STATE BANK OF INDIA

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT
CORPORATE CENTRE, MUMBAI
(Phone: 022-2282 0427; Fax: 022-2282 0411; E-mail: crpd@sbi.co.in)

RECRUITMENT OF SPECIALIST CADRE OFFICERS IN STATE BANK OF INDIA ON REGULAR BASIS
ADVERTISEMENT No. CRPD/SCO/2020-21/28

1. Online Registration of Application and Online Payment of Fee: From 22.12.2020.2020 To 11.01.2021
2. Online Test (Tentative): 01.02.2021
3. Downloading Call Letter for Online Test (Tentative): 22.01.2021 Onwards

State Bank of India invites On-line application from Indian citizen for appointment in the following Specialist Cadre Officer posts on regular basis. Candidates are requested to apply On-line through the link given in Bank's website **https://bank.sbi/web/careers** or **https://www.sbi.co.in/web/careers**

1. A candidate can apply for one post only.
2. The process of Registration is complete only when fee is deposited with the Bank through Online mode on or before the last date for payment of fee.
3. Before applying, candidates are requested to ensure that they fulfill the eligibility criteria for the post as on the date of eligibility.
4. Candidates are required to upload all required documents (brief resume, ID proof, age proof, educational qualification, experience etc.) failing which their candidature will not be considered for interview.
5. Admission to online test will be purely provisional without verification of documents. Candidature will be subject to verification of all details/ documents with the original when a candidate reports for online test and/or interview (if called).
6. In case a candidate is called for interview and is found not satisfying the eligibility criteria (Age, Educational Qualification and Experience etc.) he/ she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.
7. Candidates are advised to check Bank's website **https://bank.sbi/web/careers** or **https://www.sbi.co.in/web/careers** regularly for details and updates (including the list of qualified candidates). **The Call letter for online Examination and "Acquaint Yourself" booklet should be downloaded by entering registration number and password/date of birth from the Bank's website. Call letter for interview, where required, will be sent by e-mail only (No hard copy will be sent).**
8. In case more than one candidate scores same marks at cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.
9. HARD COPY OF APPLICATION & OTHER DOCUMENTS **NOT TO BE SENT TO THIS OFFICE.**
10. **All revision / corrigenda will be hosted only on the Bank's above mentioned websites.**

A. Details of Post /Grade/Vacancy/ Age/Selection Process/Place of Posting:

Post Sr No.	Post	Grade	Vacancy $								Age as on 31.10.2020		Selection Procedure	Place of Posting %
			GEN	OBC	SC	ST	EWS	Total	PWD		Min	Max		
									LD (OA & OL)	HI				
1	**Assistant Manager (Systems)***	JMGS-I	94	45	28	16	-	183	7	4	–	30	• Online Written Test & • Interview	Navi Mumbai
2	**Deputy Manager (Systems)***	MMGS-II	14	2	–	1	-	17	1	–	–	33		
3	**IT Security Expert***	MMGS-III	9	3	2	1	-	15	1	–	–	38		
4	**Project Manager***	MMGS-III	9	3	1	1	-	14	1	–	–	38		
5	**Application Architect***	MMGS-III	4	1	–	–	–	5	–	–	–	38		
6	**Technical Lead***	MMGS-III	1	1	–	–	–	2	–	–	–	38		

* A candidate can apply for one post only out of Post Sr. No. 1 to 6.
% Place of posting is only indicative. The selected candidate may be posted anywhere in India.
$ All these vacancies are backlog vacancies and are pertaining to last recruitment year and being re-advertised in current recruitment year.
ABBREVIATIONS:
Category: GEN- General Category, OBC- Other Backward Class, SC - Scheduled Caste, ST - Scheduled Tribe, EWS-Economically Weaker Section, PWD- Person with Disabilities, LD- Locomotor Disability, OL – One leg Impaired, OA- One Arm Impaired, HI-Hearing Impaired, JMGS- Junior Management Grade Scale, MMGS- Middle Management Grade Scale,

