

वस्तु एवं सेवा कर  
आसूचना महानिदेशालय  
हैदराबाद आंचलिक इकाई  
मकान संख्या - 1-11-222/4  
गली सामने - एचडीएफसी बैंक, बेगमपेट  
हैदराबाद - 500 016  
दूरभाष: 040-27765921, फैक्स: 040-  
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DIRECTORATE GENERAL  
OF GST INTELLIGENCE  
HYDERABAD ZONAL UNIT  
H.NO:1-11-222/4,  
LANE OPP: HDFC BANK BEGUMPET,  
HYDERABAD-500016  
Tel: 040-27765921, Fax:040-27765998  
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F.No.DGGI/II/11/2020-O/o ADG-DGGI-ZU-HYDERABAD

Date: 08.04.2022

To  
The Principal Chief Commissioner/ Chief Commissioner of  
Central Taxes (All)  
The Principal Chief Commissioner/ Chief Commissioner of  
Customs (All)

Madam/ Sir,

Subject: Preparation of panel for deputation in the cadre of  
Senior Intelligence Officers, Intelligence Officers, Administrative  
officer, Private Secretary, Steno (Gr.I), Tax Assistant, Head  
Hawaldar & Hawaldar in the Directorate General Of Goods &  
Services Tax Intelligence, Hyderabad Zonal Unit- Regarding.

The Directorate General of Goods & Services Tax Intelligence,  
Hyderabad Zonal Unit is in the process of drawing up a panel of willing  
and suitable officers for filling up the vacancies at Zonal unit, Hyderabad  
on **deputation basis** as mentioned below. It is proposed to fill the  
vacancies by appointing suitable officers from the respective grades of  
Customs and GST formations.

Sl.No.	Name of the Post	No. of Vacancies	Pay level in the 7 <sup>th</sup> CPC matrix
1	Senior Intelligence Officer	03	Level 8 & 9
2	Intelligence Officer	03	Level 7
3	Administrative officer	01	Level 7
4	Private Secretary	01	Level 8
5	Steno (Gr.I)	01	Level 4
6	Tax Assistant	02	Level 4
7	Head Hawaldar	04	Level 2
8	Hawaldar	03	Level 1

2. The number of vacancies may be increased or decreased at the discretion of the Competent Authority.

3. The selected officers, while working in the Directorate General of Goods & Services Tax Intelligence on deputation basis, will be entitled for Deputation Allowance as admissible in terms of Ministry of Personnel, Public Grievances and Pensions, DoP&T, O.M No.2/22(B)/2008-Estt. (Pay.II) dated 03.09.2008 (as amended) read with DoP&T O M 2/11/2017 Estt(Pay-II) dated 24.11.2017. The Officer, who is selected, however, will have to make his/ her own arrangements for residential accommodation.

4. Normally, the deputation is for a period of five years for post of 'Senior Intelligence Officer' & Intelligence Officer which is extendable by another two years, subject to the willingness of the officer, his/her performance, concurrence of his/her parent Commissionerate and approval of the competent authority.

5. Further, as per para IV of Ministry's F.No. A-35017/28/92-Ad.III-B dated 30.06.94, officers posted in certain charges/ organisations/assignments are required to complete the "Cooling Off period of not less than two years before posting in DGGI. However, the concerned Pr. Chief Commissioners/Chief Commissioners have been given the power to relax the "Cooling Off period.

6. It is requested that this circular may please be brought to the notice of all the formations under your jurisdiction and the application of willing officers may please be forwarded to this office. While forwarding the names of the willing officers, the following information in respect of them may be furnished for evaluation by this Directorate.

- i) Complete Bio-data and willingness letter of the officer along with history of previous postings.
- ii) ACR/APAR gradings for the last (5) five years duly verified and attested by the Additional/Joint Commissioner (P&V);
- iii) Vigilance clearance certificate; and
- iv) No objection certificate from the Competent Authority to relieve the officer in the event of his/ her selection.
- v) Pr. Chief Commissioner's/ Chief Commissioner's concurrence and permission to relax the "Cooling Off period, wherever necessary.

7. It may be brought to the notice of the officers that once they are selected, they will not be allowed to withdraw their option and they are expected to serve DGGI, HZU till the expiry of their tenure of 5 years.

8. In case, while working in the Directorate, if the conduct and work of the officer is not found satisfactory, the officer shall be reverted to their parent Commissionerate prematurely without assigning any reasons.

9. The last date for receipt of applications is 06.05.2022.

10. Willing officers may, however, send advance copies of his/her application to the Additional Director General, Directorate General of GST Intelligence, Hyderabad Zonal Unit, 1-11-222/4, Lane Opp: HDFC Bank Begumpet, Hyderabad-500 016.

Yours faithfully,



(Dr.D.PURUSHOTHAM)

Pr. ADDITIONAL DIRECTOR GENERAL

Copy Submitted to:

1. The Principal Director General, Directorate General Of GST Intelligence, Hqrs, New Delhi for information.
2. The Director General (South), Directorate General Of GST Intelligence, South Sub-National Unit, Chennai for information.

Copy to the Web Master (CBIC), CBIC Website, Directorate of systems, New Delhi with a request to upload on CBIC website([www.cbic.gov.in](http://www.cbic.gov.in)) at the earliest.

### **BIODATA**

1. Name of the Officer:
2. Designation:
3. Present posting details:  
(Zone/Commissionerate/Division/Range/Section)
4. Date of Birth:
5. Native place:
6. Date of Joining in Government Service:
7. Date of Joining in present posting:
8. Present Pay particulars:
9. Educational Qualification:  
(include University/College details with department/major subjects)
10. Languages Known:
11. History of Posting:
12. Past experience in Preventive formations:
13. Details and contact of present Reporting and Reviewing Officers:
14. Contact Number:
15. E-mail ID:

Signature of the officer with date

Certified that the particulars furnished above have been verified with the Service Book.

Signature and designation of the verifying officer