

Government of India
Ministry of Health & Family Welfare
Office of the Additional Director
Central Government Health Scheme

6-Esplanade East, Ground Floor, Kolkata-700069.

Applications are invited from Indian Citizens for the following posts for recruitment through WRITTEN TEST ONLY:

(1) Category No. I: Pharmacist (Entry Grade) (Allopathy).

(a) Number of vacancy at present: 04 (four) (2 UR, 1 SC & 1 OBC).

3 in Siliguri and 1 in Jalpaiguri CGHS Wellness Centre

(b) Number of anticipated vacancy up-to December 2020: 03 (1 ST and 2 for UR) in Kolkata

(c) Pay Scale: Level 5- Rs. 29,200/- to Rs. 92,300/- (as per recommendation of 7th CPC).

(d) Essential Qualification:

(i) 12th class pass with Science subjects (Physics, Chemistry and Biology) or equivalent from a recognized Board or University.

(ii) Diploma in Pharmacy from recognized institution and registered as Pharmacist under the Pharmacy Act, 1948; and

(iii) Two years' experience as Pharmacist in any recognized Hospital or Pharmacy after duly registered as Pharmacist under the Pharmacy Act, 1948; and

OR

(i) Bachelor Degree in Pharmacy (B. Pharm.) from recognized University or equivalent; and

(ii) Registered as a pharmacist under the Pharmacy Act, 1948.

(a) Age limit: Between 18 and 25 years (Relaxable for Government servants up-to the age of forty years in the case of general candidates and up-to forty-five years in the case of the candidates belonging to the Scheduled Castes or the Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time.)

(2) Category No. 2: Nursing Officer.

(a) Number of vacancy: 02 (1 SC & 1 UR). One each in Siliguri & Jalpaiguri Wellness Centre

(b) Pay Scale: Level 7 — Rs. 44,900/- to 1,42,400/- (as per recommendation of 7th CPC).

(c) Educational and Other qualifications required for direct recruits:

I. (i) BSc (Hon.) in Nursing from a recognized University or Institute;

OR

Regular course in BSc Nursing from a recognized University or Institute;

OR

Post Basic BSc Nursing from a recognized University or Institute;

(ii) Registered as a Nurse or Nurse and Mid-wife (Registered Nurse or Registered Nurse and Registered Mid-wife) with State Nursing Council; or

II. (i) Diploma in General Nursing Mid-wifery from a recognized Board or Council;

(ii) Registered as a Nurse or Nurse and Mid-wife (Registered Nurse or Registered Nurse and Registered Mid-wife) from State Nursing Council; and

(iii) One years' experience in minimum fifty bedded hospital after acquiring the education qualification mentioned at II (i) above.

- (iv) **Age limit:** Not exceeding 30 years (Relaxable for Government servant up-to the age of forty years in the case of general Candidates and up-to forty-five years in the case of candidates belonging to the Scheduled Caste or the Scheduled tribes in accordance with the instructions or orders issued by the Central Government from time to time).

GENERAL INFORMATION & INSTRUCTION FOR APPLICATION TO THE ABOVE POSTS

1. Number of vacancies mentioned herein may vary (Increase or Decrease) depending upon the Administrative exigencies and anticipated retirement.
2. Merit list will be prepared as per the results of written examination.
3. The crucial date of determining eligibility of all candidates in every respect like age limit, essential qualification and proof of age as on the closing date of receipt of application i.e. **04th February, 2020.**

(i) Candidates employed in Government service should send their application through proper channel. Application through proper channel must reach this Office by 04th February 2020 along with "No Objection Certificate"

4. Age Relaxation for Government Employees: Candidates seeking age relaxation under this Para should submit certificate issued after the date of advertisement from his/her employer on the Office's Letter Head to the effect that he or she is a regularly appointed Government Servant and not an ad-hoc/temporary/daily wages/hourly paid/contract basis employee who has rendered not less than three years continuous service on regular basis as on Closing date i.e. 04th February, 2020. Age relaxation for SC / ST candidates is as per existing Government Rules.

5. Candidates seeking reservation as OBC status: (i) The candidate should furnish the relevant OBC Certificate in the prescribed format for Central Government jobs.