NOTE:
1. Candidate belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GENERAL' or GENERAL (PWD) as applicable.
2. The number of vacancies including reserved vacancies mentioned above are provisional and may vary according to the actual requirement of the Bank.
3. Bank reserves the right to cancel the recruitment process entirely at any time.
4. Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST candidates.
5. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on last date of online registration of application. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2020 to the date of interview, should be submitted by such candidates, if called for interview.
6. Reservation for Person with Disability (PWD) is horizontal within the overall vacancies for the post.
7. PWD candidate should produce a certificate issued by a competent authority as per the Govt of India guidelines.
8. Maximum age indicated is for General category candidates. Relaxation in upper age limit will be available to reserved category candidates as per Government of India Guidelines.
9. In cases where experience in a specific field is required, the relevant experience certificate must contains specifically that the candidate had experience in that specific field.
10. In cases the certificate of degree/diploma does not specify the field of specialization, the candidate will have to produce a certificate from the concerned university/college specifically mentioning the specialization.

(B) Details of Post & Grade/Educational Qualification/ Experience:

Post Sr No.	Post & Grade	Educational Qualification & Certification	Post Basic Qualification Work Experience
1	Assistant Manager (Systems) (JMGS-I)	**Basic Qualification (Compulsory) as on 31.10.2020:** Engineering Graduate in Computer Science/IT/ECE or MCA / M.Sc. (IT) / M.Sc. (Computer Science) from recognized University/ Institute.	**Specific Skill (Preferred):** • Application development (coding, testing and maintenance of application/software). •Knowledge of .Net/Angular JS/ Core JAVA/DB2 SQL - PL SQL/ IBM Websphere MQ/ J2EE/ Oracle 11g/ Oracle ADF/ PHP/ R Programming/ SAP ABAP/ Webservice. •Knowledge of .NET/AIX/IBM •Websphere/LINUX/UNIX Server/MCSA/Oracle Weblogic/RED HAT/Window Server. •Oracle Certified Professionals •Knowledge of DB2 Database/HADOOP/MS SQL Server/Oracle DBA •Knowledge in VMWARE ESX/Cloud computing. •NET/Network Security/Networking Concept/Cisco Certified Network Associate(CCNA) with knowledge of routing, switching protocol, networking devices, sound analytical and troubleshooting skills.
2	Deputy Manager (Systems) (MMGS-II)	**Basic Qualification (Compulsory):** Engineering Graduate in Computer Science/IT/ECE or MCA / M.Sc. (IT) / M.Sc. (Computer Science) from recognized University/ Institute. **Certification (Preferred):** CRISC, CISSP, CISA, CISM certification	Minimum 5 years' of post basic qualification experience as on 31.10.2020 in IT business / industry in Development, managing WAS, HIS, Unix, AIX environments, installation/ migration / Up-gradation of WebLogic, webserver on Solaris/LINUX/UNIX/AIX, UX design & development/Photoshop/Core Java, IT Risk Management etc. (Training & Teaching experience will not be counted for the eligibility). **Specific Skill (Preferred):** •Familiarity with J2EE, IHS Web Server, WebSphere Application Server, SSL, SOA, Unix Shell, Python and Perl etc. •Unix administration skills on AIX •Familiarity with IBM MQ servers, Oracle / SQL/ DB2 servers and XML, XSL and WSDL. •Familiarity with the Web and Application Servers, Workflow infrastructure. •Experience in installation/ migration / Up-gradation of WebLogic, webserver on Solaris/LINUX/UNIX/AIX etc •Some knowledge of business/ organization, Bank standards, infrastructure, architecture and technology in related areas from a design/ support/ solutions perspective. •Experience in UX design & development/Photoshop/Core Java •Expertise in all aspects of Risk Management including identification, analysis, mitigation, reporting, awareness, Incident Management and Response, GRC, audit and compliance. •Knowledge of risk assessment of Business and IT processes, BCP/DR, projects etc. and developing suitable mitigation plans for the same. •Knowledge of Hosted and Windows environments, Client Server Technology, Networks, Firewalls, SIEM and E-Commerce security risks.

