

**MINISTRY OF DEFENCE**  
**811 COMBAT ENGINEERING TRAINING CAMP**  
Recruitment Notice No : 1418/ / Civ dt Jul 2016

**DIRECT RECRUITMENT OF CIVILIAN POSTS GROUP 'C' VACANCIES**

1. Applications are invited for direct recruitment of civilian posts Group 'C' vacancies at 811 CETC from the eligible Indian National for the under mentioned posts:-

Address	Place of Appointment	Post	Vacancies					Reservation for	
			UR	SC	ST	OBC	TOTAL	PH	ESM
Officer Commanding 811 CETC PIN 913811 C/O 56 APO	811 CETC Nachna, Jaisalmer Dist Rajasthan	LDC	02	-	-	-	02	-	-
		SK-II	01	-	-	-	01	-	-
		C&J	01	-	-	-	01	-	-
		P&D	01	-	-	-	01	-	-
		Welder	01	-	-	-	01	-	-
		Blacksmith	01	-	-	-	01	-	-
		Engine Artificer	01	-	-	-	01	-	-
		Equipment repairer	01	-	-	-	01	-	-
		Lascar	01	-	-	01	02	01	-
		Watchman (MTS)	01	01	-	-	02	-	01
		<b>Total</b>	<b>11</b>	<b>01</b>	<b>-</b>	<b>01</b>	<b>13</b>	<b>01</b>	<b>01</b>

2. Pay Scale, Minimum education qualification, Experience for the posts is as under:-

S/ N	Name of Post	Pay Scale with Classification	Qualification	Age Limit
a	<b>Lower Division Clerk (LDC)</b>	PB-1 Rs 5200-20200 GP 1900/- and other allowances. General Central Services, Group 'C' Non gazetted, Ministerial	<b>Essential :-</b> (i) 12 <sup>th</sup> Class pass or its equivalent from a recognized University/Board (ii) Typing speed of 35 Words per minute (w.p.m) in English on computer or a typing speed of 30 w.p.m in Hindi on computer (35/30 words per minute corresponding to 10500/9000 key depression per hour on an average of 5 Key depressions for each word.)	18 to 27
b	<b>Store Keeper Grade-II (SK-II)</b>	PB-1 Rs 5200-20200 GP 1900/- and other allowances. General Central Services, Group 'C' Non gazetted, Non Ministerial	<b>Essential :-</b> (i) 12 <sup>th</sup> Class pass or its equivalent from a recognized University/Board <b>Desirable :-</b> (i) Minimum one year experience in similar work (ii) Diploma course in Store keeping/Store Management of min 3 years duration.	18 to 27
c	<b>Carpenter &amp; Joiner (C&amp;J)</b>	PB-1, Rs. 5200-20200 with Grade pay of Rs. 1900/- General Central Service Gp 'C', Non – Gazetted, Industrial	<b>Essential :-</b> (i) Matriculation or its equivalent from a recognized University/Board, One year Certificate from a recognized ITI/NCTVT or equivalent in the trade of C & J from a Govt recognized institute, or Ex-serviceman with equivalent Army qualification in the appropriate trade with 3 years service <b>Desirable :-</b> One year experience in appropriate trade	18 to 27
d	<b>Painter &amp; Decorator (P&amp;D)</b>	PB-1, Rs. 5200-20200 with Grade pay of Rs. 1900/-, General Central Service Gp 'C', Non – Gazetted, Industrial	<b>Essential :-</b> (i) Matriculation or its equivalent from a recognized University/Board, One year Certificate from a recognized ITI/NCTVT or equivalent in the trade of P & D from a govt recognized institute, or Ex-serviceman with equivalent Army qualification in the appropriate trade with 3 years service <b>Desirable :-</b> One year experience in appropriate trade	18 to 27
e	<b>Welder</b>	PB-1, Rs. 5200-20200 with Grade pay of Rs. 1900/- General Central Service Gp 'C', Non – Gazetted, Industrial	<b>Essential :-</b> (i) Matriculation or its equivalent from a recognized University/Board, One year Certificate from a recognized ITI/NCTVT or equivalent in the trade of welder from a govt recognized institute, or Ex-serviceman with equivalent Army qualification in the appropriate trade with 3 years service <b>Desirable :-</b> One year experience in appropriate trade	18 to 27
f	<b>Blacksmith</b>	PB-1, Rs. 5200-20200 with Grade pay of Rs. 1900/-, General Central Service Gp 'C', Non – Gazetted, Industrial	<b>Essential :-</b> (i) Matriculation or its equivalent from a recognized University/Board, One year Certificate from a recognized ITI/NCTVT or equivalent trade in Forger and Heat Treater or Ex-serviceman with equivalent Army qualification in the appropriate trade with 3 years service <b>Desirable :-</b> One year experience in appropriate trade	18 to 27
g	<b>Engine Artificer</b>	PB-1 Rs 5200-20200 GP 1900/- . General Central Service Gp 'C', Non – Gazetted, Industrial	<b>Essential :-</b> (i) Matriculation or its equivalent from a recognized University/Board, One year Certificate from a recognized ITI/NCTVT or equivalent in the trade of Engine Artificer from a govt recognized institute, or ESM with equivalent Army qualification in the appropriate trade with 3 years service <b>Desirable :-</b> One year experience in appropriate trade	18 to 27
h	<b>Equipment Repairer</b>	PB-1, Rs. 5200-20200 with Grade pay of Rs. 1900/-, General Central Service Gp 'C', Non – Gazetted, Industrial	<b>Essential :-</b> (i) Matriculation or its equivalent from a recognized University/Board, One year Certificate from a recognized ITI/NCTVT or equivalent in the trade of Equipment Repairer from a govt recognized institute, or ESM with equivalent Army qualification in the appropriate trade with 3 years service <b>Desirable :-</b> One year experience in appropriate trade	18 to 27
j	<b>Lascar</b>	PB-1, Rs. 5200-20200 with Grade pay of Rs. 1800/-General Central Service Gp 'C', Industrial, Non – Ministerial, Non- Gazetted	<b>Essential :-</b> 10 <sup>th</sup> class pass or equivalent from recognized board/University. <b>Desirable:-</b> Should be Conversant with the duties of Lascar and should be physically fit.	18 to 27
k	<b>Watchman (MTS)</b>	PB-1, Rs. 5200-20200 with Grade pay of Rs. 1800/-General Central Service Gp 'C', Non- Industrial, Non – Ministerial and Non – Gazetted	<b>Essential :-</b> Matriculation pass or equivalent from recognized board/University. <b>Desirable:-</b> Should be Conversant with the duties of Watchman and should be physically fit.	18 to 27

