



SOLAR ENERGY CORPORATION OF INDIA LIMITED

(A Government of India Enterprise)
D-3, 1 st Floor, A – Wing (Religare Building), District Centre,
Saket, New Delhi – 110017
Ph. +91-11-71989234, CIN No. U40106DL2011NPL225263

NOTIFICATION NO. 01/2021

RECRUITMENT FOR YOUNG AND DYNAMIC PROFESSIONALS

Solar Energy Corporation of India Ltd. (SECI) is a Schedule 'A' CPSU under the administrative control of the Ministry of New and Renewable Energy (MNRE). SECI is the only CPSU dedicated to renewable sector. SECI facilitates implementation of various Government of India Schemes in renewable energy sector. SECI is into developing the ultra, mega & large-scale solar, wind installations, solar parks including trading of power. In FY 2019-20, SECI is having total revenue of Rs. 4657.73 Cr and profit after tax of Rs. 178.94 Cr. SECI invites online applications from the committed, result oriented, dynamic and experienced Professionals for the following posts:

S. No.	Posts advertised / Grade/ Pay scale	No. of posts	Job Specification and Experience	Age Limit
1.	Manager (Business Development)/ (E-4 Grade) Rs. 70000 – 200000/- (IDA)	01	First-class MBA / Two years PGDBM in Marketing or equivalent Degree with 60% marks or equivalent CGPA from a recognized University. Candidate should have minimum 07 year of post-qualification executive experience in power sector in field of Business Development/ Market Analysis/ Liaisoning/ Coordination with relevant authorities i.e State/ Central Govt./ CPSUs/ State PSU's working in Power Sector. (i) If working on regular basis in PSU / Government, then must be holding the equivalent pay scale i.e Rs 70000 – 200000/- (IDA). OR (ii) Candidate from Private Sector should be drawing monthly emoluments of Rs.90,000/- excluding medical, leave encashment & employer's contribution towards Social Security	40 yrs
2.	Sr. Officer (P&A)/ (E-2 Grade) Rs. 50000 – 160000 /- (IDA)	02	First-class MBA with 60% marks or equivalent CGPA/ Two years PGDBM in HR / Social Work/ MSW from a recognized University Candidate should have minimum 01 year of post-qualification executive experience in field of Personnel & Administration / HR.	32 yrs
3.	Sr. Engineer (Information Technology)/ (E-2 Grade) Rs. 50000 – 160000 /- (IDA)	01	Two years Post Graduate Degree in Computer Science/ Applications OR Engineering Graduate in Computer Science & IT with 60% marks or equivalent CGPA on point scale. Candidate should have minimum 01-year post qualification executive experience in field of Information Technology & Programming	32 yrs
4.	Sr. Accounts Officer / (E-2 Grade)/ Rs. 50000 – 160000 /- (IDA)	02	CA or CMA or 2 years MBA with Specialization in Finance with minimum 60% marks or equivalent CGPA on point scale from recognized University/ Institutes. Candidate should have 01 year of post-qualification experience in Executive position in handling Financial matters in an Organisation of repute.	32 yrs
5.	Secretarial Officer/ (E-1 Grade)/ Rs. 40000 – 140000 /- (IDA)	01	Candidate should be an Associate Member of Company Secretary of India (ACS). Candidate must have secured minimum 55% of marks (or equivalence CGPA and above) in final examination of ICSI. Candidate having relevant experience in Company's of repute will be preferred.	32 yrs
6.	Supervisor (P&A)/ (S-1 Grade) Rs. 22000 – 80000 /- (IDA)	02	Graduate in any discipline. Candidate should have minimum 01 year of post-qualification experience in field of Personnel & Administration.	32 yrs
7.	Junior Programmer (S-1 Grade)/ Rs. 22000 – 80000 /- (IDA)	01	Diploma in Computer Science/ Engineering/ Applications. Candidate should have minimum 01 year of post-qualification experience in field of Information Technology & Programming.	32 yrs