3	IT Security Expert (MMGS-III)	**Basic qualification (Compulsory):** Engineering Graduate in Computer Science/IT/ECE or MCA / M.Sc. (IT) / M.Sc. (Computer Science) from recognized University/ Institute. **Certification (Compulsory):** CISA Certification	Minimum 8 years' of post basic qualification experience, out of which minimum 5 years of experience in IT Security as on 31.10.2020. (Training & Teaching experience will not be counted for the eligibility). **Specific Skill (Preferred):** •Hands on experience in Risk Assessment, IT Security, IT Production, IT Applications or IT Operations focused Control functions. •Experience in a large corporation/BFSI preferred.
4	Project Manager (MMGS-III)	**Basic Qualification (Compulsory):** Engineering Graduate in Computer Science/IT/ECE or MCA / M.Sc. (IT) / M.Sc. (Computer Science) from recognized University/ Institute. •MBA from reputed institute preferred. **Certification (Compulsory):** PMP Certification from PMI.	Minimum 8 years' of post basic qualification experience as on 31.10.2020 in IT Industry/ Business out of which minimum 5 years' of project management experience in successfully delivering complex technology solutions within a defined software development lifecycle; Building and Leading high-performing agile teams; Focus on planning, development strategies/initiatives. (Training & Teaching experience will not be counted for the eligibility). **Specific Skill (Preferred):** •Experience in project/program management. •Building and Leading high-performing agile teams •Focus on planning, development of strategies/initiatives •Experience in delivering complex technology solutions within a defined Software development lifecycle •Should have strong written, verbal and presentation skills
5	Application Architect (MMGS-III)	**Basic Qualification (Compulsory):** Engineering Graduate in Computer Science/IT/ECE or MCA / M.Sc. (IT) / M.Sc. (Computer Science) from recognized University/ Institute.	Minimum 8 years' post basic qualification experience as on 31.10.2020 in IT business / industry out of which minimum 3 years' experience as Application and Middleware Architect in E-channels (eg: INB, ATM, Mobile etc) (Training & Teaching experience will not be counted for the eligibility).
6	Technical Lead (MMGS-III)	**Basic Qualification (Compulsory):** Engineering Graduate in Computer Science/IT/ECE or MCA / M.Sc. (IT) / M.Sc. (Computer Science) from recognized University/ Institute.	Minimum 8 years' post basic qualification experience as on 31.10.2020 in IT Business/Industry in development, testing and support of Mobile or e-channel software development lifecycle. (Training & Teaching experience will not be counted for the eligibility). **Specific Skill (Preferred):** •Strong knowledge of Scrum/Cloud Computing/Jenkins.