\*Note : Reservation for SC/ST/OBC/ESM/PH will be governed as per existing Government of India rules in Force.

**ABBREVIATION USED :** SC – Schedule Caste ; ST – Schedule Tribe ; OBC- Other Backward Caste ; UR – Un-Reserved ; ESM – Ex Service Men ; PH – Physically Handicapped ; LDC – Lower Division Clerk ; SK II - Store Keeper Grade – II ; PB – Pay Band ; GP – Grade Pay ; TA – Travelling Allowance ; DA – Daily Allowance ; CETC – Combat Engineering Training Camp.

3. **Age Relaxations, Reservation and other condition is as under:-**

- (a) For OBC Candidate - Three years for the candidates belonging to OBC.
- (b) For SC/ ST Candidate - Five years for the candidates belonging to SC/ST Category.
- (c) For PH Candidate - Ten years for the candidates belonging to Physically Handicapped. (Additional 05 Years in case of Physically Handicapped belonging to SC, ST & 03 years for OBC Category)
- (d) For Ex-Servicemen - An Ex-servicemen (ESM) who has put in not less than six months continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post for which he seeks appointment by more than three years, he shall be deemed to satisfy the condition regarding age limit
- (e) For Government servant - upto 40 years.
- (f) Reservation (Horizontal) for physically handicapped (PH) and Ex-Serviceman (ESM) will be based on availability of suitable candidates.
- (g) In each of the categories of Group 'C' Post 10% reserved for ESM.
- (h) Person with disability of OL(One leg), OA (One Arm), LV (Low vision), HH (Hearing Handicapped) can apply against Lascar vacancy.
- (j) PH candidates will enclose attested copy of their disability certificate issued by the competent authorities. Disability percentage of PH candidates should be minimum 40%.
- (k) SC/ST/OBC candidates applying against unreserved post are not entitled to any relaxation in age limit.
- (l) Candidates who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificates from the competent authority in the prescribed format, otherwise their claim for SC/ST/OBC/PH/Ex-servicemen status will not be entertained and their candidature/application will be considered under General (UR) category. The formats of the certificates are enclosed as annexure to this advertisement. The age relaxation will be applied only in case of candidates who produce the valid certificate of caste/category from competent authority of government. OBC candidates claiming age relaxation should also produce the Non-Creamy layer certificate from competent authority of government as prescribed by DOPT(Department of Personnel and Training) in the prescribed format.
- (m) Candidates claiming reservation/ concessions against SC/ST/OBC and other reserved categories shall ensure that the attested copy of the certificate as issued by the competent authority is enclosed. Candidates should ensure that the seal of the attesting officer clearly indicating the rank and office to which he is attached. Competent authorities for issue of caste certificate are indicated in the format of Caste certificate given in the annexure to this advertisement.

4. The crucial date for determining the age limit shall be the closing date for receipt of applications i.e 30 days from the date of initial publication in Employment News. The crucial date for determining the age limit in the case of candidate from the Employment Exchange shall be the last date upto which the employment exchanges are asked to submit the names.

5. **Closing Date:** Closing date for receipt of application is 30 days from the date of initial publication in Employment News including for the candidates located in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Laddakh Sub-division of Jammu & Kashmir State, Lahaul and Spiti District of Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Island and Lakshadweep and etc. Application must be sent only by Government post (Registered post/Speed post). Department will not be responsible for non-receipt or late receipt of application due to postal delay or any other reasons.

