



OIL AND NATURAL GAS CORPORATION LTD.
CAUVERY ASSET : HR / ER :: HRD
NERAVY COMPLEX, KARAİKAL-609 604
Ph.No.04368-235076 Fax No.04368-238126

Advertisement No. HRD/R&P/LAQ-1/2021

Interview

ONGC, Cauvery Asset, Karaikal invites qualified & experienced **Retired Revenue Officials** with high calibre to appear for online interview for the posts as mentioned below on contract basis:

ENGAGEMENT OF RETIRED REVENUE OFFICIALS:

SI	Post	No. of Posts	Remuneration per month (in Rs.)	Qualification & Experience	Period of Engagement
1	Retd. Deputy Collector/ Retd- Tahsildar	2 (Two)	35,000/- 33,000/-	Retd-Deputy Collector/ Retd. Tahsildar, minimum qualification of SSLC with 3 years' experience in Land Acquisition Jobs	For a period of Two years from Date of joining
2	Retd-Deputy Tahsildar	1 (One)	30,000/-	Retd-Deputy Tahsildar, minimum qualification of SSLC with 3 years' experience in Land Acquisition Jobs	
3	Retd.- Surveyor	5 (Five)	25,000/-	Retd.- Surveyor with minimum qualification of SSLC and sufficient knowledge in Land Acquisition Jobs	

Candidates should submit application prescribing the name of the post applied for along with Medical Fitness Certificate. Candidates can apply for multiple posts according to the eligibility criteria mentioned above.

a. Terms & Conditions:-

1. The candidates are to be medically and physically fit for the assignment. Medical Fitness Certificate issued by District Government Hospital in format available at Annexure-2 of this advertisement is to be attached along with application to be eligible for attending the interview. However, the final engagement shall be subject to Medical Fitness Examination conducted by ONGC, Cauvery Asset.
2. Engagement is purely on contract basis from the actual date of assumption of charge till completion of tenure from the date of assumption of charge. The candidates will have to undergo Medical Fitness Examination conducted by ONGC, Cauvery Asset, after interview. The date and venue for the Medical Fitness examination will be intimated after interview through e-mail/SMS. No DA/TA will be paid for attending Medical Fitness Examination.
3. The selected candidate will have to sign contract with ONGC for the perspective period.
4. The selected candidates will be paid consolidated monthly remuneration as mentioned above against the posts.
5. Notice period of one month would be required to be given from either side for termination of contractual engagement, if terminated prior to stipulated period.
6. Contract tenure will commence from the date of assumption of charge.
7. No claim for regularization in ONGC will be entertained by virtue of this contractual engagement.
8. No DA/TA will be paid for attending of interview.
9. Only Indian Nationals are eligible for the given post.

b. How to Apply

- I. Candidates are required to send the scanned copy of neatly typed/hand written Bio-data form and Medical Fitness Certificate issued by District Government Hospital in the format given at Annexure-1 and Annexure-2 respectively of this advertisement to the email address: **hrd_cauvery@ongc.co.in** as pdf file.
- II. The interviews will be held online only. However, for facilitating candidates, separate facility will be arranged for the candidates by ONGC, Cauvery Asset, at identified premises, for

attending interview (online mode only) where the candidates will be provided the computer systems with web-cam and mic to attend the interview. The details of the ONGC premises will be intimated later along with the interview call through e-mail/SMS. Those candidates who wish to avail this facility are requested to select “(online at ONGC premises)” under **Mode of interview** in the Bio-data form attached at Annexure-1 of this advertisement. Those candidates who select “(online with own arrangement)” under **Mode of interview** will have to attend online interview with their own arrangement. No DA/TA will be paid for attending interview.

III. Last date of sending application is 30th June 2021.

IV. Candidates will be informed to **appear in- online Interview**, with details of date and time etc.

V. All communications with the candidate shall be through SMS/ e-mail.

VI. Candidates are required to send the scanned copies (pdf format) of the following documents at the above mentioned email address:

- i. Duly filled Bio-data Form available at Annexure-1 of this advertisement
- ii. Medical Fitness Certificate issued by District Government Hospital available at Annexure-2 of this advertisement
- iii. 2 recent passport size photograph
- iv. All original educational certificates (class X onwards)
- v. Self-attested experience certificates, caste/community certificate and EWS certificate (if applicable).

Note: The candidates shall be required to bring along the original certificates as above at the time of interview, in case the interview is held at ONGC, Cauvery Asset, Karaikal premises.

VII. Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post, failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

c. Important Dates

SI No.	Particulars	Date
1	Start date for mailing application form with relevant documents	24 th June 2021
2	End Date for Mailing relevant documents to hrd_cauvery@ongc.co.in	30 th June 2021

Dy. General Manager (HR) – I/c HRD



**OIL AND NATURAL GAS CORPORATION LTD.,
CAUVERY ASSET, KARAIKAL-609 604**

Retired Revenue Officials engagement

Affix
Passport
size
Photo

Bio-data Form

Post applied for:

1. Name :
2. Father's Name :
3. Date of Birth :
4. Retired As / from :
-

5. Qualifications:

Sl	Name of Exam	Year	% Marks obtained

6. Residential Address with

- Tel No. / Mobile No. :
- Email ID :
-
-

7. Community

- (SC/ST/OBC/EWS/UR) :

8. Experience

- :
-
-
-

9. Mode of interview: (online with own arrangement) / (online at ONGC premises)

Date:

Signature of the candidate

CERTIFICATE OF MEDICAL FITNESS ON FIRST APPOINTMENT IN ONGC

I, hereby certify that I have examined Shri / Smt _____
S/o/D/o _____, a candidate for employment in
ONGC and cannot discover that he/she has any disease (communicable or otherwise)
constitutional weakness or bodily infirmity
except _____.

I do not consider this a disqualification for employment in the post of _____ in ONGC.

He is **physically fit** to perform the field job of _____ in
ONGC.

Shri / Smt _____'s age according to
his/her statement is _____ years and by appearance _____ years.

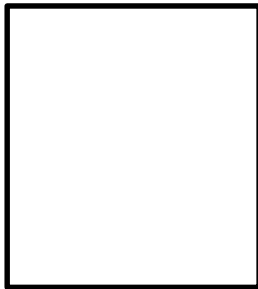
Identification marks:

- a) _____
- b) _____

I certify that this candidate is medically fit.

Signature of the Candidate:

Signature of Dist. Civil Surgeon
District Government Hospital.



Photograph of the candidate
To be affixed by the Dist. Civil Surgeon