C. Job Profile & KRAs:

Post Sr No	Post & Grade	Job Profile & KRA in Brief
1	Assistant Manager (Systems) (JMGS-I)	•Identify and evaluate different IT-related potentials in relation to business needs. •Ensure usability and performance of the solution. •Participate in efforts to drive development of the systems area. •Develop solutions designed to maximize business value. •Able to rapidly acquire knowledge of a given domain •Effective in ensuring that deliverables are in conformance with system architecture and standards for development. •Contribute actively to realization of the business unit's mission and vision. •Communicate efficiently and purposefully with internal customers and business partners. •Actively assist in developing others through, e.g. communicating knowledge and participating in professional networks. •System / server installation, configuration and monitoring. •Responsible for the installation, support and maintenance of a computer system/server/storage/network. •Patch updation/upgradation and migration. •Design new computer systems and server performance. •Software installation, configuration and Maintenance: •Data Extraction, Transformation, and Loading •Database Backup and Recovery •Security: Implementing and monitoring best practices to minimize risks. •DC/DR server configuration set-up, maintenance and capacity planning. •Setting, configuration and maintenance of Bank's Cloud environment. •Managing and monitoring SQL jobs, data export and import, database replication, encryption , ELB, EBS, S3, CloudFront, Aurora. •Maintaining IIS, Apache, PHP sites, .Net sites, FTP sites, SMTP, Linux servers, backup, restore, multiple VPN. •Network devices installation and capacity planning. •Establish networking environment by designing system configuration; directing system installation; defining, documenting, and enforcing system standards.
2	Deputy Manager (Systems) (MMGS-II)	•WAS installation, configuration and maintenance •Installation/ migration/ Up-gradation of WebLogic on Solaris/LINUX/UNIX. •Study industry best-practices in UX design •Designing Wireframe websites and mobile apps •Work closely with internal design and programming team to collate content and program manage the development of the website •Installation of new equipment, hardware swap-outs and component replacements (servers, network equipment and storage) •Implementation of virtualization. •Design enterprise wise IT Risk management framework and supporting implementation. Monitoring of IT Risk in the organization •Supporting large scale WAS infrastructures with multiple middle ware products •Setting up, configuring and troubleshooting WAS & IHS in AIX •Setting up SSL configuration, Load balancer •Setting up J2EE, IHS Web Server, WebSphere Application Server, SSL, SOA, Unix Shell, Python and Perl etc. •Setting up IBM MQ servers, Oracle / SQL/ DB2 servers and XML, XSL and WSDL •Setting up Web and Application Servers, Workflow infrastructure and trouble shooting •Performance tuning and improvements •Capacity planning •Responsible for implementation of ITIL/ITSM tools (Minimal Manual intervention) •Create wireframes and taxonomies. •Operate as a key project and risk-focused resource for technical and architectural reviews, technology projects, new business process, and change management activities
3	IT Security Expert (MMGS-III)	•Mitigating IT threats by gathering information and developing plans, Monitoring networks for security breaches, Training users on security protocols, developing best practices and security standards, Creating and testing disaster recovery procedures to keep IT running in the event of a security breach •Responsible for reviewing internally developed applications, before they are deployed in to production environment •Identify the vulnerabilities that can be exploited by potential malicious hacker •The assessment of application consists of tools based testing, and manually testing with a web browser or designated client software •The areas include but not limited to VAPT, Input validation, Access Control, Password Policy, Session Management, Authentication Mechanism, Encryption •Understanding latest IT security tools/techniques •Developing network security standards and guiding network design to meet corporate requirements •Conducting network security assessments and monitoring DDOs, WAF, IDS, firewall, and SIEM systems •Working with internal and external business partners on ensuring that IT infrastructure meet global network security standards •Actively look for security vulnerabilities in our application and network, reporting issues and describing possible solutions. •Design and maintain our security infrastructure. •Stay up to date with security news, keeping an eye out for the latest vulnerabilities and remedies emerging in the field. •Actively liaise with the development team to ensure secure architecture, thorough automated testing of all source code (e.g., via Test-Driven Development). •Provide regular reports auditing our current services and latest changes, as well as our internal practices. •Monitor our server traffic, ticketing and reporting unusual packets. •Developing and designing security devices and software to ensure the safety of internal products and information •Managing security measures for information technology system within a networked system •Operating regular inspections of systems and network processes for security updates •Conducting audit process for initiating security and safety measures and strategies •Customizing access to information per rules and necessity •Maintaining standard information security policy, procedure, and services