6. **Job requirement for Multi Tasking Staff (MTS) as shown below:-** In addition to the trade to which the employee is recruited, he/she will have to perform the following duties assigned by the superior authority.

- (a) Cleaning of entire office, Stores and surrounding area including wash rooms toilets (Ladies & Gents) etc. on daily basis.
- (b) Dusting of furniture, doors, windows, office equipment, computer etc.
- (c) Carrying of office files and documents within the office area and office vicinity.
- (d) Photocopying & sending of fax, mail etc.
- (e) Distribution of mails to concerned staff.
- (f) Assisting routine office work.
- (g) Escorting visitors from gate and collecting items/documents from gate.
- (h) Opening & closing office, dispatching mails/dak to nearby post office.
- (j) Assisting in cleaning & washing of office vehicles.
- (k) Loading/Unloading of stores, cleaning of stores, removal and handing of items in high racks, lifts, basements, vehicles etc. The candidate is to be physically fit to undertake such activities.
- (l) In addition to above any other work assigned by the superior authority from time to time.

7. **How to apply:-** The application neatly typed/handwritten is to be submitted as per the format given on plain paper of A-4 size along with Admit Card (in duplicate), relevant annexure and attested certified copies of the following documents:-

- (a) Three passport size recent photographs duly attested by Gazetted Officer, affix one on right corner of the application and one each on Admit Card (in duplicate). Two self attested (on reserve side) passport size photographs are to be enclosed separately with the application with name, date of Birth written at the back side.
- (b) Copies of supporting documents for date of birth (10<sup>th</sup> class certificate or higher Secondary examination), education qualification and experience certificate issued by competent authority duly attested by Gazetted Officer are to be attached along with the application by all candidates. In addition attested copies of all categories related certificate like the caste certificate and the non-creamy layer certificate (in case of OBC candidates), duly signed by Tehsildar/competent authority of government. No objection certificate (in case of person serving in Armed Forces/Government service) and the Discharge certificate (in case of an Ex-serviceman) be enclosed. The certificate should be as per correct format and authority.

**Certificates to be attached** Candidates should ensure that they should attach with their application attested/self attested copies of the following documents:-

- (i) Matriculation or equivalent certificate in support of their declaration of age.
- (ii) Technical Education qualification certificates.
- (iii) If the qualification possessed by the candidate is equivalent, then the authority (whichever is applicable) under which it has been so treated as equivalent issued by the respective Board/university must be indicated.
- (iv) The marks list of qualifying examination submitted will be the percentage of marks scored by the applicant. These marks will be considered for allotment of marks for basic qualification. In case, the marks list submitted is not in percentage form, then suitable certificate on conversion factor issued by the respective board will also be submitted, failing which the application will be summarily rejected and no correspondence in this regard will be made or entertained.
- (v) An attested copy of a certificate in support of any claim/relaxation (wherever applicable) in the prescribed form issued by the competent authority (original to be produced whenever called by the Department)
- (vi) Certificate (s) from the Head (s) or Organization (s) /Department (s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate (s) should also mention the nature of duties performed/experience obtained in the posts with durations.
- (vii) Service certificate and No-Objection Certificate from their employer.

**Note-I** Candidates should note that only the date of birth as recorded in the matriculation, higher Secondary examination certificate will only be accepted.

**Note-II** Application not accompanied by self attested photograph, attested copies of civil education certificate or incomplete application from and / or not conforming to the above requirement will be summarily rejected and applications will have no claim whatsoever.

**Note-III** Original certificate should not be sent with the application. These should be produced when called for by the Department.

(c) The application can be filled by the candidate either in English or Hindi in his own handwriting. Black ink will be used for typing/writing the application proforma and blue ink will be used for filling in the individual details therein.

(d) Application form as per prescribed format duly filled in all respects is to be sent to "The Officer Commanding, 811 CETC, PIN – 913811, C/O 56 APO" in an envelope (measuring 25 cm x 10 cm). Two self addressed Envelope of size 25 cm x 10 cm duly affixed with postal stamp of Rs. 25/- each should be attached with the application form. Envelop should be superscripted as "Application for the post of LDC/Storekeeper Gde-II/C & J/ P & D/ Welder/Blacksmith/Engine Artificer/Equipment Repairer/Watchman (MTS)/Lascar (as applicable) applied for against which category i.e UR, OBC, SC/ST, ESM/PH clearly mentioned whichever is applicable (in Capital letters). Incomplete application will be summarily rejected.

(e) Candidates already employed in Central/State/PSU should submit their application through proper channel duly submitting the service certificate and No-Objection Certificate from their employer.

(f) Candidates living with more than one spouse or married another spouse while the first spouse alive will not be eligible to apply.

(g) **NOTE:- Original certificate should NOT be sent with the application.**

8. **Selection Process:-** The Selection process will comprise of an Initial Screening of all candidates, a Physical test (as applicable), Written Test (for all categories), Typing Test (As applicable) and Trade Test (As applicable). Final merit will be decided on the basis of marks obtained in the Written Test. No marks will be awarded for physical/ typing/ skill test, however, it is essential to qualify the Physical/typing/ skill test. Mere fulfilling of minimum prescribed qualifications does not vest any right in a candidate for being selected or called for the selection process.

