



Export Inspection Council
(Ministry of Commerce & Industry, Government of India)
3rd Floor, NDYMCA Cultural Centre Building, 1, Jai Singh Road, New Delhi

Advertisement No.2016/02

The official export inspection and certification body of India established under Export (Quality Control & Inspection) Act, 1963 under Ministry of Commerce & Industry, needs professionals for appointment in Export Inspection Agencies having Head Offices at **Delhi, Mumbai, Kochi, Chennai and Kolkata** with a network of 30 Sub-Offices including laboratories, invites **ONLINE** applications for the posts as mentioned below in the prescribed format by **10/02/2017** and for sending print out of the Application along with all the requisite documents to the above address shall be **17/02/2017**.

Sl. No.	Vacancy No.	Post Category	No. of vacancies (*)	Pay Band & Grade Pay	Age (*)	Educational Qualifications	Mode of Recruitment
1	1617/01	Deputy Director (NT)	02 (**)	PB-3; Rs.15600 -39100 + GP 6600/-	35 to 45 years	Degree or equivalent with 05 years' experience in Administration/ Finance/ Publicity/ Public Relations etc. Preference will be given to Post Graduates having supervisory experience of 5 years in PB-3; GP.Rs.5400/- at the level of Admin officer/Asst. Director in Govt. Sector and conversant with Government rules and procedures.	By transfer on deputation, failing which by direct recruitment.
2	1617/02	Technical Officer	35 {(UR-16, (including two posts for PwD (OH with one leg or one hand affected) SC-6, ST-3 & OBC-10)}	PB-2; Rs.9300 - 34800 + GP Rs.4200/-	25 to 35 years	Degree in Engineering /Technology / Degree in Science (Preferably Honours / Post Graduate) or equivalent with 03 years' experience in inspection and/ or testing in the fields of Chemistry, Food Science & Technology, Fisheries, Veterinary Science and Computers / IT. Preference will be given to First Class Post Graduate.	By direct recruitment
3	1617/03	Section Officer	07 {(UR-3, (including one post for PwD (OH with one leg or one hand affected) SC-01, ST-01 & OBC-2)}	PB-2; Rs.9300 - 34800 + GP Rs.4600/-	25 to 35 years	Degree or equivalent with 5 years' experience in a Government/Semi-Government/ Autonomous Body /Private Organization of repute of which 2 years must be in supervisory capacity. Knowledge of Government rules and procedures. Preference will be given to candidates having 5 years of supervisory experience in PB-2 with GP Rs.4200/-.	By direct recruitment
4	1617/04	Accounts Officer	02 (UR-01 & OBC-1)	PB-2; Rs.9300 - 34800 + GP Rs.4600/-	25 to 35 years	Degree or equivalent with 5 years' experience in Accounts Section of a Government/ Semi-Government/ Autonomous Body/ Private organization of repute of which two years must be in a supervisory capacity and having knowledge of Government rules and procedures. Preference will be given to candidates having 5 years of supervisory experience in PB-2; GP Rs.4200/- in Accounts.	By direct recruitment

(*) :- 1. EIC reserves the right to decrease/increase, fill or not to fill any/all the vacancies or cancel the advertisement for any of the above mentioned posts(s), without assigning any reason.

2. All posts are suitable for PwD – OH (one leg or one hand affected) and HI (partially deaf).

(**):- In case the post at sl.no.1 is not filled through deputation mode, the same may be considered to be filled through DR, and in that case the applicable reservation would be, for UR: 1 & OBC-1 (including 1 PwD (OH with one leg or one hand affected)).

1. General Conditions:

- a) The prescribed educational qualifications & experience are minimum & mere possession of the same doesn't entitle candidates to be called for interview.
- b) A limited number of candidates on the basis of merit & experience will be called for interview. Preference will be given to candidates having higher qualification & experience as detailed above. Against each category of posts. It will not be obligatory on the part of EIC to call all eligible candidates for interview. Interested candidates fulfilling the eligibility criteria should apply Online.
- c) The posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance etc., as admissible to Central Government employees.
- d) The post is pensionable based on defined contribution under the New Pension Scheme which has been in vogue with effect from 01.01.2004.
- e) The number of vacancies indicated against each category is provisional and may vary at the time of selection.
- f) Services of incumbent shall be transferable anywhere in India.
- g) The selected candidate will be placed under probation for a period of two years which may be extended at the discretion of the appointing authority.
- h) Candidate should ensure that he/she possesses educational qualification/experience in the relevant area as required in the category/post, for which he/she is applying, on the last date of receipt of application.
- i) The qualification prescribed should have been obtained from recognized Universities/ Institutions. Candidates possessing recognized equivalent qualification as mentioned against each post above are also eligible to apply.
- j) EIC reserves the right to increase/decrease, fill or not to fill any/all the vacancies or cancel the advertisement for any of the above mentioned post(s), without assigning any reason
- k) The period of experience in the requisite discipline/area of work wherever prescribed shall be counted with effect from the date of acquiring the prescribed minimum educational qualifications required for that post.
- l) The information received will be accessible under RTI only upto six months from the date of closing.
- m) Applying for a post merely fulfilling the eligibility criteria does not confer the right to be called for interview.
- n) **EIC reserves the right to conduct written/skill test to the above mentioned posts (page no.1 of sl. No.1 to 4) or as found necessary for the purpose of shortlisting/selection of candidates.**

