, is an "Institution of National Importance" under the provisions of Indian Institute of Information Technology (Public-Private Partnership) Act, 2017.

Currently Institute is offering Under Graduate programs in Computer Science & Engineering and Information Technology & Research program (Computer Science & Engineering, Information Technology and Mathematics).

Very Shortly, the Institute will be shifting to its state-of-the-Art Permanent Campus proposed to be developed on sprawling 50 acres(approx.) of land at Village kilorad near Sonapat in Sonapat District.

The Institute requires qualified and experienced persons for engagement as Junior Superintendent and Accountant on Contract basis. Interested persons may appear for Walk-in-Interview in the office of

**The Director,**

**Indian Institute of Information technology, Sonapat,**

**I-Tech, Techno Park, Sonapat Campus, IIT-D,**

**Plot # 4, Rajiv Gandhi Education City, Rai, Sonapat – 131029, Haryana**

along with Bio-Data, original certificates, one set of attested copies of certificates, a recent Passport size photograph and an original Identity Proof as per the following schedule:

Sr No	Non-Teaching Post	Reporting Date & Time for verification of documents
1.	Junior Superintendent	04.02.2023 at 10:00 A.M.
2.	Accountant	04.02.2023 at 11:00 A.M.

For more details, please visit our Institute website: [www.iitsonepat.ac.in](http://www.iitsonepat.ac.in)

**The qualification and other terms and conditions of the engagement is as under:**

**1. Junior Superintendent - 02**

**Essential:** First Class Master's Degree or Equivalent grade and consistently Excellent Academic record.

**Desirable:** Work experience of five years in the Government Educational Institutions/Centre Public undertakings pertaining to Establishment and Academic, Procurements nature of work etc.

**Age limit:** Not exceeding 60 years of Age at the time of engagement.

**Salary:** Consolidated remuneration Rs. 39648/- Per Month

**2. Accountant - 02**

**Essential:** First Class Master Degree in Commerce or equivalent grade and consistently excellent academic record.

**Desirable:** Knowledge of Computer applications viz word processing, spread sheet and computer based accounting software.

**Age limit:** Not exceeding 60 years of Age at the time of engagement.

**Salary:** Consolidated remuneration Rs. 39,648/- per month

**GENERAL INSTRUCTIONS FOR THE CANDIDATES**

1. The services of a Contractual appointee can be terminated at any time by the Competent Authority of the Institute without assigning any reason.
2. The Institute reserves the right not to fill the post.
3. Any dispute arises will fall under the jurisdiction of Distt. Sonapat.

Sd/-  
Director  
IIT Sonapat



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Date: 24.01.2023

### Application Form for Non-Teaching Positions (On –Contract Basis)

PASTE HERE YOUR  
SIGNED RECENT  
PASS-PORT SIZE  
PHOTOGRAPH

1.	Name of the Post Applied For	
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### General Information

#### 2. Personal details

- (a) Name in Full (Block Letters): .....
- (b) Father's/Husband's Name (Block Letters) .....
- (c) Date of Birth (As recorded in Matriculation or equivalent Certificate)
- (d) Date.....Month.....Year.....
- (e) Age (As on the 31.12.2022): .....Years.....Months .....Days
- (f) Nationality: .....
- (g) Marital Status: Married / Unmarried
- (h) Sex: Male / Female /TG                      (i) Aadhaar/Passport No: .....
- (j) Category: General/ST/SC/OBC/EWS. ....

#### (j) Address: -

For Communication	Permanent
Address:	Address:
Pin:	Pin:
Phone:	Phone:
E-mail	E-mail

**3. Educational Qualifications (\*) (Matriculation onwards):**

Examination	Board / University	Year of Passing	Marks			Class/Grade	Subject(s)
			Obtained	Out of	% of Marks		
Matriculation							
Higher Secondary							
Bachelor's Degree							
Master's Degree							
Any other Qualification (if any)							

(Note: (\*) Please attach separate sheet if the space is insufficient)

**4. Details of Experience in chronological order (Attach separate sheet if the space is insufficient)**

Sr No	Organization	Post Held	Duration		Experience		PB & Grade-Pay / Pay Level	Specify exact nature of work experience	Status: - Temp / Regular / Permanent
			From	To	Y	M			
1									
2									
3									
4									

5. I hereby declare that, all particulars provided by me in this application form are true, complete and correct to the best of my knowledge and belief. There has been no suppression of any material facts. I understand that in the event of any information being found false, incomplete or incorrect at later stage, my candidature/appointment is liable to be cancelled/terminated. I have enclosed self-attested copies of documents (relevant certificates, degrees, testimonials etc.) in support of my application.

Place.....

Signature  
(Name of the Applicant)

Date.....

(Encl: As above)