(a) **Initial Screening:-** Screening of applications received till closing date and the time will be carried out by the departmental Board of Officers to ascertain their correctness and completeness. Incomplete/ unsigned applications, applications without thumb impression, application not accompanied with attested copies of certificate, an application without two self-attested additional photographs will be summarily rejected and no correspondence in this regard will be entertained. Applications with over writing in any part of the application will also be rejected. Department will not be responsible for non-receipt or late receipt of an application due to postal delay or any other reason. Where the number of applications received in response to the advertisement is large and it will not be convenient or possible for the department to call all the candidates for the written test, then **the number of applications for each category of post for written examination will be screened on the basis of percentage of marks obtained in the examination for essential qualification. Bench Mark percentage will be fixed based upon number of applications received.** In case of grading system the candidate must furnish conversion formula certificate duly approved or issued by the respective Board. **The decision of the department in this case will be final and binding.** The criteria for short listing for all categories (Gen/SC/ST/OBC/ESM/PH etc.) against the post shall be as under:-

Less than 10 Vacancy	100 times
10 to 20 Vacancy	75 times but min 1000
20 to 50 Vacancy	50 times but min 1500
50 to 100 Vacancy	40 times but min 2500
More than 100 vacancy	30 times but min 4000

(b) **Rejection of application:-** The following applications would be rejected :-

- Application not as per prescribed format.
- Incomplete/unsigned application.
- Application without thumb impression.
- Application not accompanied with the attested copies of qualification, date of birth and categories (if applicable)
- Non-Attested passport size photographs (by Gazetted Officer) on the application and admit Card.
- Application without Two self attested additional passport size photographs.
- Application without Two self addressed Envelope with Rs. 25/- postal stamp each.
- Application with cutting and overwriting in any part of the application.
- Non receipt or late receipt of an application due to postal delay or any reason.
- Non submission of No Objection certificate in case of serving in Government service.
- Non submission of discharge certificate in case of ESM.
- The marks list of qualifying examination submitted will be the percentage of marks scored by the applicant. These marks will be considered for allotment of marks for basic qualification. In case, the marks list submitted is not in percentage form, then suitable certificate on conversion factor issued by the respective board will also be submitted, failing which the application will be summarily rejected and no correspondence in this regard will be made or entertained.

**Note:-** All those candidate whose application found correct and are eligible candidates after scrutiny will be issued admit card intimating the written examination, date, time and centre. The list of such candidate would also be displayed seven days before the written examination date in the Office of 811 CETC, PIN - 913811, C/O 56 APO. No enquires/correspondence will be entertained in this regard.

(c) **Physical Efficiency Test (PET) (for Lascar and watchman(MTS) only)** PET shall be conducted for all short listed candidates who applications have been accepted for the post applied. The criteria for PET is to qualify the 1.6 KM run as per the following timing:-

- Male Candidate in 6 Minutes 30 seconds
- Female Candidate in 8 Minutes 30 seconds

**Note (for candidates who have applied for Lascar and Watchman(MTS) vacancies only):- Candidate qualifying PET would only be called/permitted to appear for the written test. The persons with disability are exempted from appearing PET. 811 CETC will not be responsible to pay for any damages in case of injury/death to/of any candidate during Physical Efficiency Test and thereafter.**

(d) **Written Test/Skill Test/Typing Test:-** Written test will be tentatively conducted in the 06<sup>th</sup> November 2016.

Time allowed (Paper I,II and III for all Candidates) : 2 Hours. Time allowed (Paper I,II and III for Visually Handicapped) : 2 Hours 20 Mins

Time allotted (Paper IV only)(for LDC, SK-II, C & J, P & D, Welder, Blacksmith, Engine Artificer, and Equipment Repairer Candidates) : 1 Hour

Time allowed (Paper IV for Visually Handicapped) : 1 Hours 15 Mins

**Question Paper : Objective type. Marking Procedure: 01 mark for every correct answer and 0.25 negative marks for every wrong answer.**

**Topics :-** Questions on General Intelligence and reasoning will be no-verbal considering the functions attached to the post. Questions on Numerical Aptitude and General English will be of a level that average matriculate or higher secondary will be in a position to answer comfortably. Questions on General Awareness will be also of similar standard.

S No	Paper No and Subject	Max Marks	Qualify Mark
1	<b>Paper – I :-</b> General Intelligence & Reasoning	40	
2	<b>Paper – II :-</b> Numerical Aptitude	40	
3	<b>Paper - III :-</b> General English and General Awareness	40	
4	<b>Paper - IV:-</b> A separate paper for English will be conducted for LDC. Specialized Trade topic for candidates for vacs of Store Keeper, C & J, P & D, Welder, Blacksmith, Engine Artificer, and Equipment Repairer will be conduct	30(for LDC& Store Keeper) 30(other trade mentioned)	
5	<b>Typing test</b> for LDC candidates:- Typing Test for typing speed (minimum 35 words per minute in English on computer or typing speed of 30 words per minute in Hindi on computer. 35/30 words per minute corresponding to 10500/9000 key depression per house on an average of 5 Key depressions for each word. Candidates applying for LDC qualify in typing test. <b>(Qualifying in nature. Marks will not be added for preparation of Final merit list) (Time allowed 10 Minutes on computer)</b>	-	-
6	<b>Practical test/skill test</b> for candidates who applied against the vacs of C & J, P & D, Welder, Blacksmith, Engine Artificer and Equipment Repairer will be conduct. <b>(Qualifying in nature. Marks will not be added for preparation of Final merit list)</b>	30	15
7	<b>Desirable Qualifications</b> marks	10	

