



ENGAGEMENT ON CONTRACTUAL BASIS

(ADVT.NO.HRAQ/CONT-WP-B/22-33 dated 15/06/2022)

Oil India Limited (OIL), a Navratna Public Sector Undertaking is the pioneer and second largest national upstream Oil and Gas Company with a pan India presence and growing global footprint. OIL is set to conquer newer horizons of all-round growth and excellence. It is engaged in exploration, production and transportation of crude oil, natural gas and production of LPG with its Field Headquarters (FHQ) at Duliajan, Dibrugarh, Assam. The company's In-Country operations are spread over the areas in the states of Assam, Arunachal Pradesh, Mizoram, Tripura, Nagaland, Odisha, Andhra Pradesh and Rajasthan and offshore areas in Andaman, Kerala-Konkan and KG shallow waters. OIL operates a 1157 Km long crude oil pipeline from Digboi, Assam to Barauni in Bihar and a 660 Kms long product pipeline from Numaligarh Refinery to Siliguri. Besides having a Pan-India presence, OIL has Participating Interest (PI) in blocks in eight countries overseas viz Russia, USA, Venezuela, Mozambique, Nigeria, Gabon, Bangladesh & Libya. OIL has also ventured into the City Gas Distribution (CGD) projects and has diversified into the Renewable & Alternate Energy sector in the Wind and Solar domains with a total installed capacity of 188.10 MW. OIL has acquired majority stake in Numaligarh Refinery Limited (NRL) Assam, resulting in OIL becoming the promoter and the holding company of NRL.

Oil India Limited intends to engage following personnel (domicile of Assam and Arunachal Pradesh) purely on contractual basis for immediate engagement at Field Headquarters, Duliajan. The contractual engagement requirement mentioned hereunder may entail working in shifts involving arduous and hazardous nature of jobs in remote/far-flung OIL installations in the production and exploration areas and also on "On-Call" duty basis.

Sl. No.	Contractual Engagement Requirement	Eligibility Criteria		Contractual Emolument Per month(₹)
		Qualification & Experience	Age Limit (years) as on the date of registration	
1.	Contractual Paramedical Hospital Technician (05 nos.)	<ul style="list-style-type: none"> Must have passed 10+2 in Science stream from a Government recognized Board/University. Must have passed Diploma in OT Technology (02 year course) from a Government recognized Institute/Medical College. Must have minimum 02 (two) years post qualification relevant work experience. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> Must have passed 10+2 in Science stream from a Government recognized Board/University. Must have passed Diploma in Emergency and First Aid Technology (02 year course) from a Government recognized Institute. Must have minimum 02 (two) years post qualification relevant work experience. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> Must have passed 10+2 in Science stream from a Government recognized Board/University. Must have passed Diploma in ICU Technology (02 year course) from a Government recognized Institute/Medical College. Must have minimum 02 (two) years post qualification relevant work experience. 	<p>Minimum: 18 years</p> <p>Maximum age limit:</p> <p>Gen: 40</p> <p>ST: 45</p> <p>OBC-NCL: 43</p>	<ul style="list-style-type: none"> Fixed emolument: ₹16,640.00 (Rupees Sixteen Thousand and Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. Variable emolument: ₹640.00 (Rupees Six Hundred and Forty) only per day for each working day.
2.	Contractual Dialysis Technician (01 no.)	<ul style="list-style-type: none"> Must have passed 10+2 in Science stream from a Government recognized Board/University. Must have passed Diploma in Dialysis Technology (02 year course) from a Government recognized Institute/Medical College. Must have minimum 02 (Two) years post qualification relevant work experience. 	<p>Minimum: 18 years</p> <p>Maximum age limit:</p> <p>Gen: 40</p>	<ul style="list-style-type: none"> Fixed emolument: ₹16,640.00 (Rupees Sixteen Thousand and Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. Variable emolument: ₹640.00 (Rupees Six Hundred and Forty) only per day for each working day.

