



प्रणाली एवं आंकडा प्रबंधन महानिदेशालय  
DIRECTORATE GENERAL OF SYSTEMS & DATA MANAGEMENT  
होटल सम्राट, चाणक्यपुरी नई दिल्ली -110021  
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File No. II/7/43/2020-Estt-O/o Pr ADG-HQRS-DGS-Delhi

Dated: 04.11.2020

To

- (i) All Chief Commissioners of GST & Central Excise
- (ii) All Chief Commissioners of Customs/Customs Preventive,
- (iii) All Directors General under CBIC

Madam/Sir,

**Sub: Preparation of Panel for Selection for the post of Inspector on deputation basis in the Directorate General of Systems, Delhi-reg.**

Applications are invited to fill up the vacant posts of Inspector **on deputation basis** in the Directorate General of Systems, Delhi.

2. The DG Systems & Data Management is handling important projects which cater to the need of IT Infrastructure facility of field formations, maintenance of websites and data warehouse and timely completion of IT related projects assigned by the Board. It requires officers to have aptitude to work with computers in a tech-savvy manner in different projects under DG Systems & Data Management.

3. These post will be filled up **on deputation basis** from amongst the officers of similar rank working GST & Central Excise/Customs formations and officers holding analogous posts in the Directorate General/ Directorates under CBIC in the same pay scale. **The age of the officer shall not exceed 56 years as on closing date of this circular.**

4. Such officer as is selected for a posting in the Directorate General of Systems, would normally be appointed for a period of 3 years, extendable up to 5 years.

5. It is requested that applications of interested and eligible officers may be forwarded to this Directorate General in the prescribed proforma enclosed with this circular with their particulars viz, name, address, educational qualification, date of birth, History of Posting, present post and the date from which it is held, scale of pay, experience along with synopsis of their ACR Grading, for the last five years and also "No objection Certificate" from the concerned Commissionerate/Director General/Directorate preferably **within 90 days from the issue of the circular. All the applicants are required to apply through proper channel only. Incomplete application & advance copy will not be entertained.**

6. It may also be brought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their candidature and also will not be relieved till the expiry of the tenure of three years. It may also be certified that no vigilance case is pending or is being contemplated against the officer.
7. In case, while working in this Directorate General, the work and conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent Commissionerate/Directorate before completion of the deputation period.
8. Selected officer will have to make their own arrangement for residential accommodation.
9. Officer selected on deputation basis will be entitled for deputation allowance as per rules.
10. It is requested that this letter may be widely circulated among the officers under your jurisdiction.
11. This circular is also available on official website of CBIC ([www.cbic.gov.in](http://www.cbic.gov.in))

Yours faithfully,

  
(Rajeev Jain)

Pr. Addl. Director General (Hqrs.)

**ANNEXURE - 1**  
**Format of the Application**

1.	NAME	
2.	DESIGNATION	
3.	GENDER	
4.	DATE OF BIRTH	
5.	HOMETOWN	
6.	EDUCATIONAL QUALIFICATION	
7.	DATE OF JOINING THE DEPARTMENT	
8.	PLACE OF POSTING	
9.	PRIOR EXPERIENCE OF SYSTEMS/IT WORK	
10.	HISTORY OF POSTING (HOP)	
11.	WHETHER PROMOTION IS DUE WITHIN 3 YEARS	
12.	MOBILE NO.	
13.	EMAIL ID	
14.	REMARKS, If any.	

Place:

Signature of the applicant

Date:

Name of the applicant