**Max Marks Matrix( Trade Wise)**

Trade	LDC	SK	C&J	P&D	Welder	Blacksmith	Engine Artificer	Equipment Repairer	Lascar	Watchman
Basic Qualification*	10	10	10	10	10	10	10	10	10	10
Desirable Qualification	-	10	-	-	-	-	-	-	-	-
Written test (Paper I+II+III)	120	120	120	120	120	120	120	120	120	120
Written Test Paper IV	30	30	30	30	30	30	30	30		
Experience **	10	10	10	10	10	10	10	10	-	-
Max Marks	170	180	170	170	170	170	170	170	130	130

\* Nil up to 50% in basic qualification and 2 marks for every 10 % over 50 % and part thereof.

\*\* 2 marks for each year of experience limited to Max marks of 10. Experience in relevant field from State/Central Govt office/ Public Sector Undertaking under the Government of India only be acceptable for award of additional marks.

**Note:-** For VH candidates of 40% and above visual disability and opting for SCRIBE, there will be no component of Maps Graphs/Diagrams/Statistical Data in the General Intelligence & Reasoning/General awareness paper.

**Only those candidates who qualify in the written test would be called for Practical test/skill test.**

9. **Resolution of the cases** In case where more than one candidates secure the equal marks, tie will be resolved by applying the following methods one after another:- (a) Date of birth, the candidate older in age gets preference (b) Marks scored in the qualifying examination i.e. the candidate with higher marks percentage will be given preference.

10. **Medical Examination:-** A candidate must be physically and mentally fit for duty anywhere in India, in any terrain/climate/peace/field, etc. A candidate who after such medical examination as may be prescribed by the competent authority is found to be medically fit only be appointed subject to his merit in the selection process described above.

11. **Citizenship :-** Candidates must be bonafied citizen of India.

12. **Desirable Qualification** Wherever desirable qualification is include as per RR, the following advantage over other candidate is proposed to be given to candidate possession these desirable qualification. (**Certificate of experience from a State/Central Govt office/ Public Sector Undertaking under the Government of India only be acceptable for award of additional marks as given below. Diploma in Store keeping/Store Management for duration of three year and above from a recognized university/institution registered under UGC/AICTE will only be accepted for award of marks as given below**). If on verification, the certificate produced by the candidate at any point in time is found to be false and fake, the candidature will be cancelled/ employee will be removed from service as per rules in vogue.

S No	Desirable Qualification (Applicable to trades where desirable experience is mentioned in their respective trade)	Marks
1	Less than one year Experience in the appropriate trade	0
2	2 marks for each year of experience limited to Max marks of 10. Experience in relevant field from State/Central Govt office/ Public Sector Undertaking under the Government of India only be acceptable for award of additional marks.	10
3	Diploma in Store keeping/ Store management of 3 years duration or more.(For Store Keeper only)	10

13 **Additional information and General Instruction for all candidates :** (a) The initial appointment will be on probation for a period of two years.

(b) The candidates will be subject to All India service liability and Field Service liability.

(c) Likely to be employed in 811 CETC at Rajasthan, can also be posted to any parts of the country.

(d) The number of vacancies indicated is provisional and liable to vary at the time of final selection.

(e) Selected candidates will be appointed after verification of character and antecedent through police deptt.

(f) 811 CETC will not be responsible for any damages in case of injury/death to/of any candidate during various tests and thereafter.

(g) The decision of appointing authority will be final for all purposes and binding on the candidates.

(h) New pension policy will be applicable.

(j) One applicant can apply for more than one post if he/she desire to do so. He/she should submit ONE application form only for all posts combined and mention choice of post applied as per preference.(Example LDC Choice 1, Storekeeper Choice 2 etc..). If a candidate is selected for more than one post, he/she will be considered for only one post, which is first on the order of choice/preference exercised by the candidate in the application form which will be final and binding on the candidate.

(k) No TA/DA is admissible. Candidate will make own arrangement for lodging/boarding during written/ Practical test/skill test.

(l) 811 CETC reserve the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reason.

(m) Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

14. **Recruitment Authority's Decision Final** The decision of the department in all matters relating to eligible acceptance or rejection of the application, penalty for false information, mode of selection, conduct of examination, allotment of examination centre and selection to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

15. **Court Jurisdiction:** Any dispute in regard to this recruitment will be subject to courts/tribunal having jurisdiction over 811 CETC where the candidate has submitted the application.