3.	Contractual Drilling/ Workover Mechanic (03 nos.)	<ul style="list-style-type: none"> • Must have passed Class 10 from Government Recognized Education Board. • Must have passed 03 (Three) years Diploma in Mechanical Engineering/Automobile Engineering from Government Recognized Polytechnic. • Must have minimum 02 (Two) years post qualification relevant work experience like maintenance and operation of engines, pumps, compressors, generating sets, laying and connecting high pressure lines etc. in Drilling/Workover wells in any E&P company. 	<p>Minimum: 18 years</p> <p>Maximum age limit:</p> <p>Gen: 40 years</p> <p>OBC-NCL: 43 Years</p>	<ul style="list-style-type: none"> • Fixed emolument: ₹19,500.00 (Rupees Nineteen Thousand and Five Hundred) only per month based on attendance including paid leave, holiday, if any. • Variable emolument: ₹750.00 (Rupees Seven Hundred and fifty) only per day for each working day.
4.	Contractual Road Roller Operator (05 nos.)	<ul style="list-style-type: none"> • Must have passed Class 10 from Government Recognized Education Board. • Must possess a valid driving licence for operation of Road Roller/Excavator/Vibratory Soil Compactor/Asphalt Compactor issued by Government of Assam/Arunachal Pradesh. • Must have minimum 03 (Three) years post qualification work experience as Operator/Assistant Operator of Road Roller/Excavator/Vibratory Soil Compactor/Asphalt Compactor. 	<p>Minimum: 21 years</p> <p>Maximum age limit:</p> <p>Gen: 45 years</p> <p>OBC-NCL: 48 Years</p>	<ul style="list-style-type: none"> • Fixed emolument: ₹16,640.00 (Rupees Sixteen Thousand Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. • Variable emolument: ₹640.00 (Rupees Six Hundred and forty) only per day for each working day.
5.	Contractual Draughtsman (06 nos.)	<ul style="list-style-type: none"> • Must have passed Class 10 from Government Recognized Education Board. • Must have Trade certificate in Draughtsman Civil Trade from Government Recognized Institute. • Must have minimum 03 (Three) years post qualification relevant work experience in Architecture and/or Civil Engineering Consultancy Firm. 	<p>Minimum: 18 years</p> <p>Maximum age limit:</p> <p>Gen: 40</p> <p>SC/ST: 45</p> <p>OBC-NCL: 43</p>	<ul style="list-style-type: none"> • Fixed emolument: ₹16,640.00 (Rupees Sixteen Thousand Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. • Variable emolument: ₹640.00 (Rupees Six Hundred and forty) only per day for each working day.
6.	Contractual Drilling/ Workover Operator (02 nos.)	<ul style="list-style-type: none"> • Must have passed Class 10 from Government Recognized Education Board. • Must have passed 03 (Three) years Diploma in any Engineering discipline from Government Recognized Polytechnic. • Must have minimum 02 (Two) years post qualification work experience in Drilling / Workover activities like Drilling / Workover operation, rig down & rig up operation, raising & lowering of workover mast, rig floor operations like making & lowering BHA, tripping in/tripping out tubular etc. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> • Must have passed Bachelor's degree in Science Stream from Government Recognized University. • Must have minimum 02 (Two) years post qualification work experience in Drilling / Workover activities like Drilling / Workover operation, rig down & rig up operation, raising & lowering of workover mast, rig floor operations like making & lowering BHA, tripping in/tripping out tubular etc. 	<p>Minimum: 18 years</p> <p>Maximum age limit:</p> <p>Gen: 40 years</p>	<ul style="list-style-type: none"> • Fixed emolument: ₹19,500.00 (Rupees Nineteen Thousand and Five Hundred) only per month based on attendance including paid leave, holiday, if any. • Variable emolument: ₹750.00 (Rupees Seven Hundred and fifty) only per day for each working day.

