



राष्ट्रीय पृथ्वी विज्ञान अध्ययन केंद्र

पृथ्वी विज्ञान मंत्रालय, भारत सरकार

NATIONAL CENTRE FOR EARTH SCIENCE STUDIES

Ministry of Earth Sciences, Govt. of India

Akkulam, Thiruvananthapuram 695 011, Kerala

आक्कुलम, तिरुवनंतपुरम 695011, केरल

Advertisement No. NCESS/P&GA/1224/04/2022

Date:22.04.2022

National Centre for Earth Science Studies (NCESS) situated at Thiruvananthapuram is an autonomous research Centre under the Ministry of Earth Sciences (MoES), Government of India. NCESS invites online applications for regular position from interested, eligible and prospective Indian citizen for filling up of 01 (One) post of Scientist B (Librarian). Details about the position, pay, academic qualifications, responsibilities, format of application and other general conditions are given below:

Post Code	Vacancy	Qualifications
<b>01-Scientist B (Librarian) (Group A)</b>  Level 10 of the 7 <sup>th</sup> CPC Pay Matrix of Rs.56,100-1,77,500  Reservation Status: <b>Reserved for Persons with Disabilities – General</b> Locomotor Disability (OA/OL/OAL) Age: Not exceeding 45 years (including relaxation under rules)	1	<u>Essential:</u>  Master's degree in Library Science/ M.Lib.I.Sc or equivalent with at least 60 % marks in the qualifying degree level from a recognized University.  <u>Desirable:</u>  i. Good writing and oral communication skills in English. ii. Sound and working knowledge of application of Open Source Software such as Dspace, Koha, Content Management System (CMS), Reference Management Tools, Relational Database Management System (RDBMS), HTML/CSS, etc. iii. Minimum 5 years of work experience in a leading national level research and/or academic institute or university.

#### Age Limit &Reservation

Post	Group	Pay Level	Age Limit	Reservation
Scientist B (Librarian)	A	Level 10	Not exceeding 45 years (including relaxation under rules)	UR-1

**General Conditions:**

1. The posts carry allowances and benefits as applicable for employees of identical status in Government of India.
2. Candidates should have a valid e-mail id and mobile number which should be kept active till the declaration of the final result. All communications relating to this advertisement shall be sent by email -id/mobile SMS mentioned by the candidate in his/her application.
3. Crucial date for determination of essential qualification and age limit will be the date of closure of application.
4. Relaxation in upper age limit for the disabled, employees of Govt. Organisations, ex-servicemen and Kashmiri Migrants will be as in O.M. No.F.15012/2/2010-ESTT.(D) dated 27.03.2012 of Dept. of Personnel & Training, Government of India. Kashmiri Migrants/Scheduled Tribes and Ex-servicemen can upload certificate on behalf of the District Magistrate and Discharge Certificate, as the case may be.
5. The Secretary, MoES / Chairman, NCESS Governing Council may relax the upper age limit in case of highly experienced candidates in specialized scientific areas.
6. The prescribed essential qualifications are minimum and mere possession of the same does not entitle candidates to be called for test/interview.
7. In respect of equivalent clause in essential qualification, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the authority (with number and date) under which it has been so treated, otherwise the application is liable to be rejected.
8. Candidates already employed in organizations of Central/State Government are required to upload their applications with No Objection Certificate (NOC) from the present employer. The original NOC should be produced at the time of interview. Result of interview will be withheld if the same is not submitted.
9. The decision of NCESS in all matters relating to eligibility, acceptance or rejection of applications shall be final and no enquiry or correspondence will be entertained in this connection from any individual.
10. Director, NCESS reserves the right to cancel the recruitment process without assigning any reason thereof or modify the number of vacancies to be filled.
11. If the number of applications received in response to the advertisement is large, the NCESS may short list the candidates to a reasonable limit based on the essential and desirable qualifications/ record of academic performance/relevant experience for the post or any other benchmarks as decided by a committee constituted to screen the applications.
12. The shortlisted candidates will be called for a written test or direct Interview or test followed by interview as decided by NCESS.
13. The names of candidates short-listed for written test/ interview, as the case may be, will be notified in the NCESS website (<http://www.ncess.gov.in>) and an intimation to this effect will be sent through the email- id furnished by the candidate.
14. Canvassing in any form and /or bringing any influence, political or otherwise will be treated as disqualification. No interim correspondence/inquiry will be entertained.

15. The selected candidates are liable to serve anywhere in India and be bound to carry out research work /task assigned by the Director / Institute from time to time.
16. The outstation candidates called for interview requiring overnight journey to reach the venue will be reimbursed expenses limited to the return sleeper class train fare by the shortest route from the place of correspondence address, upon submission of travel tickets.
17. Candidates will have to produce the proof of details furnished in their applications, in original, as when required.
18. NCESS reserves the right not to fill up any post(s) without assigning any reasons.

**How to Apply:**

- (i) The application will be accepted online (<http://www.ncess.gov.in>) only. Applicants are requested to carefully go through the full text of the advertisement and the instructions in particular.
- (ii) To apply, the applicant must fill the online application and upload scanned images of photograph, signature and relevant mark sheets (for all semesters) and Provisional/Degree certificate for academic/professional qualifications, proof of date of birth, experience certificate, caste certificate, disability certificate etc. If the certificates are in a language other than English, attested translation should be uploaded.
- (iii) The photograph and signature should be in .jpg format with the file size limit between 10kb to 100Kb. All certificates should be in .pdf format of each file less than 500 kb.
- (iv) The Candidates should produce the original certificates at the time of interview. Non-production of the original certificates/ production of original certificates at variance with the online submission details will result in disallowing the candidate from appearing for the written test / interview.
- (v) Candidates currently working in any other organization should submit the proof of their current employment.
- (vi) In case of difficulty in the submission of online application form (not for other queries), please email [vacancies.ncess@gmail.com](mailto:vacancies.ncess@gmail.com).

**Last date & time for submission of online application: 10.06.2022 @ 5PM IST**

Sd/-  
Senior Manager -NCESS