4	Project Manager (MMGS-III)	•Deliver Project/Program management in IT Products/Services from inception till closure. •Deliver complex technology solutions within a defined Software development lifecycle. •Work as Business Analyst in defining technical solution / architecture in BFSI domain. •Work in a fast paced, cross-functional and multi departmental environment. •Functional go-to person for multiple business partners. •Build and lead high-performing agile teams, with focus on Business, Application, Data and Technology Architecture. •Contribute to IT planning, development of strategies/initiatives and product lifecycle/service orientation; •Determine current and future needs of IT eco-system. •Perform periodic training on project management and project management related concepts on a periodic basis •Develop a detailed project plan to monitor and track progress. •Measure project performance using appropriate tools and techniques. •Manage relationships with the client and all stakeholders. •Coordinate with internal resources and third parties/vendors for the flawless execution of projects. •Communicate with vendors, suppliers and executive management to ensure availability of infrastructure, technologies and support. •Define project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility •Ensure projects are delivered on-time, within scope and within budget. •Perform on-going analysis of projects and reports to relevant stakeholders. •Create and maintain comprehensive project documentation. •Perform risk management to minimize project risks. •Report and escalate to management as needed. •Deliver products/services in alignment with business needs and objectives.
5	Application Architect (MMGS-III)	•Design and validate application architecture design, middleware architecture design and other technology architecture •Estimate design efforts, define detailed schedules, evaluate technologies, develop prototypes, architect design •Change Architecture as per business need and Technology changes •Understand and apply architect principles, processes, their standards and guidelines •Take-up complete ownership of the work assigned in terms of quality and timeliness •Understand, document, and monitor application layering dependencies (User-Interface, Deployment, Public Interface, Application Domain, Application Infrastructure, Technical Frameworks, and Platforms) and application component dependencies. •Understand and monitor impacts to and dependencies between existing technical and network environments. •Define and direct proof-of-concept tasks for proposed architectural interactions. •Monitor software product, supporting tool, and platform licensing taxonomies for compliance and readiness. •Define, plan, propose, and select enabling technologies to support packaged or custom applications. •Prepare approach papers listing technology options, risks, and impacts of various architectural options. •Define data dependencies within, between, and among various applications and application components. •Define and direct coordination among database instances between, and across, various applications and application components. •Document and maintain technical architecture, network architecture, application architecture, and technical application architecture diagrams and descriptions, including releases and versions of software. •Document and maintain context diagrams, functional architectures, data architecture, and messaging architecture diagrams and descriptions. •Ensure that architectural components optimally address business requirements. •Lead / Participate in technical and infrastructure requirements engineering initiatives. •Coordinate with other architects, project managers, and team leads to ensure the development matches the system model. •Coordinate activities with E&TA to ensure broad understanding of architectural approaches and standards across the IT vertical. •Define architecture risk mitigation plans. •Monitor emerging technologies and technical releases from product vendors to evaluate applicability toward current efforts.
6	Technical Lead (MMGS-III)	•Co-ordination with client related to new requirement & support tickets Leading weekly status calls, Tasks allocation & monitoring Team members •Daily status updates to client Code development & bug fixing Code reviews & quality testing HR Functional Set ups (Core HR, Sales service etc.) •Use project's best practices coding standards/secure coding practices. •Prepare and help team to prepare the Design, Coding and Unit testing •Should have a very good understanding of the project architecture •Conduct peer review and provide feedback •Update tracker with accurate information to identify the risk and issues proactively at the sprint level •Conduct project risk identification and mitigation action planning with the PM at the project level •Process check master – to make sure that his team is following all the listed procedures •Constantly looking for ways to increase the team's velocity/productivity by eliminates the waste •People management & Technical management •Assist project manager in the project coordination/management •Report the status with alarms, explanations and solutions •Promptly escalate issues to the reporting manager, Track and resolve issues •Collaborate within a team environment in the development, testing and support of software development project lifecycles •Develop web interfaces and underlying business logic •Prepare any necessary technical documentation •Track and report daily and weekly activities •Participate in code reviews and code remediation •Perform and develop proper unit tests and automation •Research problems discovered by QA or product support and develop solutions to the problems •Perform additional duties as determined by business needs and as directed by management

Remarks: Job Profile/KRA mentioned above are illustrative. Role/Jobs/KRAs in addition to the above mentioned may be assigned by the Bank from time to time for the above posts.

(D) Confirmation Process: The selected candidate's performance will be evaluated through evaluation system and only successful candidates will be confirmed in Bank.

(E) Remuneration:

Sr No	Grade	Scale of Pay
1	Junior Management Grade Scale I (JMGS I)	23700-980/7-30560-1145/2-32850-1310/7-42020
2	Middle Management Grade Scale II (MMGS II)	31705-1145/1-32850-1310/10-45950
3	Middle Management Grade Scale III (MMGS III)	42020-1310/5-48570-1460/2-51490

The scale of pay applicable to different grade are furnished above. The official will be eligible for DA, HRA, CCA, PF, Contributory Pension Fund, LFC, Medical Facility etc. as per rules in force from time to time. The scales of pay applicable to different grades are likely to get revised as per 11th bi-partite settlement.

(F) How to Apply:

Candidates should have valid email ID which should be kept active till the declaration of result. It will help him/her in getting call letter/ Interview advices etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION:

i. Candidates will be required to register themselves online through the link available on SBI website **https://bank.sbi/web/careers** OR **https://www.sbi.co.in/web/careers** and pay the application fee using Internet Banking/ Debit Card/ Credit Card etc.

ii. Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/her photo and signature as specified on the online registration page (under 'How to Apply").

iii. Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/ application is saved, a provisional registration number and password is generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved application using registration number and password and edit the particulars, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the same and proceed for online payment of fee.

iv. After registering online, the candidates are advised to take a printout of the system generated online application forms.

GUIDELINES FOR PAYMENT OF FEES:

i. Application fees and Intimation Charges (Non-refundable): Rs 750/- (Seven Hundred Fifty only) for General/ OBC/EWS candidates and NIL for SC/ST/PWD candidates.

ii. Fee payment will have to be made online through payment gateway available thereat.

iii. After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. **No change/ edit in the application will be allowed thereafter.**

iv. The payment can be made by using Debit Card/ Credit Card/ Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.

v. On successful completion of the transaction, e-receipt and application form, bearing the date of submission by the candidate, will be generated which should be printed and retained by the candidate.

vi. If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment.

vii. There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.

viii. Application Fee once paid will NOT be refunded on any account NOR can it be adjusted for any other examination or selection in future.

G. How to Upload Documents:

a. Details of Document to be uploaded:

i. Brief Resume (PDF)
ii. ID Proof (PDF)
iii. Proof of Date of Birth (PDF)
iv. Educational Certificates: Relevant Mark-Sheets/ Degree Certificate (PDF)
v. Experience certificates (PDF)
vi. Caste certificate/OBC Certificate/EWS certificate, if applicable (PDF)
vii. PWD certificate, if applicable (PDF)

b. Photograph file type/ size:

i. Photograph must be a recent passport style colour picture.
ii. Size of file should be between 20 kb-50 kb and Dimensions 200 x 230 pixels
iii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
iv. Look straight at the camera with a relaxed face
v. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
vi. If you have to use flash, ensure there's no "red-eye"
vii. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
viii. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
ix. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

c. Signature file type/ size:

i. The applicant has to sign on white paper with Black Ink pen.
ii. The signature must be signed only by the applicant and not by any other person.
iii. The signature will be used to put on the Call Letter and wherever necessary.
iv. If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
v. Size of file should be between 10kb - 20kb and Dimensions 140 x 60 pixels.
vi. Ensure that the size of the scanned image is not more than 20kb
vii. Signature in CAPITAL LETTERS shall NOT be accepted.

d. Document file type/ size:

i. All Documents must be in PDF format.
ii. Page size of the document to be A4.
iii. Size of the file should not be exceeding 500 KB.
iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 KB as PDF. If the size of the file is more than 500KB, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.

e. Guidelines for scanning of photograph/ signature/ documents:

i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)
ii. Set Colour to True Colour
iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).
iv. The photo/ signature file should be JPG or JPEG format (i.e. file name should appear as: image01.jpg or image01.jpeg).
v. Image dimensions can be checked by listing the folder/ files or moving the mouse over the file image icon.
vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50kb & 20kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

f. Procedure for Uploading Document:

i. There will be separate links for uploading each document.
ii. Click on the respective link "Upload"
iii. Browse & select the location where the PDF, DOC or DOCX file has been saved.
iv. Select the file by clicking on it and Click the 'Upload' button.
v. Click Preview to confirm the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed
vi. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.
vii. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. If the face in the photograph or signature is unclear the candidate's application may be rejected.

Note: In case the face in the photograph or signature is unclear, the candidate application may be rejected. In case the photograph or signature is not prominently visible, the candidate may edit his/her application and re-load his/ her photograph or signature, prior to submitting the form.

H. Selection Process:
(For Post Sr No. 1 to 6):

The selection of candidates for posts Sl No. 1 to 6 will be on the basis of Online Written Test and Interview.

Online written Test: The online written test will be conducted tentatively on **01.02.2021**. The call letter of test will be uploaded on Bank's website and also advised to the candidates through SMS and e-mails. Candidates will be required to download the call letters. The test may be held at Guntur, Kurnool, Vijaywada, Vishakhapatnam, Guwahati, Silchar, Muzaffarpur, Patna, Chandigarh/ Mohali, Raipur, Bilaspur, Delhi/ New Delhi, Faridabad, Ghaziabad, Greater Noida, Gurugram, Panaji, Ahmedabad, Vadodara, Ambala, Hissar, Hamirpur, Shimla, Jammu, Jamshedpur, Ranchi, Bengaluru, Hubli, Mangalore, Kochi, Thiruvananthapuram, Bhopal, Indore, Aurangabad, Mumbai/ Thane/Navi Mumbai, Nagpur, Pune, Imphal, Shilong, Aizawl, Kohima, Bhubaneshwar, Sambalpur, Puducherry, Jalandhar, Ludhiana, Jaipur, Udaipur, Bardang/ Gangtok, Chennai, Madurai, Tirunelveli, Hyderabad, Warangal, Agartala, Prayagraj (Allahabad), Kanpur, Lucknow, Meerut, Varanasi, Dehradun, Asansol, Greater Kolkata, Siliguri centres.
CANDIDATE SHOULD CHOOSE THE NAME OF THE CENTRE WHERE HE/SHE DESIRES TO APPEAR IN THE EXAMINATION. NO CHANGE IN THE CHOICE OF EXAMINATION CENTRE WILL BE ENTERTAINED. THE BANK, HOWEVER, RESERVES THE RIGHT TO ADD OR DELETE ANY CENTRE AND ALLOT THE CANDIDATE TO ANY CENTRE OTHER THAN THE ONE HE/SHE HAS OPTED FOR.

