



**National Institute for Entrepreneurship and Small
Business Development
(NIESBUD)
(Ministry of Skill Development and Entrepreneurship)**

Subject: - Recruitment Notice.

The National Institute for Entrepreneurship and Small Business Development is a premier organization of the Ministry of Skill Development and Entrepreneurship, engaged in training, consultancy, research, etc. In the same respect the institute invites applications for the Position of Advisor, Senior Consultant, Consultants, Research Associate and Coordinator.

The candidates fulfilling the requirements may apply within 21 days of publishing of this advertisement. Candidates are required to email the resume. Candidatures will be accepted only through email. Candidates may send the documents on **application.niesbud@gmail.com** latest by 29.03.2021.

(Director EE)



**The National Institute for Entrepreneurship and
small business Development
(NIESBUD)**

Vacancies

The National Institute for Entrepreneurship and Small Business Development is a premier organization of the [Ministry of Skill Development and Entrepreneurship](#). The National Institute for Entrepreneurship and small business Development (NIESBUD) invites applications for the Various Post of on Short Term Basis. The main objective of the Institute is engaged in training, consultancy, research, etc. in order to promote entrepreneurship and Skill Development. The major activities of the Institute include Training of Trainers, Management Development Programmes, Entrepreneurship-cum-Skill Development Programmes, Entrepreneurship Development Programmes and Cluster Intervention.

Sl. No.	Name of the Position	No. of Post	Eligibility and criteria	Remuneration (Per Month)
1.	Advisor	01	<p>Eligibility: Doctorate in Business Management, Social Science/Social Work, Human Resource Management, or any relevant discipline with relevant experience. Desirable: UGC NET/ GATE</p> <p>Experience: Minimum of 10 years' experience in a corporate/PSU/autonomous/government/statutory organization, with experience in skill development, training & education Institute/organization/corporate academy/corporate learning & development function/professional education academy of repute.</p> <p>Desirable: Experience in one/or more of the following work areas: Experience in learning methodology, learning facilitation, adult learning, curriculum development, developing training plans, assessments & certifications and instructional design. Experience in planning & deployment of Massive Open Online Courses (MOOC's), e - Learning platforms. Experience in areas of entrepreneurship development training. Experience in mass implementation of learning & development initiatives, developing skill building initiatives for mass/grass root level impact. Experience of setting up/leading an educational institute as business profit centre, self -sustaining & for-profit institution. At least 8 Papers published in National & International Journals. Presented papers in National & International seminars/ conferences.</p> <p>Desirable Profile: The candidate should have demonstrated an ability to exercise sound judgement, action-orientation & hands-on approach with strong drive for results. It is expected that an ideal candidate has acquired self-management, people management, networking and communication skills.</p>	Commensurate with the experience and last drawn salary.

2.	Senior Consultant	01	<p>Eligibility: - Education: Doctorate in any in any relevant discipline. Desirable: UGC NET/ GATE Experience: At least 08 years of overall experience which should include in Teaching/Designing & Organising Training Programmes/ Curriculum Design & Development/ Research/Hand– holding for economic units in a reputed training/research Institution preferably engaged in entrepreneurship education/ entrepreneurship development or allied areas.</p> <p>Desirable Experience in one/or more of the following work areas: Experience in learning methodology, learning facilitation, adult learning, curriculum development, developing training plans, assessments & certifications and instructional design.</p> <p>Experience in planning & deployment of Massive Open Online Courses (MOOC's), e- Learning platforms.</p> <p>Experience in areas of entrepreneurship development training. Experience in mass implementation of learning & development initiatives, developing skill building initiatives for mass/grass root level impact.</p> <p>Experience of setting up /leading an educational institute as business profit centre, self - sustaining & for-profit institution. At least 5 Papers published in National & International Journals. Presented papers in National & International Seminars/ conferences.</p> <p>Desirable Profile: The candidate should have demonstrated an ability to exercise sound judgement, action-orientation & hands-on approach with strong drive for results. It is expected that an ideal candidate has acquired self-management, people management, networking and communication skills.</p>	Commensurate with the experience and last drawn salary.
3.	Consultant	02	<p>Eligibility: Education: M.Phil/ Ph.D in relevant discipline from a recognized University/ Institution Desirable: UGC NET/ GATE Experience: Essential: At least 06 years' experience, in Teaching/Designing & Organizing Training Programmes/ Curriculum Design & Development/ Research/ Hand–holding for economic units in a reputed training/ research Institution preferably engaged in entrepreneurship education/ entrepreneurship development or allied areas.</p>	Commensurate with the experience and last drawn salary.

			Desirable Experience in one/or more of the following work areas: Experience in working in organization engaged in Academic/Skill/Entrepreneurship Development	
4.	Research Associate	02	Eligibility: At least 04 years' experience organizing Training Programmes/Curriculum Design & Development/Research/Handholding for economic units” Education: Masters Degree in Literature/Mass Communications/ Humanities/Commerce/Science/Public Administration/Management or Degree in Engineering/ Technology or MBA from a recognised University/ Institution. Desirable: M.Phil/ Ph.D UGC- NET/ GATE	Commensurate with the experience and last drawn salary.
5.	Coordinator	01	Eligibility: Bachelor Degree from any recognition University Experience: - Minimum Experience of one year and Basic knowledge of computer, MS Office, MS, Excel and MS PowerPoint	Commensurate with the experience and last drawn salary.

The relevant details are available www.niesbud.nic.in. Applications can be mailed to application.niesbud@gmail.com latest by 5.00 P.M. on 31.03.2021.

Director (EE)

PROCEDURE FOR APPLYING

There is no prescribed format of application. The Curriculum Vitae should include all the relevant details so as to adjudge the eligibility of the candidates in terms of the prescribed qualifications and experience. The C.V. should include the applicant's educational qualifications; complete employment history, in chronological order along with brief details of earlier assignments; responsibilities handled; compensation; contact details; date of birth etc. The applicant should also invariably indicate the minimum time required to join the duties, in case of selection.

The self-attested copies of all the relevant testimonials should also be sent along with the applications.

The applicants in Government/Public Service may either route their applications through the present employer or produce a No Objection Certificate at the time of interview failing which they will not be further considered for the position(s).

No TA/DA for appearing for the interview is admissible.

Only applications sent to the designated e-mail address by the due date and time specified will be considered for review. No hard copies need to be sent and/or will be accepted.

MISCELLANEOUS:

- The actual remuneration package will depend upon the relevant qualifications, experience, last drawn salary of the candidates.
- Mere possession of the qualifications etc. does not entitle an applicant to be further considered for the position(s).
- The National Institute for Entrepreneurship and small business Development (NIESBUD) reserves the right to suspend the recruitment, change the numbers and location of appointments and / or reject all or any applications.
- Applications with incomplete information will be summarily rejected.
- The National Institute for Entrepreneurship and small business Development (NIESBUD) does not assume any responsibility for technical delays. The applications uploaded beyond 1700 Hrs. on 29-03-2021 will be rejected summarily.
- Any questions regarding positions, procedure etc. can be mailed at application.niesbud@gmail.com