7.	Contractual Drilling/ Workover Assistant Operator (26 nos.)	<ul style="list-style-type: none"> Must have passed Class 10 from Government Recognized Education Board. Must have Trade certificate in any trade from Government Recognized Institute. Must have minimum 02 (Two) years post qualification work experience in Drilling/Workover activities like rig floor operations such as making & lowering BHA, Double and Thribble board operation like tripping in/tripping out tubular etc. 	Minimum: 18 years Maximum age limit: Gen: 40 years SC/ST: 45 Years OBC-NCL: 43 Years	<ul style="list-style-type: none"> Fixed emolument: ₹16,640.00 (Rupees Sixteen Thousand Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. Variable emolument: ₹640.00 (Rupees Six Hundred and forty) only per day for each working day.
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Reservation

Contractual Requirement	UR	SC	ST	OBC-NCL	EWS
Contractual Paramedical Hospital Technician	03	-	01	01	-
Contractual Dialysis Technician	01	-	-	-	-
Contractual Drilling/Workover Mechanic	02	-	-	01	-
Contractual Road Roller Operator	03	-	-	02	-
Contractual Draughtsman	03	01	01	01	-
Contractual Drilling/Workover Operator	02	-	-	-	-
Contractual Drilling/Workover Assistant Operator	08	03	03	08	04

Note:

- Reservation and age relaxation in applicable category(s) i.e., SC/ST/OBC(NCL)/EWS /PwBD/ESM as per Government of India guidelines/instructions.
- Abbreviations used: UR: Unreserved, ST: Scheduled Tribes; SC: Scheduled Caste; OBC(NCL): Other Backward Classes (Non-Creamy Layer); PwBD: Persons with Benchmark Disability; EWS: Economically Weaker Sections; ESM: Ex-Servicemen.
- Admit Card or Pass Certificate or Marksheet of Class 10 issued by the concerned Government Recognised Education Board will only be considered as valid proof of date of birth. No other document will be accepted as valid proof of date of birth.

1.0 Period of Contractual Engagement:

All the above engagements will be purely on contractual basis. The initial period of the said contractual engagements will be for a period of 06 (Six) months, which is extendable by another tenure of 06 (Six) months subject to departmental requirement, performance and conduct of the incumbent, medical fitness etc. The maximum period of contractual engagement will be 01 (One) year only.

2.0 Selection Procedure:

- Walk-in-Practical/Skill Test cum Personal Assessment(s) has been scheduled as under:

Contractual Engagement Requirement	Date and Time of Registration*	Date of Walk-in-Practical/ Skill Test cum Personal Assessment(s)	Venue
Contractual Paramedical Hospital Technician	27/06/2022 07:00 A.M. to 11:00 A.M.	27/06/2022 [#]	OIL Hospital, Oil India Limited, Duliajan, Assam
Contractual Dialysis Technician	27/06/2022 07:00 A.M. to 11:00 A.M.	27/06/2022 [#]	OIL Hospital, Oil India Limited, Duliajan, Assam
Contractual Drilling/Workover Mechanic	28/06/2022 07:00 A.M. to 11:00 A.M.	28/06/2022 [#]	Employee Welfare Office, Nehru Maidan, Oil India Limited, Duliajan, Assam
Contractual Road Roller Operator	30/06/2022 07:00 A.M. to 11:00 A.M.	30/06/2022 [#]	ETDC, HR Learning Department, Oil India Limited, Duliajan, Assam
Contractual Draughtsman	30/06/2022 07:00 A.M. to 11:00 A.M.	30/06/2022 [#]	ETDC, HR Learning Department, Oil India Limited, Duliajan, Assam
Contractual Drilling/Workover Operator	01/07/2022 07:00 A.M. to 11:00 A.M.	01/07/2022 [#]	Employee Welfare Office, Nehru Maidan, Oil India Limited, Duliajan, Assam

Contractual Drilling/Workover Assistant Operator	04/07/2022 07:00 A.M. to 11:00 A.M	04/07/2022#	Employee Welfare Office, Nehru Maidan, Oil India Limited, Duliajan, Assam
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Note:

*** In view of the ongoing scenario of COVID-19 pandemic, candidates who have taken 02 (two) vaccines will be allowed entry into the venue on production of printed proof of vaccination, otherwise candidates will have to compulsorily bring Rapid Antigen Test (RAT) Report with a negative test result for entering the venue. Candidates will have to do the test at their own cost (if any) and the test should be done only on the day before the date of registration for the Walk-in-Practical/Skill Test cum Personal Assessment(s).**

#. If the total number of candidate(s) registered for the Walk-in-Practical/Skill Test cum Personal Assessment(s) on the above scheduled date(s) is beyond the adequate limit/capacity, please note that the Walk-in-Practical/Skill Test cum Personal Assessment(s) for the remaining registered candidate(s) will be carried forward/completed on the subsequent day(s), as required.