Pattern of online written Examination: (For Post Sr. No 1 & 2)

Sr No.	Test		No. of Questions	Marks	Time
1	General Aptitude*	Test Of Reasoning	50	50*	90 Min
2		Quantitative Aptitude	35	35*	
3		English Language	35	35*	
4	Professional Knowledge (PK)	General IT Knowledge	75	150	70 Min

Pattern of online written Examination: (For Post Sr. No 3 To 6)

Sr No.	Test		No. of Questions	Marks	Time
1	General Aptitude*	Test Of Reasoning	50	50*	90 Min
2		Quantitative Aptitude	35	35*	
3		English Language	35	35*	
4	Professional Knowledge (PK)	General IT Knowledge	25	50	70 Min
		Role based Knowledge	50	100	

* Qualifying in nature and marks thereon will not be reckoned for arriving at the Merit.
(a) Except Professional Knowledge (PK) paper, other papers will be of qualifying in nature. Candidates have to score minimum qualifying marks in these papers. The minimum qualifying marks will be as decided or may be waived at the discretion of Bank. The questions will be bilingual i.e. in Hindi & English. The candidates will have option to answer the questions in Hindi or English (except for test of English Language).
(b) To be eligible for being short-listed for interview, candidates have to score equal to or above the cut-off marks to be decided by the Bank for the PK test, besides scoring equal to or above the Minimum qualifying marks in other tests.
Online written test will be held on-line. If number of applications is less, Bank reserves the right to consider selection of the candidate(s) through short listing and interview, instead of Online written test & interview.

Interview: Adequate number of candidates as decided by the Bank will be called for Interview based on performance in online written test. Interview will carry 25 marks. The qualifying marks in Interview will be as decided by the Bank.

Merit List: The final merit list will be arrived at after aggregating the marks of Professional Knowledge test (out of 150 marks) and interview (out of 25 marks). Weightage of score will be as under:

Grade	Weightage Pattern
JMGS-I , MMGS-II & MMGS-III (Post Sr No. 1 to 6)	▪ Written Test: 70% ▪ Interview: 30%

The selection will be made from the Top merit ranked candidates in each category.
Note:- In case more than one candidate score the cut-off marks (common marks at cut-off point), such candidate will be ranked according to their age in descending order in the merit list.

I. Call Letter for Online Examination/ Interview:

a. **Online Examination**: The candidates should download their call letter for online examination and an "Acquaint Yourself" booklet by entering their registration number and password/date of birth, from the Bank's website. **NO HARD COPY OF THE CALL LETTER/ ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.**

b. **Interview**: Intimation/call letter for interview, where required, will be sent by email or will be uploaded on Bank's website. **NO HARD COPY WILL BE SENT.**

J. Proof of Identity to be Submitted at the Examination:

The candidates must bring one photo identity proof such as Passport/Aadhar/ PAN Card/Driving License/Voter's Card/ Bank Passbook with duly attested Photograph in original as well as a self-attested Photocopy thereof. The photocopy of Identity proof should be submitted along with call letter to the invigilators in the examination hall, failing which or if identity of candidates is in doubt the candidate will not be permitted to appear for the test.

K. Action Against Candidate Found Guilty of Misconduct:

Candidates are cautioned that they should not furnish any particulars that are false, tampered/fabricated and they should not suppress any material information while filling up the application form.

