

# Central Employment Exchange

## Advertisement No. SPL/02/2021

Applications are invited for the following post(s) by various employers indicated in the advertisement **within 60 days of date of advertisement in the prescribed** format given at the end of the advertisement. Applications received after due date will not be considered.

**Candidates are required to send their application directly to the respective employers.**

**Application for the post of Psychologist is to be sent to Sh. Arunjay Kumar, Under Secretary to the Govt. of India, National Career Service Centres for Differently Aabled, Directorate General of Employment, Ministry of Labour and Employment. Ph : 011-23473351.**

**Sl. No. (01) Psychologist (Group 'B' Gazetted)- 01 Transfer on deputation (including short term contract)**

1.	Name, address and Telephone No. (if any) of the Employer	: National Career Service Centres for Differently Aabled, Directorate General of Employment, Ministry of Labour and Employment
2.	Name, designation & telephone No. (if any) of the indenting officers	: Sh. Arunjay Kumar Under Secretary to the Govt. of India 011-23473351
3.	Nature of vacancy	: Transfer on deputation (including short term contract)
(a)	Designation of the post(s) to be filled	: Psychologist (Group 'B' Gazetted)
(b)	Description of duties	: Psychologist is the overall in-charge of workshop and responsible for Assessment of residual capabilities of persons with disabilities (PWDs) including the following functions : <ul style="list-style-type: none"> <li>● Coordination with Foreman, Vocational Instructors, administration and Head of Office to deliver the services pertaining to workshops like evaluation and training including psychological evaluation.</li> <li>● Assistance to Head of Office in conducting awareness camps and job fairs in the vicinity of the Centre.</li> <li>● Counselling of PWDs and their parents/guardians which is one of the most important and professional duties of Psychologist.</li> <li>● Responsibility for training under CBT program and finalization of vocational plan of each and every PWD in case conferences.</li> <li>● Supervision and guidance of technical staff to get better results.</li> </ul>
(c)	Qualification required	:
(i)	Essential	: <b>Applications invited 'Through Proper Channel' from:</b> Officers of the Central/State Governments/Union Territories/Autonomous Organizations. i. Holding analogous post on regular basis; <b>OR</b> ii. With three years regular service in posts in the scale of Rs. 1640-2900 or equivalent (i.e. Level 6 of Pay Matrix, (Grade Pay Rs. 4200/- in Pay Band-2 of Rs. 9300 to 34800- Vth CPC); <b>OR</b> iii. With eight years regular service in posts in the scale of Rs. 1400-2300/ 2600 or equivalent (i.e. Level 5 of Pay Matrix, (Grade Pay Rs. 2800/- in Pay Band-1 of Rs. 5200 to 20200- Vth CPC); <b>AND</b> iv. Possessing the educational qualifications and experience prescribed as under: 1. Master's Degree in Psychology of a recognized University or equivalent. 2. Three years' experience in the application of a psychological technique or counselling, guidance rehabilitation/training/teaching of handicapped persons.
(ii)	Desirable	: Post Graduate Diploma in Guidance Psychology or diploma in Medical and social psychology.
(d)	Age limits, if any	: Not exceeding fifty six years' on the closing date of receipt of application.
(e)	Whether women are eligible	: Yes
4.	Number of posts to be filled duration-wise	: <b>N/A</b>
	Duration	: Number of Posts
(a)	Permanent	: -
(b)	Temporary	: -
(i)	Less than 3 months	: -
(ii)	Between 3 months & one year	: -

(iii)	Likely to be continued beyond one year	: -
5.	Whether there is any obligation or arrangement for giving preference to any category of persons such as Schedule Caste, Schedule Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up of the vacancies and, if so, the number of vacancies to be filled by such categories of persons :N/A	
	<b>CATEGORIES</b>	<b>NON-PRIORITY</b>
	(a) Schedule Caste	-
	(b) Schedule Tribe	-
	(c) Ex-Servicemen	-
	(d) Physically Handicapped	-
	(e) Other Backward Classes	-
	(f) Others	-
6.	Pay and allowances	: Level 7 of Pay Matrix, (Grade Pay Rs. 4600/- in Pay Band-2 of Rs. 9300 to 34800- Vth CPC)
7.	Place of work (Name of the town / village and district in which it is situated)	: All India
8.	Probable date by which the vacancy will be filled	: December, 2021
9.	Particulars regarding interview/ test of applicants	: Will be informed at later stage
(a)	Date of interview / test	: -
(b)	Time of interview / test	: -
(c)	Place of interview / test	: -
(d)	Name, designation, address and Telephone number (if any) of the officer to whom applicants should report	: Sh. Arunjay Kumar Under Secretary to the Govt. of India 011-23473351
10.	Any other relevant information	: <b>i. Applications must be made "Through Proper Channel"</b> from the employer of the candidates as the post is to be filled through Transfer on deputation (including short term contract). <b>ii.</b> Eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/ Department. <b>iii.</b> The applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of candidates for the selection.

### BIO-DATA/CURRICULUM VITAE PROFORMA (Vacancy of Psychologist to be filled through Deputation)

1. Name and Address (in Block letters) :					
2. Date of Birth (in Christian era) :					
3. i) Date of entry into service					
ii) Date of retirement under Central/State Government Rules					
4. Educational Qualifications					
5. Whether Educational and other qualifications required for the post are satisfied.					
<b>Qualifications/Experience required as per Recruitment Rules (see Recruitment advertisement)</b>	<b>Qualifications/Experience possessed by the officer</b>				
<b>Essential</b>					
A) Qualification					
B) Experience					
<b>Desirable</b>					
A) Qualification					
B) Experience					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential qualifications and work experience of the post.					
7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\* Important:** Pay Band & Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below: