



**POWER FINANCE CORPORATION LIMITED**  
(A Government of India Undertaking)  
'Urjanidhi' 1 Barakhamba Lane, New Delhi-110 001 Website: [www.pfcindia.com](http://www.pfcindia.com)

**Advertisement No: 01/2021**

Power Finance Corporation Ltd. (PFC), a Navratna Company providing financial assistance to various entities in the power sector has consistently been rated as 'Excellent' by the Government of India in the achievement of its MOU targets. PFC is geared up to meet the challenges faced by the Power Sector. In order to augment manpower resources, PFC is looking for dynamic, committed and self-motivated professionals for its various units:

S.No	Position	*Scale of pay	Total vacancies	Reservation	Qualification	Experience & Age Limit
1.	Assistant Officer (Infrastructure Management) / E0	₹ 30000-3%-120000 (on IDA pay pattern)	01	OBC(NCL)-01	Post Graduate Degree M.Sc (IT) / Post Graduate Diploma (of minimum 2 years) in IT field, having minimum 55% marks <b>OR</b> Post Graduate Degree M.Com / M.Sc having minimum 55% marks AND Certification/ Diploma / Specialized course in IT field (minimum duration of 1 year).	Minimum 4 years of hands-on working experience as Non-Executive/ Supervisory level in the area of :  <b>Skill Set &amp; Expertise:</b> (a) Server Administration. (b) Network Operations (c) IT Infrastructure Management.  Maximum age limit: 34 years
2.	Assistant Officer (Application Development) / E0	₹ 30000-3%-120000 (on IDA pay pattern)	01	UR-01	Post Graduate Degree M.Sc (IT) / Post Graduate Diploma (of minimum 2 years) in IT field, having minimum 55% marks <b>OR</b> Post Graduate Degree M.Com / M.Sc having minimum 55% marks AND Certification/ Diploma / Specialized	Minimum 4 years of hands-on working experience as Non-Executive/ Supervisory level in the area of :  <b>Skill Set &amp; Expertise:</b> (a) ASP.Net (Visual Studio 2010 or higher) and exposure in HTML5/ CSS3 /Java Script / JQuery.

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					course in IT field (minimum duration of one year).	(b) Exposure in Oracle RDBMS (10g or above).  Maximum age limit: 34 years
3.	Assistant Manager(IT Security)/E3	₹ 60000-3%-180000 (on IDA pay pattern)	01	UR-01	B.E./B.Tech. in CS/IT OR  MCA/PGDCA(3 Years) Qualifications should be full time with minimum 60% marks in graduation & post-graduation level, as applicable.	Minimum one year post qualification full time hands-on working experience in Executive level in the area of:  <b>Skill Set &amp; Expertise:</b> IT Network & Security Administration, SOC & NOC operation, LAN / WAN Administration. Installation, Configuration & management of Network Security Components.  Maximum age limit: 31 years
4.	Deputy Manager (Disaster Recovery) / E4	₹ 70000-3%-200000 (on IDA pay pattern)	01	UR-01	MBA/M.E./M.Tech. in (CS/ IT/ E&C/ Electronics)	Minimum four years post qualification full time hands-on working experience in Executive level in the area of: <b>Skill Set &amp; Expertise:</b> (a) Administration of Servers, Virtualization, Storage, Backup Management. (b) Disaster Recovery (DR) Site Administration, Cloud configuration, DR drills, etc. (c) Project Management, Contract Management, Expertise in IT procurement/ tender processes. The candidate should have worked for minimum one year in the scale of ₹ 60,000-3%-1,80,000

S.No	Position	*Scale of pay	Total vacancies	Reservation	Qualification	Experience & Age Limit
						<p>Candidates working in private sector must have worked for minimum one year at minimum CTC of ₹ 1,06,000/- per month.</p> <p>Maximum age limit: 34 years</p>
5.	Deputy Officer(Legal) /E1	₹ 40,000-3%-1,40,000 (on IDA pay pattern)	02	UR-02	<p>Graduation in any discipline with LLB (3 years) from a recognized university with minimum 55% marks.</p> <p>OR</p> <p>5-year Integrated Law Course with minimum 55% marks</p>	<p>Minimum Two years' experience of working level with Legal Department of a Scheduled Commercial Bank/ Financial Institution, State, Central Govt., Judicial, Quasi-Judicial bodies, Tribunals, Commissions, any other entity, autonomous bodies etc.</p> <p><b>Preference :</b></p> <p>Having knowledge of Electricity Laws &amp; Regulatory Laws, Company Law, Transfer of property and contracts, RDDBFI Act, SARFAESI Act, Insolvency and Bankruptcy Code.</p> <p>Having experience in conveyancing, drafting of financing and security documents, guarantees and contracts, Land/Corporate due diligence.</p> <p>Maximum age limit: 32 years</p>

S.No	Position	*Scale of pay	Total vacancies	Reservation	Qualification	Experience & Age Limit
6.	Deputy Officer(HR) /E1	₹ 40,000-3%- 1,40,000 (on IDA pay pattern)	01	OBC(NCL)-01	Any Graduate with minimum Two years diploma in personnel management/HR from any recognized university/institute (Min 55% marks in both Graduation and diploma )	<p>Minimum Four years' experience at supervisory/Non-executive level in HR Department of any PSU/Bank/Reputed Company in various aspects of Human Resource / Personnel management in the area of Employee relations, Recruitment, Labour Laws, Sports and games, Liaisoning with other government agencies, Policy, Wages and other employee related establishment matters.</p> <p>The candidate should have excellent communication and networking /coordination/Liaisoning skills and should be well versed with working on MS Office (word, excel &amp; PPT).</p> <p>Maximum age limit: 34 years</p>
7.	Manager /E5	₹ 80,000-3%- 2,20,000 (on IDA pay pattern)	02	UR-01/ ST-01	<p>CA/CMA and graduation in any stream</p> <p>OR</p> <p>B.Com. or B.Tech. (Electrical/ Electronics/ Instrumentation &amp; Control/ Electronics &amp; Communication/ Electronics &amp; Telecommunication/ Mechanical/ Manufacturing/ Industrial/ Production/ Power/ Energy or any combination of these specializations)</p> <p>&amp;</p>	<p>Minimum 7 years of post-qualification work experience in Banks/ FIs in Corporate Credit, Risk Management, Understanding of Market Risk and/or Liquidity Management and/or Operational Risk, Project Appraisal, Due Diligence and Risk Assessment.</p> <p><b>Job Description:</b></p> <p>The candidate should have broader knowledge and expertise in the area of Credit Risk, Project and Operational Risk. He should also have knowledge of screening of Projects, disbursement of</p>

S.No	Position	*Scale of pay	Total vacancies	Reservation	Qualification	Experience & Age Limit
					2-year MBA/ PGP/ PGDM/ PGDBM/ PGDBA course with specialization in Finance.	<p>funds and mitigation of risk besides creating risk management culture.</p> <p>The candidate should have worked for minimum one year in the scale of ₹ 70,000-3%-2,00,000. Candidates working in private sector must have worked for minimum one year at minimum CTC of ₹ 1,24,000/- per month.</p> <p>Maximum age limit: 37 years</p>
8.	Manager (Rajbhasha) /E5	₹ 80,000-3%-2,20,000 (on IDA pay pattern)	01	UR-01	<p>Post-Graduation in Hindi with English as a subject at graduation level or vice-versa; or Post-Graduation with Hindi Medium in any subject and English as a subject at graduation level or vice-versa.</p> <p>AND</p> <p>Degree or Diploma in Translation from Hindi to English and vice-versa or 3-month Translation Course conducted by Central Translation Bureau, Ministry of Home Affairs.</p>	<p>Minimum Seven years of post-qualification experience in a Central/ State Govt Department/ PSU relating to Implementation of Official Language Policy of the Union of India.</p> <p>The candidate should have worked for minimum one year in the scale of ₹ 70,000-3%-2,00,000. Candidates working in private sector must have worked for minimum one year at minimum CTC of ₹ 1,24,000/- per month.</p> <p>Maximum age limit: 37 years</p>

S.No	Position	*Scale of pay	Total vacancies	Reservation	Qualification	Experience & Age Limit
9.	Dy. Manager (PR) /E4	₹ 70,000-3% - 2,00,000 (on IDA pay pattern)	01	OBC(NCL)-01	Post Graduate Degree/ Diploma of two years duration in PR/ Mass Communication/ Journalism. OR PG Diploma Course in Journalism (Radio & TV Journalism/ Advertising & PR/ English Journalism) from Indian Institute of Mass Communication under Ministry of I&B.	<p>Minimum four year post qualification experience in PR / Corporate Communications role, preferably in a public sector undertaking.</p> <p>Candidate should have sound knowledge of Social Media tools, good understanding of all forms of media &amp; communication strategies, Creative writing skills for in-house magazine, Newsletters, newspaper articles, Press Releases, etc., Good Media Relations, Experience in organizing Exhibitions / events, Production of Corporate Films, Coffee Table Books, Annual Reports, etc., Empanelment of Ad Agencies, ability to come up with creative ideas for corporate advertisements, liaison with the media, PIB &amp; MOP, etc.</p> <p>The candidate should have worked for minimum one year in the scale of ₹ 60000-3%-180000. Candidates working in private sector must have worked for minimum one year at minimum CTC of ₹ 1,06,000/- per month. Maximum age limit: 34 years</p>