At the time of examination/interview, if a candidate is (or has been) found guilty of:
(i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, will also be liable:
a) to be disqualified from the examination for which he/she is a candidate
b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.

The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine/valid, the Bank reserves the right to cancel his/her candidature.

L. Use of Mobile Phone, Pager, Calculator, or Any Such devices:

(i) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.
(ii) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/pagers to the venue of the examination, as arrangement for safekeeping cannot be assured.
(iii) Candidates are not permitted to use or have in possession of calculators in examination premises.

M. IRIS Scan/Biometric Verification:

The Bank, at various stages, may capture IRIS Scan/ thumb impression of candidate in digital format for verification of genuiness of the candidates. Decision of the IRIS data/ Biometric verification authority with regard to its status (matched or unmatched) shall be final and binding upon the candidates. Refusal to participate in the process of IRIS/Biometric scanning/ verification at any stage may lead to cancellation of candidature.

With regard to IRIS scanning, following points should be noted:

(a) 'LEFT EYE (IRIS)' will be captured

(b) Candidate should remove contact lenses and spectacles while capturing IRIS

(c) There is no touch involved in IRIS scanning. Half feet distance between scanner and eye will be maintained

Any failure to observe these points will result in non-admittance for the examination and cancellation of candidature. In case a candidate found to be not genuine, apart from taking legal action against him/her, his/her candidature will be cancelled.

With regard to Biometric verification, following points to be noted:

Candidate will ensure that correct thumb impression is captured at various stages and any inconsistency will lead to rejection of the candidature. In case of any candidate found to be not genuine, apart from taking legal action against him/her, his/her candidature will be cancelled. As such, they are advised not to apply any external matter like mehandi, ink, chemical etc. on their hands.

N: General Information:

i. Before applying for a post, the applicant should ensure that he/ she fulfils the eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him/ her are correct in all respects.

ii. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT AN APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND/ OR THAT HE/ SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/ HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ ARE DETECTED EVEN AFTER APPOINTMENT, HIS/ HER SERVICES ARE LIABLE TO BE TERMINATED.

iii. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.

iv. Appointment of selected candidate is provisional and subject to his/ her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.

v. Candidates are advised to keep their e-mail ID alive for receiving communication viz. call letters/ Interview date advices etc.

vi. The Bank takes no responsibility for any delay in receipt or loss of any communication.

vii. Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancies announced for unreserved category provided, they must fulfill all the eligibility conditions applicable to unreserved category.

viii. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

ix. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

x. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

xi. DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

xii. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.

xiii. Where interview without any written test is the mode of recruitment, merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's qualification, suitability, experience etc.

xiv. In case of multiple application for single post, only the last valid (completed) application will be retained and the application fee/ intimation charge paid for other registration will stand forfeited. Multiple appearance by a candidate for a single post in online written test/ interview will be summarily rejected/candidature cancelled.

xv.In case of multiple applications for post Sr. No. 1 to 6, only the last valid (completed) application will be retained and the application fee/ intimation charge paid for other registration will stand forfeited. Multiple appearance by a candidate for a single post in online written test/ interview will be summarily rejected/candidature cancelled.

xvi. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

xvii. Outstation candidates called for interview after qualifying in written test will be reimbursed the travel fare of AC-III tier (mail/ express only) for the shortest route in India or actual expenses incurred (whichever is lower). Local transportation expenses will not be reimbursed. A candidate, if found ineligible for the post will not be permitted to appear in interview and will not be reimbursed any fare.

xviii. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

xix. The possibility of occurrence of some problem in administration of the examination cannot be ruled out completely, which may impact test delivery and/ or result from being generated. In that event, every effort will be made to rectify such problem, which may include the conduct of another examination if considered necessary.

xx. At the time of interview, the candidate will be required to provide details regarding criminal cases(s) pending against him/her, if any. The Bank may also conduct independent verification, inter alia, including verification of police records etc. The bank reserves right to deny the appointment depending upon such disclosures and/or independent verification.

For any query, please write to us through link "CONTACT US/ Post Your Query" which is available on Bank's website (URL - **https://bank.sbi/web/careers** OR **https://sbi.co.in/web/careers**)

The Bank is not responsible for printing errors, if any

Mumbai
Date: 22.12.2020

GENERAL MANAGER
(CRPD)