

**Advertisement of Senior Consultant (CAP) for Project “Common Alerting Protocol Based Integrated Alert System”.**

NDMA invites applications from persons having requisite qualification and experience as per ToR (Annexure-I) from Indian national for the position of **Senior Consultant (CAP) for Project “Common Alerting Protocol Based Integrated Alert System”.**

Interested individuals may send their bio-data in the prescribed application (Annexure-II) along with self-attested copies of certificates establishing their educational qualification and experience to Shri KK Rao, Asstt Advisor (Comn & IT), National Disaster Management Authority, on email id **“aacomn@ndma.gov.in”**, (Phone No. 011-26701793) by 12 Aug 2022.

Shortlisted Candidates must bring their original certificates in support of Essential/desirable educational qualifications & experience at the time of interview.

The monthly remuneration for retired Govt. Employees would be regulated in terms of DoPT OM No. 3-25/2020-E.IIIA dated 09<sup>th</sup> December, 2020 subject to maximum of consolidated amount of Rs. 1,25,000/- per month. For others, it would be Rs. 1,25,000/- per month (fixed). Other service conditions would be governed by the guidelines issued by NDMA for hiring of Sr Consultant vide order dated 28 March, 2022 and subsequent modifications from time to time.

**TERMS OF REFERENCE FOR THE SENIOR CONSULTANT FOR CAP PROJECT**  
**(FOR SHORT TERM CONSULTANCY)**

<b>Name of the Division</b>	<ul style="list-style-type: none"> <li>• Comn&amp; IT Sub Div</li> </ul>
<b>Name of Position</b>	<ul style="list-style-type: none"> <li>• Senior Consultant for CAP Project</li> </ul>
<b>Post in Nature</b>	<ul style="list-style-type: none"> <li>• Short Term Contractual</li> </ul>
<b>No. of Vacancy</b>	<ul style="list-style-type: none"> <li>• 01</li> </ul>
<b>Period</b>	<ul style="list-style-type: none"> <li>• 04 months</li> <li>• The engagement of Consultants at NDMA is of a temporary nature and NDMA can terminate the contract at any time without prior notice and without providing any reason for it. However, in the normal course, it will provide one month's notice to the individual Consultant. The individual Consultant can also seek the termination of the contract upon giving one-month notice to NDMA.</li> </ul>
<b>Educational Qualification</b>	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Should be an Indian Citizen</li> <li>• A regular degree of B Tech (IT/ Computer Science/ Electronics/ Communication / Telecommunication</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Project Management Professional (PMP) Certified Training Course.</li> <li>• Executive Certificate Programme in advance project management</li> </ul>
<b>Post Qualification Experience</b>	<ul style="list-style-type: none"> <li>• Post qualification experience: 5-10 years</li> <li>• Retired govt. employee with Grade Pay in PB-13A</li> </ul>

<b>Task Related Assignment</b>	<ul style="list-style-type: none"> <li>• Prepare/Analyse the DPR documents/MoU for the CAP Project.</li> <li>• Coordinating activities related to Common Alerting Protocol (CAP) Based Integrated Alert System Project.</li> <li>•</li> <li>• Assist in all activities related to the CAP project roll out.</li> <li>• Responsible for coordination with MHA, States/UTs, DoT/CDOT/BSNL/MTNL, NIC, ISRO and other alert generating agencies in connection with the rollout of the CAP project.</li> <li>• Responsible for coordination with Ministries and Central /State agencies in respect of Communication and IT related projects.</li> <li>• Keep NDMA updated on Communication and IT related developments.</li> <li>• Perform all activities related to the project implementation</li> <li>• Maintenance of CAP project related correspondence</li> </ul>
<b>Max. Age Limit</b>	<ul style="list-style-type: none"> <li>• Max 62 years for Retired Govt. Employee and Max. 50 years for others.</li> </ul>
<b>Monthly Remuneration</b>	<ul style="list-style-type: none"> <li>• Rs 1,25,000 per month</li> </ul>

**Performa for Application on contract basis in National Disaster Management Authority in the discipline of “Senior Consultant (CAP)” for Project “Common Alerting Protocol Compliance Integrated Alert System”**

1. Name: \_\_\_\_\_
2. Father’s Name: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Male / Female: \_\_\_\_\_
5. Domicile: \_\_\_\_\_
6. Nationality: \_\_\_\_\_
7. Mailing address (with Tel./Mob. No. And e-mail address)  
\_\_\_\_\_
8. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

9. Educational Qualification:

S.No	Course	Subject	University/Institute	Year of Passing	Division/class

10. Work Experience:

S.No	Organization/Institute	Period From To	Nature of Work	Remarks

11. In case of retired Government Servant, Grade pay /Pay Band must be indicated: \_\_\_\_\_
12. Whether SC/ST/OBC: \_\_\_\_\_

(Signature)  
Date \_\_\_\_\_  
Mobile No.: \_\_\_\_\_  
E-mail id: \_\_\_\_\_