



भारत सरकार
Government of India

सुपारी और मसाला विकास निदेशालय
Directorate of Arecanut and
Spices Development

कृषि एवं किसान कल्याण मंत्रालय

Ministry of Agriculture and Farmers Welfare

(कृषि, सहकारिता एवं किसान कल्याण विभाग)

Department of Agriculture, Co-operation and Farmers Welfare

कोलिकट/Calicut 673005, केरल/Kerala

F. No. 2/44/2019-Estt

Sub:- Filling up of the vacancy of Marketing Assistant on Deputation in the Directorate of Arecanut and Spices Development.

It is proposed to fill up a vacancy of **Marketing Assistant** in the Directorate of Arecanut and Spices Development, Calicut, a subroinate office of Ministry of Agriculture & Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare), Government of India. The post is to be filled by Deputation. The vacancy is in the pay scale of Rs. 5,200 - 20,200/- PB-1 with grade pay of Rs. 2800/- (pre-revised), as per the 7th CPC Pay Matrix Level 5 (Rs. 29,200-92,300/-) and the vacancy is a General Central Service, Group C Non-Gazetted, Non-Ministerial post.

Deputation is to be made from officers under the Central Government -

(a) (i) holding analogous post on regular basis in the parent cadre or department;; OR
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of PB-1 Rs.5200 -20200 GP 2400/-(pre-revised) or equivalent in the parent cadre or department and

(b) Possessing a degree in Horticulture or Agriculture from a recognised University or equivalent.

It is requested that applications (in duplicate) in the given proforma along with complete and up-to-date APAR (of last 5 years) (photocopies of the APARs to be attested by an officer not below the rank of Under Secretary) of all eligible officers who could be spared in the event of their selection may kindly be forwarded to the undersigned so as to reach this Directorate **within 60 days from the date of publication of this advertisement.**

Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed 3 years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

The officers applied for the post shall not be permitted to withdraw their application at a later stage. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officer are correct and that no vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on them during the last ten years. APPLICATION WHICH ARE NOT IN THE PRESCRIBED FORMAT AND ARE NOT RECEIVED WITHIN THE STIPULATED PERIOD OR ARE NOT ACCOMPANIED WITH COMPLETE AND UP-TO-DATE CR DOSSIERS, VIGILANCE CLEARANCE, INTEGRITY CERTIFICATE OR STATEMENT SHOWING MAJOR/MINOR PENALTY, IF ANY IMPOSED ON THE OFFICER DURING THE LAST 10 YEARS ARE LIABLE TO BE REJECTED.

(Homey Cheriyan)
Director

Proforma of application for Deputation

- Name and address (in Block Letters):
 - Date of Birth (in Christian era);
 - Date of retirement under Central Govt. rules:
 - Educational Qualifications:
 - Whether eligibility conditions are fulfilled
 - Details of employment, in chronological order. Enclose a separate sheet duly authenticated under your signatures, if the space below is insufficient.
 - Nature of present employment i.e. permanent/temporary/ad hoc:
 - In case the present employment is on deputation/contract basis, please state
 - The date of initial appointment:
 - Period of appointment on deputation/contract:
 - Name of the parent office/organization to which you belong:
 - Additional details about present employment.
 - Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade:
 - Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the Pre-revised scale of pay:
 - Total emoluments per month now drawn:
 - Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to
 - Additional academic qualifications :
 - Work experience over and above prescribed in the Vacancy Circular/Advertisement:
 - Whether belongs to SC/ST/OBC/PwD:
 - Remarks
- I have carefully gone through the vacancy circular/advertisement and I am well aware

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Annexure-XIII

CERTIFICATE SHOWING THE CANDIDATE AS DEPARTMENTAL CANDIDATE

It is certified that Shri/ Smt. _____ (Name of Police Personnel), Range/Constabulary/Belt No. _____ and PIS No. _____ was enlisted in Delhi Police on _____ and has completed three years of continuous service in the present rank/ department. He/ she is presently posted in _____ District/ Units of Delhi Police and wish to appear in the test for recruitment of Constable (Exe.) Male/ Female in Delhi Police provisionally. It is also clarified that he/ she has completed the period of probation satisfactorily on _____ and during his/ her service, he/ she has been awarded _____ No. of Major and _____ No. of Minor punishments. At present no DE/ PE/ Criminal case is pending against him/ her as per record (if yes mention the present status thereon).

Signature of DCP/Addl. DCP/ACP/HQ
of concerned District/Units.
(Name & Designation of the Officer with seal)

Dated _____.

Note:- A 'departmental candidate' means Bandsman, Bugler, Mounted Constable, Dispatch Rider, Driver, Dog-Handler and Multi-Tasking Staff enlisted in Delhi Police with a minimum of three years continuous service in Delhi Police **on the closing date of receipt of on-line applications (i.e. 07-09-2020)** and who otherwise fulfils all educational and other physical qualifications.

ANNEXURE-XIV

Essential Educational Qualification Code

Educational Qualification	Code
Matriculation/ 10th Class Pass	01
Intermediate/ Higher Secondary/ 10+2	02
Certificate	03
Diploma	04
BA	05
BA (Hons.)	06
B. Com.	07
B.Com. (Hons.)	08
B.Sc.	09
B.Sc. (Hons.)	10
B. Ed.	11
LLB	12
BE	13
B. Tech	14
AMIE (Part A & Part B)	15
B.Sc. (Engg.)	16
BCA	17
BBA	18
Graduation issued by Defence (Indian Army, Air Force, Navy)	19
B. Lib.	20
B. Pharm.	21
ICWA	22
CA	23
PG Diploma	24
MA	25
M.Com.	26
M. Sc.	27
M.Ed.	28
LLM	29
ME	30
M. Tech.	31
M. Sc. (Engg.)	32
MCA	33
MBA	34
Others	35

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that the application duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate
Official Address :

Countersigned
(Employer with seal)
CERTIFICATE

- Certified that the particulars furnished by Shri/Smt/Kum_____ have been verified from his/her service record and found correct.
- No vigilance case is either pending or contemplated against Shri/ Smt/Kum_____ His/her integrity is certified.
- No major/minor penalty was imposed on Shri/Smt./Kum..... during the last 10 years as per records in the Ministry/Department.

Signature of Head of
Office /Department

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