(i) The Certificate that he/she does not belong to the persons/sections (Creamy Layer) should have reference to Government of India DOPT OM No. 36033/3/2004-Estt (Res) dated 14-10-2008.

(ii) Submit a declaration in the prescribed format given below.

OBC DECLARATION:

..... son / daughter of Shri / Smt resident of village / town / city District State hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per order contained in Department of Personnel & Training Office Memorandum No. 36012/22/93-Estt (SCT) dated 8-9-1993. It is also declared that I do not belong to the persons/section (creamy layer) mentioned in column 3 of scheduled to the above referred OM dated 08-09-1993. O.M. No. 360133/3/2004-Estt (RE5) dated 09703-2004 and OM No. 360133/3/2004-Estt. (RES) dated 14-10-2008.

Date: - Signature.....

Place: - Full Name.....

Address.....

6. Candidates belonging to OBC but coming in the creamy layer should indicate their category as **GENERAL**

7. Submission of Application:

(i) The application in the prescribed format given herewith duly supported with self-attested photocopies of all certificates and mark-sheets should be sent by Speed Post/Registered Post to

the following address: Additional Director, Central Government Health Scheme, 6-Esplanade East, (Ground Floor), Kolkata — 700069 to reach this Office on or before **04th February, 2020**. The Envelope should be superscribed as "Application for the post of Pharmacist (Entry Grade) (Allopathy) in CGHS, Kolkata or Application for the post of Nursing Officer in CGHS, Kolkata" as the case may be.

(ii) Applications forms may also be downloaded from the website: www.cghskolkata.nic.in

(iii) In case of applicants residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikim, Jammu & Kashmir, Lahaul & Spiti District of Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island & Lakshadweep the closing date is **18th February, 2020**.

9. Call letters for the Written Test will be sent to the eligible applicants after scrutiny of the Applications.

10. The merit list will be valid for one year from the date of its publication.

11. Selected candidates may be posted in any wellness centre under the administrative control of Additional Director, CGHS Kolkata.

12. Invalid Applications: An application will be summarily rejected for:

(i) Not conforming to the official format/ having incomplete information/misrepresentation of facts/left unsigned/without an attested photograph.

(ii) Without self- attested photocopy of the following as enclosure:

(a) Matriculation or equivalent certificate in support of their declaration of age. (Age of Admit Card /Mark Sheet will not be accepted).

(b) Mark Sheet / Certificate of Higher Secondary or equivalent Examination passed.

(c) Certificate of Diploma or Degree Examination passed.

(d) Registration Certificate of Pharmacy Council / Nursing Council, as applicable.

(e) Caste Certificate for candidates belonging to SC/ST or OBC issued by the Competent Authority & OBC declaration in the given format.

(f) Experience Certificate.

(iii) Applications received in this office beyond the last date of receipt.

FORMAT OF APPLICATION

ENTRY NUMBER: _____ (For Office Use Only)

(FOR RECRUITMENT IN THE OFFICE OF THE ADDITIONAL DIRECTOR CGHS KOLKATA)

LAST DATE OF RECEIPT OF APPLICATION: - 04th FEBRUARY 2020

POST OF _____

CATEGORY _____

1. NAME OF THE APPLICANT :

(IN BLOCK LETTERS)

2. FATHER'S / GUARDIAN'S NAME :

3. SEX :

4. RELIGION :

5. CATEGORY : UR / OBC / SC / ST

(Put tick mark (✓) in the appropriate category)

6. NATIONALITY :

7. MARITAL STATUS :

8. DATE OF BIRTH

9. AGE _____ Years _____ Months _____ Days

10. IS THERE ANY AGE RELAXATION BEING CLAIMED : Yes / No

IF YES, THEN THE REASON FOR SUCH CLAIM:

11. ADDRESS FOR COMMUNICATION WITH PINCODE :

CONTACT NO (LANDLINE / MOBILE / EMAIL) :

12. PERMANENT ADDRESS WITH PIN CODE ::

13. EDUCATIONAL QUALIFICATION:

14. EXPERIENCE, (IF ANY) :

15. DETAILS OF ENCLOSURE(S) :

Affix recent
passport size self
attested photo

Space for full signature

FULL SIGNATURE OF THE APPLICANT WITH DATE