S. No.	Posts advertised / Grade/ Pay scale	No. of posts	Job Specification and Experience	Age Limit
8.	Jr Accountant / (S-1 Grade) Rs. 22000 – 80000 /- (IDA)	03	CA (Inter / IPCC) or CMA(Inter) or M.Com. or B.Com. (Hons.) with minimum 55% marks. Candidate should have 3 years in line post qualification experience in an organisation of repute.	32 years
9.	Supervisor (Solar/Power System)/ (S-1 Grade) Rs. 22000 – 80000 /- (IDA)	13	Diploma in Mechanical / Electrical / Civil Engineering. Candidate should have minimum 01 year of post-qualification experience in field of setting up of Solar / Wind / Hybrid Projects/ Power Generation/ Transmission.	32 yrs

OTHER TERMS AND CONDITIONS

A) Vacancies & Reservation

Post	Un-reserved	SC	ST	OBC-NCL	EWS	Total	PwBD*
Manager (BD)	01	-	-	-	-	01	-
Sr Officer (P&A)	02	-	-	-	-	02	-
Sr Engineer (IT)	-	-	-	01	-	01	-
Sr Accounts Officer	01	-	-	01	-	02	-
Secretarial Officer	01	-	-	-	-	01	-
Supervisor (P&A)	02	-	-	-	-	02	-
Jr. Programmer	01	-	-	-	-	01	-
Jr. Accountant	01	01	-	01	-	03	-
Supervisor (Solar/ Power System)	08	01	-	03	01	13	01(HH)*

* Horizontal Reservation

1. Reservation/ Relaxation/ Concession to candidates belonging to OBC (NCL)/ SC/ ST/ PwBD/ Ex-SM category shall be as per Government of India directives.

2. Relaxation in Upper Age Limit:

a) For OBC (NCL candidates)	3 years (for posts reserved for the respective category)
b) For SC/ST candidates	05 years (for posts reserved for the respective category)
c) For PwBD candidate	10 years over and above category relaxation
d) Ex Serviceman	As per Govt. of India directives

3. Persons suffering from not less than 40% of the relevant disability shall only be eligible for the benefit for PwBD.

B) COMPENSATION PACKAGE:

Besides Basic Pay, Dearness Allowance, Allowances (HRA / Lease), PF, Medical, Gratuity, Performance Related Pay (PRP), Pension, Post-retirement medical facilities, Loans / Advances, Leave Encashment, Insurance etc are applicable as per Rules of the Company.

C) SELECTION CRITERIA:

Depending upon the number of applications, SECI reserves the right to fix up the eligibility criteria, limit the number of applications to be called for a particular post based on marks obtained in 10th / 12th / Graduation and to decide about the Written Test and / or Group Discussion / Interview or any other mode of screening thereof. No correspondence will be entertained for non – calling of candidates for any of the selection process or for non – selection. The decision of SECI in this regard will be final and binding on all the candidates. Shortlisted candidates will be informed individually. The stages of selection process will be continuously displayed on website: www.seci.co.in under the head 'career' and candidates are advised to visit the website from time to time.

OTHER CONDITIONS –:

- Indian Nationals only need to apply.
- The Applications should be submitted ONLINE on the website: www.seci.co.in. Applications sent other than the prescribed mode will stand rejected.
- The candidate will be required to register before applying.
- The candidate should upload photograph and signature as per specified size.
- No Application Fee will be charged considering the pandemic situation.
- The crucial date for determining cut – off for age, qualification and experience will be the closing date of the advertisement.
- The Apprenticeship Training under the Apprentice Act will be considered as work experience.
- The candidates should have minimum essential qualification as on closing date. All qualifications must be from UGC recognized Indian/ UGC recognized Indian Deemed University or AICTE approved Autonomous Indian Institutions/ concerned statutory council (wherever applicable).
- For applicants having work experience in private companies, their monthly emoluments excluding Medical, Leave encashment and employer's