### **COMPENSATION PACKAGE:**

The company offers compensation package which includes Basic pay and DA (on IDA pay pattern) with benefits such as leased accommodation, conveyance reimbursement, medical facilities, group insurance, CPF, Gratuity and other fringe benefits. Performance Related Pay (PRP) will be payable as per norms.

Designation	Fixed Emoluments		
	Minimum Basic Pay	Minimum of Basic Salary (Minimum Basic Pay+ DA(18.40%)+ HRA(24%) + 35% Perks & Allowances	Other benefits
Assistant Officer/E0	₹30000/-	₹ 53000/-	Lease in Lieu of HRA, Monthly Conveyance Reimbursement, Uniform Reimbursement, Medical Reimbursement, Performance Related Pay (PRP), Superannuation benefits @ 30%
Deputy Officer/E1	₹40000/-	₹ 71000/-	
Officer/E2	₹50000/-	₹ 89,000/-	
Assistant Manager/E3	₹60000/-	₹ 1,06,000/-	
Dy.Manager/E4	₹70000/-	₹ 1,24,000/-	
Manager/E5	₹80000/-	₹ 1,42,000/-	

### **RELAXATIONS/ CONCESSIONS:**

- \*All criteria mentioned above are for general candidates, however, relaxation of age, experience, percentage of marks in qualification, etc. as per Govt. guidelines shall be applicable for the vacancies reserved for SC/ST/OBC/EWS/PwBD candidates. Persons suffering from not less than 40% of the relevant disability shall alone be eligible for the benefit of PwBD reservation.
- Candidates belonging to reserved category while applying against UR posts, are also required to upload the category certificate in prescribed format of Government of India in support of their claim.
- The reserved category candidates are required to submit the caste/ category certificate in prescribed format of Government of India, issued by the Competent Authority, in support of their claim. In addition, the OBC-NCL (OBC-Non Creamy layer) candidates will be required to submit a valid caste certificate in the revised format applicable for the purpose of reservation in appointment to posts under Government of India/Central Government Public Sector Undertaking as contained in DoPT OM No 36036/2/2013-Esstt(Res.) dated May 30, 2014 from a Competent Authority. The revised format can also be downloaded from our website [www.pfcindia.com](http://www.pfcindia.com) (career page). Further, the OBC-NCL candidates will have to submit an undertaking at the time of Personal Interview, if called for, indicating that they belong to OBC-Non Creamy Layer.
- The OBC candidates who belong to “Creamy Layer” are not entitled for concession admissible to OBC-NCL candidates and such candidates will have to indicate their category as General.

- If the SC/ST/OBC/EWS/PwBD certificate has been issued in a language other than English/Hindi, then the candidates will be required to submit a self-certified translated copy of the same in either English or Hindi.
- Maximum age limit is relaxable by 5 years for SC & ST category, 3 years for OBC-NCL category, 10 years for 'PwBD from UR category', 13 years for 'PwBD from OBC-NCL category' and 15 years for 'PwBD from SC/ST category as per Govt. Guidelines.
- Maximum age limit is relaxable by 5 years for candidates domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989.
- Relaxed standards in minimum percentage of marks in qualification in case of vacancies reserved for SC, ST & PwBD candidates is pass grade.

### **General Conditions**

1. All qualifications should be full time from Universities/Institutions recognized and approved in India by AICTE/ UGC / appropriate statutory authority. However for vacancies mentioned at sl. no 1, 2 & 6 qualification acquired from distance mode is also allowed.
2. Candidate belonging to Government/Semi-Government organization/PSUs shall normally send their application through proper channel. However, in the event of difficulty, they may send the application directly and they will have to produce NOC from their organization in case they are shortlisted for selection process.
3. Incomplete applications or applications received late will be summarily rejected.
4. All computations of age/minimum experience requirement/qualification shall be done w.r.t **April 23, 2021** (last date of advertisement). The date of declaration of result/issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account. Post qualification experience on a post/level shall be counted only from the date of assumption of charge.
5. The mere fact that a candidate has submitted the application against the advertisement and apparently fulfilling criteria as prescribed in the advertisement would not bestow on him/her the right to be called for interview/considered for selection process.
6. The total number of projected vacancies indicated in this advertisement may increase/ decrease/ be cancelled at the discretion of PFC Management, if need so arises, without any further notice and without assigning any reason thereof.
7. Positions are advertised for PFC, postings can be at any of the Units/Projects/Regional Offices/JVs/Subsidiaries of PFC. All posts are transferable at the sole discretion of the Management.