- b) On the above scheduled date(s) of registration, the candidate(s) will have to register themselves for the Walk-in-Practical/Skill Test cum Personal Assessment(s) at the venue compulsorily between **07:00 A.M. to 11:00 A.M.** Under no circumstance, candidate(s) will be allowed to register beyond the timings stated herein above.
- c) Interested candidate(s) should **fill the Personal Bio-Data (given on the last two pages of this advertisement)** and bring it along with the following documents on the above scheduled date(s) for the Walk-in-Practical/Skill Test cum Personal Assessment(s):
 - i) 01 (One) recent 3cmX 3cm coloured photograph.
 - ii) Original and self-attested photocopy of documents/certificates/testimonials as under:
 - Valid Identity Proof and valid Address Proof from Competent Government Authority.
 - Admit Card, Marksheet and Pass Certificate of Class 10 issued by the concerned Government Recognised Education Board; Document(s)/Certificate(s)/Testimonial(s) of essential qualification, as applicable; valid driving licence for operation of Road Roller/Excavator/Vibratory Soil Compactor/Asphalt Compactor issued by Government of Assam/Arunachal Pradesh, as applicable; relevant Work Experience Certificate; as applicable; valid Caste Certificate (SC/ST/OBC) from Competent Government Authority, if applicable; valid Non-Creamy Layer Certificate from Competent Government Authority, if applicable; valid Income and Asset Certificate to be produced by Economically Weaker Sections issued by the Competent Government Authority, if applicable; valid Disability Certificate from Competent Government Authority, if applicable; valid Discharge Book/Service and Release Certificate for Ex-Servicemen (Pages containing Personal Particulars and Service Particulars), if applicable and any other documents/certificates/testimonials from Competent Authority in support of candidature.
 - No-Objection Certificate from concerned employer, in original, in case the applicant is working in any organization.
- d) Before registering for Walk-in-Practical/Skill Test cum Personal Assessment(s), a candidate should ensure that he/she fulfils the requisite qualification, experience and other eligibility conditions mentioned in this advertisement. If a candidate does not meet the eligibility conditions and other specifications as mentioned in this advertisement, the concerned candidate will not be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment(s). During the process of Walk-in-Practical/Skill Test cum Personal Assessment(s), information furnished by the candidate will be verified from the original documents and only those candidates meeting the notified eligibility criteria will be allowed to appear in the Walk-in-Practical /Skill Test cum Personal Assessment(s). **Accordingly, candidate(s) without original document(s)/certificate(s)/testimonial(s) will not be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment(s).**
- e) The process of Walk-in-Practical/Skill Test cum Personal Assessment(s) will proceed as per the list of candidate(s) registered for the same.
- f) The pass marks of the Walk-in-Practical/Skill Test cum Personal Assessment(s) will be minimum 50%. Final selection from among the candidates who have appeared and secured the pass marks of minimum 50% in the Walk-in-Practical/Skill Test cum Personal Assessment(s) will be only on the basis of merit as per the marks obtained in the Walk-in-Practical /Skill Test cum Personal Assessment(s).

3.0 Terms and Conditions:

- (a) In view of the current situation arising out of COVID-19 pandemic, all applicable guidelines/directives/orders issued by the Government pertaining to COVID-19 pandemic situation will be strictly followed and as such, the date of Walk-in-Practical/Skill Test cum Personal Assessment(s) might get delayed /extended/postponed/cancelled in line with the Government guidelines. Hence, the interested candidates are advised to keep checking OIL's website regularly.
- (b) Candidates are advised to strictly abide by all the applicable guidelines/SOPs as per extant directives/order issued by the Government pertaining to COVID-19 pandemic situation.

