



हिंदुस्तान पेट्रोलियम कॉर्पोरेशन लिमिटेड  
पंजीकृत कार्यालय: 17, जमशेदजी टाटा रोड, मुंबई - 400020  
**HINDUSTAN PETROLEUM CORPORATION LIMITED**  
Regd. Office: 17, Jamshedji Tata Road, Mumbai - 400020.

CIN No. L23201MH1952GOI008858



### **RECRUITMENT OF BIOMASS –ADVISOR ON FIXED TERM CONTRACT BASIS**

Hindustan Petroleum Corporation Limited (HPCL) is a Navratna PSU operating in the Oil and Natural Gas sector. Apart from various other innumerable recognitions, it also holds the distinction of featuring on the prestigious Forbes 2000 and enjoys a market share of 21.25% among PSUs in India.

In order to meet the ever-increasing energy demand in India and to reduce the carbon footprint, there is a need to identify alternative fuel sources to meet the market demand. Second Generation (2G) ethanol which is generated from surplus agricultural residues available in agrarian states of India can be an alternate energy source.

The success and sustainability of the Second generation ethanol project will be mainly determined by the strong biomass supply chain management. In this regard, it is proposed to set up Second Generation Ethanol Bio refinery at Bhatinda. To manage the same, it is essential to have an Advisor for effective development and further management of the biomass supply chain for its proposed bio-refinery at Bhatinda. HPCL invites applications for the **position of Biomass-Advisor on Fixed term contract for 3 years.**

## ELIGIBILITY CRITERIA

### 1. Age/Qualification/Work Experience:

Position Description	Number of Post	Age	Qualification
Biomass Advisor	1	Minimum 30 years  Maximum 65 years	B.Sc in Agriculture with minimum 10 years of work experience * <b>Or</b> BE/BTech/BBA in agriculture or any other discipline with minimum 9 years work experience* <b>Or</b> MTech/MBA having minimum 7 years work experience*
*Work Experience Description	Minimum no. of years as per the above table in which last 3 years' experience should be in the aggregation of biomass <b>OR</b> end to end supply chain development <b>OR</b> Fuel management such as Fuel Planning, Purchase, Storage, Handling, Mixing and feeding of fuel included for Industries such as biomass to Power, Sugar etc.  The candidate should have adequate knowledge of local language.		

### 2. Roles and Responsibilities:

- To study agricultural cropping pattern of a selected location for freezing cropping zones.
- Identify crop wise area, production data collection for different agro-climatic zones for freezing cropping pattern and trend.
- Work out the cost of cultivation of different crops and its Life cycle analysis for evaluating Agri economical pattern and GHG factors.
- On field survey of biomass production for quantifying the biomass availability for the projects.
- On-site study of advance mechanization in Crop cultivation for the advancement in post-harvesting systems for biomass collection.
- Calculate Biomass surplus for bioethanol projects for exploring business opportunities for selected locations in India.
- Study the existing biomass supply chain module for creating Rural entrepreneurs model for sustainability.
- To establish an economically viable and sustainable biomass supply chain.
- To monitor the biomass supply chain and crucial aspects such as quality, quantity, value (Socio economical) and delivery schedule.
- To create value addition in the farming community by making clusters and monitoring fund transfer for the supply of biomass.
- To establish the viability of alternative feed stocks like sweet sorghum, pearl millet, Napier grass etc. for contract farming on barren land.
- Develop and implement profit improvement plans.

- Communicate values, business goals and represent the organization to internal and external stakeholders.
- Manage vendor relationships (e.g., third-party logistics)
- Oversee organization-wide management of the strategic sourcing, procurement, contracting and evaluation of services.
- Manage/coordinate operations planning process.