16. **Warning :-** All the candidates are warned to be careful from self- styled agents/touts and also requested to report the same to the Officer Commanding, 811 CETC, PIN – 913811, C/O 56 APO against any malpractice seen/observed by them.

**Officer Commanding, 811 CETC, C/O 56 APO**

**FORMAT OF APPLICATION**  
**811 COMBAT ENGINEERING TRAINING CAMP**

**Caste Category of the Applicant ;** [a] Gen/UR [b] OBC [c] SC [d] ST

**Application for post(s) of** \_\_\_\_\_

Affix passport size photograph duly attested by Gazetted Officer Officer  
Signature and stamp should NOT be on the face. **Do not staple the photo**

(Note : Application be printed/ filled in black/ blue ink only)

1	Full Name of applicant (in capital letters) (in Hindi & English)	:	
2	Father's Name	:	
3	Mother's Name	:	
4	Husband's Name (if Applicable)	:	
5	Date of birth (with proof certificate)	:	
6	Age as on date of publication of advertisement	:	____ Yrs ____ Months ____ Day
6	Place of Birth (Place/District/State)	:	
7	Full postal address with PIN Code No (with phone No) & Nearest Railway Station	:	
8	Religion	:	
9	Caste [a] Gen/UR [b] OBC [c] SC [d] ST (Whether Gen/OBC/ST/SC certificate attach as per format given in the advertisement)(Tick [√] whichever is applicable)	:	
10	Educational qualification (with proof certificate)	:	
11	Whether Ex Serviceman if yes, attach copy of Discharge Certification (write Yes/No)	:	
12	Experience (in years) (with proof Certification)	:	
13	Registration details of employment exchange (if any) Exchange Name Registration No valid upto (date)	:	
14	Two personal Mark of Identification on the Body	:	
15	Sex (Male/Female)	:	
16	Marital Status (Married/Single)	:	
17	Nationality (Only Indians can apply)	:	
18	Special Skills (if any)	:	
19	Physical Disability write Yes/No, (if yes, attach Certificate) (Person with disability of OL(One leg), OA (One Arm), LV (Low vision), HH (Hearing Handicapped) Categories only)	:	
20	If already Employed, give particulars of :- (a) Name of organization where employed (b) Employed from (Date) (c) Designation (d) Address of Employer (e) Date of Retirement.	:	

21 Indicate choice in order of preference if applying for more than one post.

Post	Choice (indicate 1,2,3...)	Post	Choice (indicate 1,2,3...)
LDC		Blacksmith	
Store Keeper Grade – III		Engine Artificer	
Carpenter & Joiner		Equipment Repairer	
Painter & Decorator		Lascar	
Welder		Watchman (MTS)	

22. I hereby declare that all statements made in this application are true, Complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after the tests or during the service, my candidature/appointment will stand automatically cancelled.

Place : \_\_\_\_\_

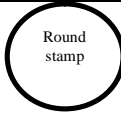
Date : \_\_\_\_\_

Left hand thumb  
impression for male &  
Right hand thumb  
impression for female

(Signature of the Candidate)

**NOTE :** 1. **Strike out whichever is not applicable.**  
2. **Do not leave any column blank.**

**811 COMBAT ENGINEERING TRAINING CAMP**  
**ADMIT CARD FOR RECRUITMENT AT 811 CETC**  
 (Two copies of Admit card to be submitted along with application)

To be filled by the Candidate		To be filled by the Department	
(Affix passport size photograph duly attested by Gazetted Officer Signature and stamp should NOT be on the face. Do not staple the photo)	Name of Candidate:-	Index No	
	Father/Husband's Name	Date of Examination	
	Date of Birth		
	Sex (Male/Female)	Centre of Examination	
	Address:-	Timings	
	Pin Code:- State:- (Delete whichever not required) Choice of language for question paper <b>(English/Hindi)</b>	Office Round Stamp 	
(Thumb Impression of Candidate) Left Thumb for male Right thumb for female	(Signature of Candidate)	(Signature of Presiding Officer)	
<b>For official use only</b>			
ADMIT CARD VALID FOR the following post physical/written/skill test			
<b>Post</b>	<b>sign</b>	<b>Post</b>	<b>sign</b>
LDC		Blacksmith	
Store Keeper Grade – III		Engine Artificer	
Carpenter & Joiner		Equipment Repairer	
Painter & Decorator		Lascar	
Welder		Watchman (MTS)	

