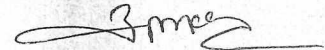


F.No.A-11011/1/2020-ISC(A)
Government of India
Ministry of Home Affairs
Inter-State Council Secretariat

Employment Notice

Inter State Council Secretariat, Ministry of Home Affairs invites application for the post of Accountant (Group 'B' Non-Gazetted) in the Pay Level – 6 (Rs. 35400-112400) of the Pay Matrix Table of 7th CPC transfer on deputation basis initially for period of one year which may be extended up to three years.

2. Application may be sent through proper channel in the prescribed proforma which can be downloaded from the website of ISCS (i.e. interstatecouncil.nic.in). The application should reach the undersigned within 30 days of publication this Employment Notice. Detailed terms and conditions can be downloaded from this Secretariat's website www.interstatecouncil.nic.in.



(Om Prakash Kumar)

Under Secretary to the Govt. of India
Tele. No. :- 23022153

No. A-110/1/2020-ISC(A)
Government of India
Inter-State Council Secretariat
(Ministry of Home Affairs)

ANNEXURE-I

Filling up the post of Accountant in the Inter-State Council Secretariat by transfer on deputation basis.

One post of Accountant in the Inter-State Council Secretariat, Ministry of Home Affairs is required to be filled up by transfer on deputation basis. The details of the post eligibility criteria and necessary terms and conditions are given below:-

1.	Name of the Post	Accountant
2.	No. of Post	One
3.	Classification of the Post	General Central Service Group 'B' Non-Gazetted
4.	Pay for the post	i) Pay Level – 6 (Rs. 35400-112400) of the Pay Matrix Table of 7 th CPC.
5.	Eligibility Criteria	<p>(A) UDCs of CSCS or other cadres with 8 years regular service in the grade. (b) Who have undergone training in cash and accounts work in the ISTM or equivalent. (B). Officers under the Central Govt. (a) (i) holding analogous posts on regular basis; OR (ii) With six years' service in the grade rendered after appointment thereto on a regular basis in Pay Level – 5 Rs. 29200-92300/- of the pay matrix table of 7th CPC (Pay Band-1 (Rs. 5200-20200 with Grade Pay of Rs. 2800 of the pre-revised scales) or equivalent in the parent cadre/department; OR (iii) With eight years regular service in the posts in the Pay Level -4 Rs. 25500-81100/- of the pay matrix table of 7th CPC (pay band-1 Rs. 5200-20200/- with Grade Pay of Rs. 2400/- of the pre-revised scales). AND (b) (i) who have undergone training in cash and accounts work in the ISTM or equivalent. OR (ii) A passed in the SAS or equivalent examination conducted by any of the organized Accounts Department of the Central Government.</p>
6.	Period of deputation	Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years or amendment from time to time.
7.	Maximum Age limit	The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years as on last date of submission of Application.

8.	Other conditions	(i) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.
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9. Additional information, if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet, if the space is insufficient.

10. Whether belong to SC/ST/OBC

11. Remarks

Signature of the Candidate

Date.....

Address.....
.....

Email:

Mobile No.

Countersigned by the Head of Office

BIO-DATA PROFORMA

1. Name and address (in block letters)
2. Date of Birth
3. Date of retirement
4. Educational qualifications
5. Experience possessed by the applicant
6. Details of employment, in chronological order. A separate sheet, duly authenticated by applicant's signature, if the space below is insufficient
 - i. Office/Institution/Organization
 - ii. Post Held
 - iii. From -To
 - iv. Pay Band and Grade Pay
 - v. Nature of duties
7. Nature of present employment i.e. whether ad-hoc or temporary or quasi-permanent
8. If the present employment is held on Deputation/contract basis, specify;
 - a. The date of initial appointment
 - b. Period of appointment on Deputation/contract
 - c. Name of the parent office/ Organization to which you belong
9. Details of Cash & Accounts Training in ISTM/pass in SAS or equivalent examination conducted by any of the organized Accounts Deptt. of the Central Government and possess three years experience of cash, accounts and budget work. A certificate to this effect may be attached.
10. Additional information if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
11. Whether belong to SC/ST/OBC
12. Remarks

Signature of the Candidate
Date.....