- (c) Candidates are advised to take all necessary precautionary safety measures (wearing of mask, carrying hand sanitizer, maintaining social distance and maintaining hygiene will be mandatory) while reporting for the Walk-in-Practical/Skill Test cum Personal Assessment(s). Further, to prevent the spread of COVID-19 pandemic, the candidates are advised to carry their own water bottle, refreshments etc. if required.
- (d) In case any candidate is found to violate the strict norms/COVID-19 protocols laid down by the government and also highlighted hereinabove, he /she will be barred from appearing in the Walk-in-Practical/ Skill Test cum Personal Assessment(s)/disqualified at any time during the Walk-in-Practical/Skill Test cum Personal Assessment(s) process.
- (e) Candidates have to make their own arrangements to appear for the Walk-in-Practical/Skill Test cum Personal Assessment(s) viz. travel, accommodation etc.
- (f) TA/DA will not be provided to any candidate(s) for appearing in the Walk-in-Practical/Skill Test cum Personal Assessment(s).
- (g) Any false/fake/incorrect declaration given and/or information/details furnished and/or document(s)/certificate(s) /testimonial(s) submitted and/or any adverse report of character and antecedents detected at any stage/time under any circumstance shall be verified from appropriate authority and necessary action as deemed to be fit will be taken in this regard.
- (h) If a candidate is found guilty of either of the following mentioned hereunder, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable to be disqualified for the above contractual engagement for which he/she is a candidate and to be debarred, either permanently or for a specified period, from any examination or test conducted by OIL i.e. (i) using unfair means (ii) impersonating or procuring impersonation by any person (iii) misbehaving (iv) resorting to any irregular or improper means in connection with his/her candidature for selection (v) obtaining support for his/her candidature by any unfair means.
- (i) Canvassing in any form whether directly or indirectly shall amount to rejection of candidature.
- (j) Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz. document/certificate/testimonial checking, submission of required document/certificate/ testimonial, medical fitness certificate etc. The candidates should be of sound health and has to submit a fitness certificate meeting the medical standards as prescribed in the Physical Fitness criteria available on OIL's website from a government registered medical practitioner at the time of engagement.
- (k) The selected candidate(s) will have to submit a character and antecedents verification certificate i.e., Police verification certificate/report from concerned authorities at the time of engagement.
- (l) Candidate(s) working in any organization, if selected, has to submit release letter, in original, from the present employer at the time of engagement.
- (m) The selected candidate(s) will have to arrange accommodation at his/her own cost during the period of the above contractual engagement.
- (n) The selected candidate(s) will be liable to be placed in any location as deemed fit by the competent authority.
- (o) The above engagement is purely of contractual nature only. Accordingly, no right/claim whatsoever will confer on the selected candidate(s) for employment in Oil India Limited by virtue of the above contractual engagement.
- (p) In addition to above, any other terms & conditions/rules & regulations/policy & procedures will also be applicable for contractual engagement as existing from time to time.
- (q) Candidates are advised to keep checking OIL's website regularly for any update/information pertaining to the above contractual engagement requirement(s).

Mobile Phones, calculators, any other electronic devices or objectionable items are strictly banned in the entire premises of the venue. Please note that, if any candidate is found carrying or using such items within the entire premises of the venue, the candidate will be debarred from appearing in the Walk-in-Practical/Skill Test cum Personal Assessment(s) and candidature of such a candidate will be disqualified/rejected. Further, a candidate committing such an unscrupulous act is also liable to be blacklisted and may not be considered for any further requirement in OIL. Furthermore, such a candidate is also liable for appropriate legal action.

BEWARE OF FRAUDULENT OFFERS

It has been brought to our notice that some unscrupulous individuals/criminal elements are attempting to defraud job seekers/general public by issuing fake engagement/appointment letters, assuring jobs etc. in Oil India Limited. It may be noted that Oil India Limited has well laid out and transparent policies/procedures and engagement/appointment letters are issued by the Company to selected candidates at the conclusion of such a process. Oil India Limited does not authorize any person/organization outside of Oil India Limited to offer any job on its behalf.

Through this public notice, Oil India Limited warns all job seekers/general public to be vigilant against such unscrupulous elements and reject such engagement/appointment letters, assurance of jobs etc. in the Company. Oil India Limited will not be responsible for any loss/damage suffered either directly or as a consequence of such fake offers from any source whatsoever.