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<p>contribution towards Social Security should be at least as mentioned in the respective specifications to be treated as equivalent level. The pay scale/ monthly emoluments shall be verified from relevant pay certificate/ certified pay slip/ compensation statement. Candidates from Pvt. Sector are required to submit all pay proofs in support and must be in a position to produce Form 16/ ITRs in support of Pay slip/ certificate in respect of monthly emoluments (if asked for). The decision of SECI shall be final and binding with regard to equivalence in pay and experience in such relevant pay scale/ equivalent level. Candidates are required to provide all supportive details themselves in respect of their eligibility.</p> <p>10. The applicant's Email ID entered in the application form must remain valid for at least next one year. All future correspondence would be sent via E-mail only.</p> <p>11. The candidates applying should ensure that they fulfil all eligibility conditions. Their admission at all stages is purely provisional. Mere issue of letter for Written Test or Interview or for any stage of selection process will not imply that candidature has been accepted. Verification of Original Certificates will be done only at the time of Interview. The candidature of a candidate shall be cancelled at any point of time if the candidate is found not meeting the advertised eligibility criteria.</p> <p>12. The prescribed qualifications / experience constitutes minimum standards and mere possession of the same will not entitle a candidate for being considered for selection process. The Management reserves the right to increase or decrease the number of posts or consider for lower posts / grades or not to fill all or any of the notified posts or raise the minimum eligibility standards, change the selection criteria, cancel recruitment process without assigning any reason thereof. Further, no claim will arise for appointment, if some of the vacancies are not filled due to unsuitability/insufficient number of candidates. Only shortlisted candidates who are found apparently eligible based on the notified specifications and the information given in their application form will be called for Written Test / GD / Interview, as the case may be.</p> <p>13. Minimum percentage of marks in the essential qualification as indicated above shall be aggregate of all semesters to be calculated taking average of all semesters / years, irrespective of the weightage to any particular semester / year by the Institute / University.</p> <p>14. Whenever CGPA / OGPA or Letter Grade in a Degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by the University / Institute. If called for document verification, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating the norms of the University/Institute regarding conversion of grade into percentage and the percentage of marks by the candidates in terms of norms. In case it is not available, decision of SECI shall be treated as final.</p>	<p>15. The percentage marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects in all the semester(s)/year(s) by aggregating maximum marks in all the subjects irrespective of honors / optional / additional optional subject, if any. In case of Group Discussion/ Interview / Written Test, the same may be held at Delhi only.</p> <p>16. It may be noted that Admit Cards for Written test will not be sent by post. Candidates have to download the Admit Cards from the website www.seci.co.in only and follow the instructions specified in the Admit Cards.</p> <p>17. SC / ST / OBC-NCL/ EWS candidates should possess valid Certificate in the prescribed format as per the Government guidelines.</p> <p>18. PwBD candidate fulfilling minimum benchmark may apply against the above posts. PwBD candidates should possess certificate in the prescribed format and validity as per Government guidelines.</p> <p>19. Candidates employed in Central/ State Government / Public Sector Undertakings/ Autonomous Bodies shall either forward their application through proper channel or produce NoC from their present employer at the time of GD/ Interview.</p> <p>20. Candidate will have to produce Relieving Orders from their last employer at the time of joining in case of selection.</p> <p>21. Any canvassing directly or indirectly by the applicant shall disqualify his/her candidature.</p> <p>22. The candidature of the applicant is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not found in conformity with the eligibility criteria mentioned in the advertisement.</p> <p>23. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and or an application in response thereto can be instituted only in Delhi and Courts at Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.</p> <p>24. In case any dispute arises on account of interpretation in language versions other than English, English version shall prevail.</p> <p>FOR ABOVE POSTS ON-LINE REGISTRATION OPENS ON 10.02.2021 (11:00 A.M) AND CLOSED ON 09.03.2021 (5:00 P.M). SECI does not assume any responsibility for the candidates not being able to submit their applications within the last date / time.</p> <p>25. ALL NOTIFICATIONS TO THE CANDIDATES WILL BE DISPLAYED ON THE WEBSITE www.seci.co.in AND ALL THE APPLICANTS ARE REQUIRED TO VISIT THE WEBSITE FROM TIME TO TIME TO GET THE UPDATES.</p> <p>LET'S FIGHT COVID#19 TOGETHER BY MAINTAINING SOCIAL DISTANCE</p>
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Size: 25x19cm