**Presiding Officer**

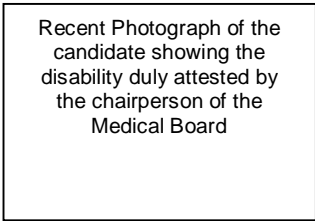
**Directions for the Candidates**

- Please check the Admit Card carefully for your Name, Date of Birth, Sex, Test Centre name.
- Candidate are advise to bring writing material like clip board, pen, pencil rubber etc for written test. No writing material will provide at the test centre.
- Candidates are advised to reach the venue at least 2 hrs before the examination so as to complete the registration formalities well before the time. Registration desk will be closed 30 minutes prior to the examination. No candidate, in any circumstances will be allowed to enter the examination centre after the examination begins.
- No candidate without Admit card shall be allowed to sit in the Examination by the Centre Supt.
- Candidates are not allowed to bring rough paper into the examination room. Blank paper will be provided for rough work in the examination hall. Candidate will not be allowed to leave the examination centre without handing over the Answer sheet /rough sheet to the Invigilator concerned after the end of the examination.
- Candidate will not be allowed to leave the Examination Hall before the Conclusion of the test.
- Calculators, Log Table, Calculating Devices, Communication device like cellular phone / pager/Documents pen etc and textual material are not allowed in the examination centre. Violation of this will be lead to disqualification of candidature.
- Candidate must follow the instruction of the invigilator strictly.
- The admit card is issued provisionally to the candidate subject to his/her satisfying conditions.
- Candidates are requested to carry any one photo identity proof (college ID card/driving license, Passport, Aadhaar card etc.) to the Examination Centre.
- No Candidate will be allowed to carry baggage inside the Examination Centre.
- Smoking and eating is strictly prohibited in the examination room.
- Approach the Centre Supdt/Invigilator in the room for any technical assistance, first aid, emergency or any other information during course of examination.

**Form of Medical Certificate to be produced by Physically Handicapped Candidates:-**

Name and address of the Institute/Hospital \_\_\_\_\_  
Certificate No \_\_\_\_\_

Date \_\_\_\_\_



**DISABILITY CERTIFICATE**

1. This is certified that Shri/Smt./Kum. \_\_\_\_\_ Son/Wife/daughter of Shri \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ identification mark(s) \_\_\_\_\_ is suffering from permanent disability of following category :-

**A. Locomotor or cerebral palsy:**

- (i) BL – Both legs affected but not arms .
- (ii) BA – Both arms affected
- (iii) BLA – Both legs and both arms affected
- (iv) OL – One leg affected (right or left)
- (v) OA – One arms affected
- (vi) BH – Stiff back and hips (Cannot sit or stoop)
- (vii) MH – Muscular weakness and limited physical endurance.

- (a) Impaired reach
- (b) Weakness of grip
- (a) Impaired reach
- (b) Weakness of grip
- (c) Ataxic
- (a) Impaired reach
- (b) Weakness of grip
- (c) Ataxic

**B. Blindness or Low vision:**

- (i) B – Blind
- (ii) PB – Partially Blind

**C. Hearing Impairment:**

- (i) D- Deaf
- (ii) PD – Partially Deaf

(Delete the category, whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of ..... Years .... months\*

3. Percentage of disability in his/her case is .....percent.

4. Sh./Smt./Kum. .... meets the following physical requirements for discharge of his/her duties :-

- (i) F- can perform work by manipulating with fingers. Yes/No
- (ii) PP – can perform work by pulling and pushing. Yes/No
- (iii) L- can perform work by lifting. Yes/No
- (iv) KC – can perform work by kneeling and crouching. Yes/No
- (v) B – can perform work by bending. Yes/No
- (vi) S- can perform work by sitting. Yes/No
- (vii) ST- can perform work by standing. Yes/No
- (viii) W – can perform work by walking. Yes/No
- (ix) SE- can perform work by seeing. Yes/No
- (x) H – can perform work by hearing/speaking. Yes/No
- (xi) RW – can perform work by reading and writing. Yes/No

(Dr. ....)  
Member  
Medical Board

(Dr. ....)  
Member  
Medical Board

(Dr. ....)  
Chairperson  
Medical Board

Countersigned by the  
Medical Superintendent/CMO/  
Head of Hospital (with seal)

**FORM OF CERTIFICATE PRESCRIBED**

Form of Certificate as prescribed in M.H.A., O.M. No. 42/21/49-N.G.S., dated 28-1-1952, as revised in Dept. of Per. & A.R., Letter No. 36012/6/76-Estt. (S.C.T.), dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

**FORM OF CASTE CERTIFICATE**

This is to certify that Shri/Shrimathi\*/ Kumari\* .....Son/daughter\* of .....of village/ town\* ..... in District/Division\* ..... of the State/ Union Territory ..... belongs to the .....

Caste/Tribe\* which is recognized as a Scheduled Caste  
Scheduled Tribe\*

Under:

The Constitution ( Scheduled Castes) Order, 1950.

\*The Constitution ( Scheduled Tribes) Order, 1950.

\*The Constitution ( Scheduled Castes) (Union Territories) Order, 1951.

\*The Constitution ( Scheduled Tribes) (Union Territories) Order, 1951.

[ (As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and scheduled Tribes Orders (Amendment) Act, 1976.]

\*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

The constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

The Constitution (Pondicherry) Scheduled Castes Order, 1964;

The Constitution (Uttar Pradesh), Scheduled Tribes Order, 1967;

The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

The Constitution (Nagaland) Scheduled Tribes Order, 1970.

The Constitution (Sikkim) Scheduled Caste Order, 1978.

The Constitution (Sikkim) Scheduled Tribes Order, 1978.

The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

The Constitution (Scheduled Tribes) Order Amendment Act, 1991.