8. Single to and fro fare by shortest route as per the Corporation's rules will be paid to outstation candidates called for interview on production of ticket/ proof of journey.
9. The eligibility w.r.t. Nationality will be as per the existing policy of the Corporation. While applying for any post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect /false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.
10. Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and/or any application in response thereto can be instituted only in Delhi and courts/ tribunals/ forums at Delhi only shall have sole and exclusive jurisdiction to try any such case/dispute.
11. In case any ambiguity/dispute arises on account of interpretation in version other than English, English Version will prevail.
12. As per the Rules of the Company, written test may be conducted in case the no. of shortlisted applications against above posts are large in number.
13. No person shall be eligible for appointment who has previously been dismissed, removed or compulsory retired from the service of the corporation or from a department of a state or the central government or a local authority or from public sector undertaking or from an autonomous corporation. Further, the employees of the corporation who have resigned from the corporation's service are also not eligible for reappointment.
14. No person shall be eligible for appointment that has been convicted in a Court of law for any offence involving moral turpitude.
15. No candidate who has more than one spouse living or who having a spouse living contracts another marriage which is void by reason of its taking place during the lifetime of such spouse, shall be eligible for appointment to any of the posts in the corporation except where this may be permitted under the Central Govt. Rules for its employees.

### **HOW TO APPLY:**

1. Before filling the application, please make sure you are eligible and fulfill all the prescribed qualification & experiences for the post as per the advertisement.
- 2).Eligible applicants would be required to Register and Apply Online through PFC's website i.e. [www.pfcindia.com](http://www.pfcindia.com) (career page) from **1000 hours on April 03, 2021 to 17.00 hours on April 23, 2021.**

- 3).After successful registration of Basic information, Qualification, Experience, candidate may upload the following self-attested documents:
- a). Proof of date of birth (class X certificate)
  - b). Qualification degrees, mark-sheets and any other certificate, if required, in support of specialization/ percentage/ mode of qualifications
  - c). Experience and Last Pay slip Certificate
  - d). Category Certificate SC/ST/OBC(NCL)/EWS/PwBD (if applicable)
  - e). Domicile of J&K during 01 Jan 1980 to 31 Dec. 1989 (if applicable)
  - f). Upload a recent passport size photograph and scanned copy of signature.
- 4). After successful uploading of documents, the applicants will be guided to payment gateway for online payment of application fee (Non-refundable) of Rs.500/-(inclusive of GST) through Net-banking/Debit Card/Credit Card. The candidates who had applied against Advt.No.01/2019 and Advt.No.01/2020 and fulfilled all eligibility criteria against any positions under this advertisement are exempted from submission of application fees for fresh applying.
- 5). After successful payment of application fee, candidates are required to select FINAL SUBMISSION OF APPLICATION. Please retain print-out of Application Form & Payment Acknowledgement Slip (as applicable) for future references. The applicant must ensure that transaction ID and payment status (PAID), if applicable, is indicated on the application form.
- 6). Candidates should take utmost care in furnishing/providing the correct details while filling-up the on-line application. **YOU CAN EDIT THE INFORMATION BEFORE FINAL SUBMISSION OF APPLICATION.** The applications **cannot be modified/edited after final submission.**
- 7). For any query/difficulty while filling up online application, candidate may contact telephone number 011-23456110/23456719(for online application system assistance)/ 011-23456346(for any advertisement related query)

- NOTE** 1. All the applicants are requested not to send hard copy of the application form or any documents to the corporation.
2. Candidates are required to have a valid e-mail id which would be active till the completion of this recruitment process. Under no circumstances, a candidate should mention e-mail id of any other person.
  3. Candidates in their own interest are advised to apply & submit application promptly and not to wait till the last date/time for applying online. PFC shall not be responsible if candidates are not able to submit their applications on account of the last minute rush
  4. Please retain print-out of application form for future references.

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