

Government of India
National Technical Research Organisation

Applications are invited for direct recruitment to the post of Motor Transport Assistant 'A' in National Technical Research Organisation. The details of eligibility criteria and pay scale of the post are mentioned below:-

Name of the post	*No. of vacancies & category	Pay Scale	Educational Qualifications
Motor Transport Assistant 'A'	03 - UR	Level -2 in the pay matrix.	<p>Essential :</p> <p>(i) 10th pass or equivalent from a recognized Board; and</p> <p>(ii) possession of a valid driving license for Heavy and Light Motor vehicles including Motor Cycles; and</p> <p>(iii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle).</p> <p>Desirable:</p> <p>Experience of driving a motor car for at least 3 years.</p>

*Number of vacancies may increase or decrease.

2. **Age limit:** 18-27 years as on the closing date of receipt of application. (Upper age limit is relaxable as per rules).
3. **How to apply** – The application should be neatly filled on A-4 size paper in the prescribed proforma (Annexure-I) given below. The envelope containing the application must be superscribed as "APPLICATION FOR THE POST OF MOTOR TRANSPORT ASSISTANT GRADE A" (in CAPITAL letters) and should be sent to the **Assistant Director (Pers/R-1), National Technical Research Organisation, Block-III, Old JNU Campus, New Delhi – 110067.**
4. The last date of receipt of application is **30 days** from the date of publication of this recruitment advertisement in the Employment News. The recruitment notice and the application form are also available at the website **ntro.gov.in** for information. The extension of last date of receipt of application, if any, will be notified in the said website. The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates on India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Island or Lakshadweep).
5. Self-attested photocopies of the following certificates/documents are to be enclosed with the application. Candidates, however, may be required to produce such original certificate/documents for verification at the time of written examination/practical driving test/ interview:-
 - (i) 10th/High School/Matriculation pass certificate.
 - (ii) Valid driving license for Heavy and Light Motor vehicles including Motor Cycles.
6. Candidates in Government service should apply through proper channel and produce NOC from their present employer as and when asked for.
7. Incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents in support of their claim in the application form against eligibility criteria may not be processed for determining their eligibility for selection. No correspondence in this regard would be entertained.
8. In the event of large number of eligible applicants, short-listing/screening criteria would be adopted as decided by the competent authority for selection.
9. Candidates shall be required to qualify practical driving test and interview as prescribed by the Selection Board
10. In case of any injury/accident occurred during the practical driving test/interview, NTRRO will not be held responsible for any compensation/allowance.
11. The candidates on their selection and appointment as Motor Transport Assistant 'A' in NTRRO, are liable to serve anywhere in India. **The candidates willing to serve anywhere in India shall only need to apply.**
12. Canvassing in any form will disqualify the candidates.

Application for DIRECT RECRUITMENT to the post of Motor Transport Assistant Grade 'A'

1. Name of the candidate (in CAPITAL letters):

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2. Address for correspondence (in CAPITAL letters):

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3. Email: Mobile no.:

4. Date of Birth:

Date			Month			Year				
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(Self-attested photocopy of Matriculation or 10th pass certificate to be enclosed)

5. Gender :

6. Father's Name/Husband's Name :

7. Educational Qualification :

(Self-attested photocopies to be enclosed)

8. Category (Gen/SC/ST/OBC) :

(Self-attested photocopy of the certificate to be enclosed, if applicable)

9. Experience in driving motor vehicle, if any :

(Self-attested photocopy of experience certificate to be enclosed)

10. Details of Driving License as possessed:

Type of Driving Licence	Driving License Number	Issuing authority	Date of Issue	License valid upto
Heavy Motor Vehicle				
Light Motor Vehicle				
Motor Cycle				

(Self-attested photocopies of above driving licence to be enclosed)

Declaration to be signed by the candidate compulsorily:

I have gone through the recruitment advertisement carefully. I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed, false or incorrect or any ineligibility being detected before recruitment process or at any stage thereafter, my candidature for selection/ appointment is liable to be cancelled/ terminated. I am willing to serve anywhere in India.

Place:

Date:

Signature of the candidate

DAVP/58101/11/0070/1819

(Handwritten signature)