

North East Regional Institute of Education

Umiam, Ri-Bhoi District, Meghalaya- 793103

F.No. 18-35/2018-NERIE/OSR/754

Dated: 25th August, 2021

ADVERTISEMENT

North East Regional Institute of Education propose to appoint System Analyst-cum-Programmer (SAP) **on Out-Sourcing Basis**. Interview for the posts will be conducted through online mode.

Sl.No	Name of the Post	Vacancy Position	Remuneration/month (Consolidated)
1	System Analyst-cum-Programmer (SAP)	1	Rs. 31,000/-

Eligible candidates may submit their applications in the prescribed format to nerie.shillong@ncert.nic.in upto 2nd Sept., 2021. For advertisement detail and application form, please visit <http://nerie.nic.in>.

Sd/-
Principal, NERIE

North East Regional Institute of Education
(National Council of Educational Research and Training)
Umiam, Ri-Bhoi District, Meghalaya- 793103

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North East Regional Institute of Education propose to appoint one post of System Analyst-cum-Programmer (SAP) with fixed remuneration of Rs. 31,000/- (Rupees Thirty One Thousand Only) on Out-Sourcing basis. Interview for the post will be conducted through online mode.

Essential Qualification:-

1. Master of Computer Applications (MCA) or B.E./B.Tech (Electronics or Computer Science) from a recognized university/Institute.

Desirable:-

1. Diploma in Hardware, Networking and System Security.
2. Three years' experience in a reputed organization/Institute.
3. Good Knowledge of Windows and Linux servers, Laptop, Printer and desktop, ability to administer 200+ node network including firewalls, network printer and NMS.
4. Good verbal and written communications.

Job Description:-

1. User administration, system and peripherals troubleshooting and maintenance.
2. Monitor system performance, install software, create a backup and recovery policy.
3. Monitor Network Communication
4. Software maintenance and up gradation
5. Setup Security policies for users, password and identity management.
6. Managing Cisco/ Juniper Switches, Routers, Firewall Configuration and wireless controller.
7. Configure TCP/IP and VPNs for remote access.
8. Providing support to IT systems including day-to-day operations, Monitoring and problem resolution for all the client/server/storage/network devices, mobile devices etc.
9. Website designing, development and updating via secure channel.
10. Managing audio-video studio equipment's.

Important Instruction:-

1. **Candidates who fulfill the above eligibility conditions may submit their application in the prescribed Application Form on or before 2nd Sept., 2021 by e-mail:- nerie.shillong@ncert.nic.in alongwith scanned copies of all necessary documents as mentioned in the application form. Incomplete application are liable to be rejected.**
2. The Institute will conduct the online interview through video conferencing. The name of the selected candidate will be forwarded to the concerned out-sourcing firm for deployment in the Institute. The selected candidate shall abide by the regulation of the out-sourcing firm for deployment.

3. The age limit for the post shall be 30 years as on the last date of submission of application.
4. In the event of selection, the hard copy of the application form has to be submitted to the Institute alongwith all original documents/testimonials with respect to educational qualification, proof of date of birth, work experience certificate etc. for physical verification at the time of joining to the post. The selected candidate shall also submit two recent passport size photograph at the time of joining.
5. The appointment shall initially be for a period of one year, which may be extended further based on satisfactory performance.
6. Mere possession of minimum eligibility criteria does not constitute a claim for selection.
7. Application forms will be scrutinized by duly constituted Selection Committee and eligible candidates will be intimated to appear for Online Interview through e-mail or telephone. The list of eligible candidates for the online interview will be uploaded in the NERIE website. Candidates are requested to frequently visit the website for updates on the interview schedule. The details of mode of conduct of online interview will be intimated to the shortlisted candidates later on.
8. In the event of any selected candidate failing to join the Institute in the stipulated joining time, the next immediate candidate in the merit list (if any) will be given the offer of appointment.
9. The Institute shall verify the antecedents/documents submitted by the candidate at any time of interview/appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has undesirable clandestine/antecedents and has suppressed the said information, then his/her service shall be terminated.
10. Candidates already in job should submit 'No Objection Certificate' from their current employer along with their application.
11. Offer of appointment to the selected candidate will be sent through e-mail only.
12. Application without E-Mail ID, Phone number and Signature will be summarily rejected.
13. The competent authority reserves the right to cancel/suspend/postpone the recruitment process. It also reserves the right to fill-up any or not to fill-up the post.
14. Selected candidates can be provided Guest House accommodation in the Institute campus on payment basis.
15. Canvassing in any form will be treated as disqualification and shall lead to cancellation of the candidature.

B. Babbar
25/8/21

**PRINCIPAL
NERIE, UMIAM**

Umiam, Ri-Bhoi District, Meghalaya- 793103

APPLICATION FORM

- [illegible]

8. Professional Qualification :

Sl. No.	Name of Examination	Board/University/ Institution	Year of Passing	% of Marks

9. Work Experience:

Sl. No.	Name of Organization	Designation	Period of service		Total experience	Job role
			From	To		

I hereby declare that all the statements made in this application form are true to the best of my knowledge and belief. If any information is found incorrect/wrong, I shall be liable for such action as decided by the Institute authority.

Place:

Dated:

Signature of the Applicant

Note: The necessary documents to be scanned and sent along with this application form to nerie.shillong@ncert.nic.in , failing which the application is liable to be rejected.