2. Age Relaxation: (*)

- i) **The date for determining the age limit/experience/qualifications shall be the closing date prescribed for receipt of applications i.e. 10/02/2017** The upper age limit, however, may be relaxed up to 5 years for SC/ST and 03 years for OBC as per Government orders in force and upto 05 years for eligible Government servants in the same line or allied cadres as per the relevant rules & instructions.
- ii) SC/ST/OBC candidates are required to produce attested copy of community certificate in the prescribed format along with the Application Form.
- iii) Relaxation in the upper age limit for Physically Handicapped will be 5 years for Group A & B and 10 years for Group C, over and above the relaxation admissible for SC/ST/OBC, as the case may be, on furnishing of the Disability certificate (suffering from not less than 40 percent of relevant disability) issued by the competent authority.
- iv) Candidates belonging to Other Backward Classes (OBC) must submit a photocopy of the latest certificate in the Central Govt. prescribed form issued by the specified competent authority (SDO/District Magistrate/ Dy. Commissioner) along with the Application Form. The certificate issued by Gazetted Officers should be countersigned by the District Magistrate or Dy. Commissioner. OBC candidates will be considered as per Govt. of India rules.
- v) Relaxation in age limit for Ex-Servicemen and certain other categories will be as per Government of India Rules.

3. Only outstation SC/ST candidates called for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the place of interview on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.
4. Canvassing in any form or bringing of any influence, political or otherwise, will be treated as a disqualification.
5. The decision of the EIC in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agency.

6. HOW TO APPLY

The Candidates fulfilling the above eligibility criteria should apply **ONLINE on or before 10/02/2017** and the **printout of the system generated application form taken after applying online should be sent to this office at the address given hereunder so as to reach on or before 17/02/2017** after affixing their signature along with a Passport size photo duly attested along with the details of remittance of Rs.1000/- (Rupees one thousand only) made towards application fee (for each post applied separately) and self-attested copy of educational qualification, experience, Caste certificate, PwD certificate, etc., to the Director, Export Inspection Council of India, 3rd Floor, NDYMCA Cultural Centre Building, 1 Jai Singh Road, New Delhi-110 001. **Print out of the physical Applications received after due date i.e. 17/02/2017 for any reason shall not be considered.**

- a) The print out of the System generated (ONLINE) Applications only will be accepted.
- b) Applications which are not in the prescribed format (ONLINE) and without photo (attested), signature and proof of educational qualification, experience, ..etc., shall be rejected without any further correspondence in this regard.
- c) Candidates belonging to SC / ST / PH & Women are exempted from payment of application fee.
- d) Candidates applying for more than one Post should apply separately quoting the post applied for along with details of remittances through ONLINE made towards **application fee of Rs.1000/- (wherever applicable)**.
- e) Application fee is not applicable in the case of candidates applying for the post by transfer on deputation basis for the post mentioned at sl. No.1. Those applying on deputation basis may use offline application proforma provided hereunder and may also ensure their eligibility before applying for the post. Candidates applying for the post of DD(NT) by transfer on deputation basis should clearly indicate the same on the envelope forwarded to this office. In case of direct recruitment, the candidate should pay the prescribed application fee except the exempted category as mentioned above and submit their application through online mode only and may indicate on the envelope "Application for direct Recruitment".
- f) Candidates who are in service in Government / Public Sector Undertaking / Autonomous Bodies / Departmental Candidates etc., **should send their applications THROUGH PROPER CHANNEL** or **should enclose a 'No Objection Certificate' of their employer along with the application. The forwarding letter must also contain the Administrative & Vigilance clearance of the candidate applying for the post.**
- f) Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained. Any enclosure received separately subsequent to the receipt of the application cannot be connected therewith. No representation in this regard will be entertained. List of shortlisted candidates shall be placed in the website as and when the process gets completed and accordingly **No interim correspondence shall be entertained.**