For office use only:
Selection Category:

OIL INDIA LIMITED

(A Government of India Enterprise)
DULIAJAN

Recent 3cm x 3cm
coloured
photograph

PERSONAL BIO-DATA **(CONTRACTUAL ENGAGEMENT)**

Statement of Shri/Smt. _____ given at the time of Walk-in-Practical/Skill Test cum Personal Assessment held on _____ for the contractual engagement requirement of _____

1. **Name in Full** (in block letters) :
2. **Date of Birth** (DD/MM/YYYY) : 3. **Religion** :
4. **Gender** : 5. **Mother Tongue** :
6. **Father's Name** :
7. **Mother's Name** :
8. **Identification Mark** :
9. **Caste (SC/ST/OBC/Gen)** : Sub-Caste :
10. **Do you belong to Non-Creamy Layer category:** Yes ☐ No ☐ (Please put ✓ as applicable)
11. **Do you belong to Economically Weaker Sections (EWS) category:** Yes ☐ No ☐ (Please put ✓ as applicable)
12. **Marital Status** : **Married** ☐ **Unmarried** ☐ (Please put ✓ as applicable)
13. **Name of Spouse, if married** :
14. **Other Recognised Category** :

<u>Ex-Servicemen</u> (Mention length of Service in Defence)	<u>Persons with Benchmark Disability</u> (Mention category & percentage of disability)

15. **(A) Educational Qualification** (acquired as on date):

Exam Passed	Board/University/Institute	Percentage of Marks	Year of Passing

- (B) Other Qualification - Licence/Permit etc.** (acquired as on date):

Licence/Permit etc.	Board/Authority/Institution	Part/Class etc.	Licence/Permit etc. No.	Valid till

16. **Work Experience:**

Designation	Employer's Name & Address	Duration	
		From	To

N.B: Self-attested copies enclosed, where applicable

Signature of candidate: _____

Date: _____

17. **Apprenticeship training, if any:**

Trade / Discipline	Organization's Name & Address	Duration of Apprenticeship Training	
		From	To

18. **a) Communication/ Mailing/ Present Address:**

Vill/Town/ Place :

P.O. : PIN :

Police Station : District :

State : Contact No. :

E-mail ID (in block letters) :

b) Permanent Address:

Vill/Town/ Place :

P.O. : PIN :

Police Station : District :

State :

19. **Address Proof Certificate (Enclosed): (Please put a ✓ tick in the box)**

Driving Licence	<input type="checkbox"/>	Voter ID Card	<input type="checkbox"/>	Bank Pass Book	<input type="checkbox"/>
Indian Passport	<input type="checkbox"/>	LPG Cylinder Issuing Book	<input type="checkbox"/>	Recent Electricity Bill	<input type="checkbox"/>
Recent Landline Bill	<input type="checkbox"/>	Govt. Ration Card	<input type="checkbox"/>	Aadhaar Card	<input type="checkbox"/>

20. **Criminal Cases: (Please put a ✓ tick in the appropriate answer)**

	YES	NO
a) Is there any criminal case pending before any Court?	<input type="checkbox"/>	<input type="checkbox"/>
b) Have you ever been arrested?	<input type="checkbox"/>	<input type="checkbox"/>
c) Have you ever been prosecuted?	<input type="checkbox"/>	<input type="checkbox"/>
d) Have you ever been in Jail or Police Custody?	<input type="checkbox"/>	<input type="checkbox"/>
e) Have you ever been fined by the Government Authority?	<input type="checkbox"/>	<input type="checkbox"/>
f) Have you ever been convicted by a Court of Law?	<input type="checkbox"/>	<input type="checkbox"/>
g) Have you ever been debarred from appearing in any examination?	<input type="checkbox"/>	<input type="checkbox"/>
h) Have you ever been rusticated by any Educational authority/Institution?	<input type="checkbox"/>	<input type="checkbox"/>

21. I, Shri/Smt. _____, hereby solemnly declare that the above information is duly filled by me and is true to the best of my knowledge. If any false/incorrect declaration/information has been made/provided by me herein, I will be liable for cancellation/disqualification at any stage of my contractual engagement and for such action as deemed fit in this regard.

* N.B: Self-attested copies enclosed, where applicable

Signature: _____

Full Name: _____

Date: _____