**Please note that the above list is indicative and not exhaustive.**

**Major Deliverables:**

- Interacting with the farmers on regular basis to sensitize them to supply the biomass and to provide their barren land for storing the biomass.
- Conducting nukkad meetings with the villagers and Panchayats to sensitize them. There are more than 290 villages and 300 Panchayats in the Bathinda district.
- Conducting frequent meetings at village and district level with the Village Level Entrepreneurs (VLE) to associate with the supplier.
- To interact with the Krishi Vigyan Kendra (KVKs) in order to facilitate support to farmers.
- To monitor the suppliers on procurement / hire / lease of machinery like balers, rakers, trolleys etc.
- Though the processing, storage and supply of the biomass to HPCL premises will be responsibility of the supplier, the biomass head will coordinate with the suppliers and other stakeholders to ensure that a smooth supply chain is established in order to receive uninterrupted daily supply of required quantity of biomass after commissioning of the Bio refinery.
- To inspect the storage depots and ensuring the safe storage of the biomass and quality of the biomass.

**3. Remuneration and facilities:**

A consolidated lump sum monthly remuneration will be paid which is negotiable commensurate with experience and qualification. In addition, conveyance cost and mobile call charges will be paid.

**4. Period of Contract:**

Initially for a period of 3 years which may be extended by further 2 years subject to the requirement and satisfactory performance.

**5. Shortlisting Criteria:**

Shortlisting of the candidates will be done as per the eligibility criteria. Candidates fulfilling all the eligibility criteria (based on the application as submitted in the online application), will be considered for further selection process. Final selection shall be done basis the personal interview.

**All the candidates are requested to remain updated at each step of the selection process by visiting our website [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com). All queries pertaining to recruitment including selection process may be addressed to our Corporate Recruitment Team through [careers@hpcl.in](mailto:careers@hpcl.in). Candidates may please note that personal calls and/or interaction with any of the HPCL's officials during recruitment drive is discouraged, except when absolutely necessary.**

## HOW TO APPLY

Apply **online only** on <https://hindustanpetroleum.com/hpcareers/> or through [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com). No other mean / mode of application shall be accepted.

Online Application System will remain open from **00 hrs. on 09/ 03/ 2019 to 23:59 hrs. on 22/03/2019.**

### STEPS FOR APPLYING:

**STEP 1:** Login to [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com) and click on Careers. Read all the instructions given on the website carefully.

Candidate should keep scan copy of Passport size photo (in jpg / gif format less than 50 kb) and resume (maximum file size 200kb in doc/docx file format) ready before filling online application form.

**STEP 2:** Fill in the online form with all the relevant details. Upload Scan copy of your latest passport size photograph along with the online application form.

**STEP3:** Click Submit. You will get a system generated 12 Digit Application No. Please note that this Application No. is important and will be required for all future references throughout the selection process. Take Printout of the Online Application Form and preserve it for future reference.

**Note: Candidates are "NOT" required to submit hard copy of application forms to HPCL. The details filled in the online application form will be considered final and no changes will be entertained w.r.t. personal/ any other details, later on.**

## GENERAL INSTRUCTIONS

- Only Indian Nationals are eligible to apply.
- The last date for reckoning **age, experience, and all other eligibility criteria** will be considered as of **22/03/2019.**
- The last date for online application for all positions is **22/03/2019.**
- Applications with incomplete / wrong particulars or not in the prescribed format will not be considered. **The email id and mobile no. provided in online application should remain valid for at least one year.** Candidates must use proper e-mail ids created in their names. Applications with pseudo / fake email ids will attract appropriate action under the law.
- Depending on the requirement, the Corporation reserves the right to cancel/restrict/curtail/enlarge the recruitment process, if need so arises, without any further notice and without assigning any reason thereof.
- Management reserves the right to restrict the number of candidates to be called for interview, reject the application without assigning any reasons/change the number of posts.
- HPCL reserves the right not to fill the above post at any stage of selection process.
- Only successful candidates will be advised for further process through e-mail

<b>IMPORTANT DATES</b>	
Commencement of online application	<b>09/03/2019</b>
Last date of online application	<b>22/03/2019</b>

**Furnishing of wrong/false information will lead to disqualification and HPCL will not be responsible for any of the consequences of furnishing such wrong/false information. Since all the applications will be screened without documentary evidence, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that the candidate has furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected. If any of the above discrepancies w.r.t. to eligibility parameters, furnishing of wrong intimation and or suppressing of any material fact is detected / noticed even after appointment, his/her services will be liable for termination without any further notice. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.**

**Court of jurisdiction for any dispute will be at Mumbai.**

**Any further corrigendum / addendum would be uploaded only on our website [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com)**