The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

2. \*\*This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes Certificate issued to Shri/ Shrimathi  
..... Father/mother of Shri/Shrimathi/ Kimari\* .....of village/Town\*..... in District/Division ..... of  
the State/Union Territory ..... Who belong to the Caste/Tribe which is recognized as a Scheduled Caste/ Scheduled Tribe in the State/  
Union Territory..... issued by the .....dated .....

3. Shri/ Shrimathi/ Kumari .....and/or his/her family ordinarily reside(s) in  
village/town.....of .....District /Division of the State/Union Territor.....

Signature .....  
Designation.....  
(with seal of Office)

Place ..... State  
Date ..... Union Territory

**Note -** The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*Please delete the words which are not applicable.

\*\* Applicable in the case of SC,ST persons who have migrated from one state/UT.

#### AUTHORITIES EMPOWERED TO ISSUE CASTE CERTIFICATES

[G.I., Dept. of Per. & Trg., O.M. No. 36012/6/88-Estt. (SCT), (SRD. III),dated 24-4-1990.]

The under mentioned authorities have been empowered to issue Caste Certificates of verification-

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub- Divisional Officer of the area where the candidate and/or his family normally resides.

#### FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

[G.I., Dept. of Per. & Trg., O.M. No. 36033/28/94-Estt. (Res), dated 2-7-1997.]

This is to certify that ....., son of ....., of village..... District/Division  
..... in the ..... State .....belongs to the ..... Community which is  
recognized as a Backward Class under –

\* (i) Government of India, Ministry of Welfare, Resolution No. 12011/68/93-BCC (C), dated the 10<sup>th</sup> September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 186,dated the 13<sup>th</sup> September, 1993.

(ii) Government of India, Ministry of Welfare, Resolution No. 12011/9/94-BCC, dated the 19<sup>th</sup> October, 1994, published in the Gazette October, 1994. published in the Gazette of India, Extraordinary, Part-I, Section I, No. 163, dated the 20<sup>th</sup> October 1994.

(iii) Government of India, Ministry of Welfare, Resolution No. 12011/9/94-BCC, dated the 24<sup>th</sup> May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 88, dated the 25<sup>th</sup> May, 1995.

(iv) Government of India, Ministry of Welfare, Resolution No. 12011/44/96-BCC, dated the 6<sup>th</sup> December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 11<sup>th</sup> December, 1996.

Shri ..... and/or his family ordinarily reside(s) in the ..... District/Division of the .....State. This is also to  
certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India,  
Department of Personnel and Training O.M. No. 36012/22/93-Estt. (SCT), dated 8-9-1993.

Dated:

Seal

District Magistrate,  
Deputy Commissioner, etc.

N.B. – (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Deputy/ Commissioner/ Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant commissioner (not below the rank of First Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar; and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

#### FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY.

I understand that, if selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released /Retired/ Discharge from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex- Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Service and Posts)Rules,1979,as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for ex-service men in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc), by availing of the concession of reservation of vacancies admissible to Ex-servicemen.

Place :

Date :

Signature and Name of Candidate

#### Proforma-IV

##### The format of certificate to be produced by Government Servants for claiming Age Concession (Letter Head of the Institution/Issuing Authority)

This is to certify that Shri/Ms ..... S/o, D/o, W/o Shri ..... is a regular appointed employee of this  
Organisation/Department/Ministry and duties performed by him/her during the period (s) are as under

**Certified that:**

\*(a) Shri/Shrimati ..... holds substantively a permanent post of \_\_\_\_ in the Office/ Department of ..... with effect from .....

\*(b) Shri/Smt ..... has been continuously in temporary service on a regular basis under the Central Government in the post of ..... in  
Office/Department .....

Place: .....

Date:.....

Signature .....  
Name.....  
Designation.....  
Ministry/Office.....  
Address.....  
Office SEAL.....



**EXPERIENCE CERTIFICATE**  
Letter Head of the Institution/Issuing Authority

Telephone No.....  
Fax No.....  
PIN/TIN NO/GST/CST No  
Name of Organization  
Address of the Organization

Dated.....

This is to certify that Shri/Ms \_\_\_\_\_ S/o, D/o, W/o Shri \_\_\_\_\_ is an employee of this Organization/Department/Ministry and duties performed by him/her during the period (s) are as under:

Name of Post held	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of appointment Permanent, Regular, Temporary, Part-time, contract, Guest, Honorary etc	Department/ Specially/ Field of experience
(1)	(2)	(3)	(4)	(5)	(6)
Monthly remuneration (total)	Duties performed / experience gained in brief in each post (please give details, if need be in attached sheet) (in case of Medical posts, please mention field of specialization)		Place of posting	Nature of work: a) Managerial (Lower/ Middle/ Senior*) b) Supervisory c) Operative d) if none of the above, please indicate nature of work (* strike off whichever is not applicable)	Remarks, if any
(7)	(8)	(9)	(10)	(11)	

2. It is certified that above facts and figures are true and based on service records available in our organization/Department/Ministry.

**Signature**  
Name of competent authority  
Stamp of competent authority

davp10622/11/0016/1617