

(MAX SIZE 15 CM X 10 CM)

GOVERNMENT OF INDIA MINISTRY OF DEFENCE
16 FIELD AMMUNITION DEPOT, PIN – 909716, C/O 99 APO
BENG DUBI, DISTRICT: DARJEELING (WEST BENGAL)

RECRUITMENT NOTICE

1. Applications are invited from Indian Nationals for the following posts. The scale of pay and specifications of the posts are given below:-

S No	Designation of post	No of Vacancies								Pay Scales
		Gen	OBC	SC	ST	ESM	PH	MSP	Total	
(a)	Material Assistant	06	02	03	01	01	-	-	12#	Rs 5200-20200 + Grade Pay Rs 2800/-
(b)	Fireman	04	01	02	-	01	-	-	07#	Rs 5200-20200 + Grade Pay Rs 1900/-
(c)	Tradesman Mate	19	09	09	-	04	01	01	37#	Rs 5200-20200 + Grade Pay Rs 1800/-

The vacancy of PH (OH), ESM (Ex-Servicemen) and MSP (Meritorious Sports persons) will be filled up first and adjusted against respective categories.

2. The last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News. In case of candidates belonging to Assam, Meghalaya, Arunachal Pradesh, Mizoram, Sikkim, Laddak Sub Division of Jammu and Kashmir state, Lahaul & Spiti District of Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Island & Lakshadweep it shall be 28 days from the date of publication of this advertisement. However the crucial date for determining the age limit for all shall be the closing date for receipt of application i.e. 21 days from publication.

3. Detailed Eligibility Criteria and application form is available at www.indianarmy.nic.in.

4. Application **NOT** conforming to the format given in the website will **NOT** be accepted.

Appx

(Refers to Para 24 of SOP vide HQ East Comd Letter No 321891/1/Rect/Policy/ OS-8C dt 23 Jul 15)

DRAFT ADVERTISEMENT TO BE PUBLISHED

MINISTRY OF DEFENCE

16 FIELD AMMUNITION DEPOT, C/O 99 APO

Recruitment Notice for the post of Material Assistant, Tradesmen Mate and Firemen (Group 'C')

1. Applications are invited from Indian Citizens for the following posts in (Pay band + Grade Pay) plus other allowances as admissible to central Govt employees.

Ser No	Name of Post	Pay Scale	Minimum Qualification		Physical Endurance Test/ Skill Test (whichever applicable)	Categories				Total Vacancies	Remarks
			Essential	Desirable		UR	SC	ST	OBC		
(a)	Material Assistant	PB-1 (5200- 20,200) plus G/Pay 2800/-	Graduate in any discipline from any recognized University or Diploma in Material Management or Diploma in Engineering in any Discipline from any recognized Institution.	Knowledge of Hindi/English. Should pass written test. Working knowledge of computer as inventory management is on automated system.	-	06	03	01	02	12	*1x ESM
(b)	Tradesman Mate	PB-1 (5200- 20,200) plus G/Pay 1800/-	Matriculation	- Knowledge of Hindi. - Should qualify endurance/physical test, & written test as set by the board. - Physical fitness. Candidate should be physically fit and capable of performing strenuous duties. (a) 1.5 Km run in 6 Mins. (b) Carrying a weight 50 Kg to a distance of 200 Mtr in 100 Sec.		19	09	-	09	37	*4x ESM, *2x MSP & *1x PH (OH)

(c)	Fireman	PB-1 (5200- 20,200) plus G/Pay 1900/-	Matriculation	<ul style="list-style-type: none"> - Knowledge of Hindi. - Should qualify endurance/physical test, & written test as set by the board. - Physical fitness, Candidate should be physically fit and capable of performing strenuous duties. 	<p><u>Physical Measurements (qualifying).</u></p> <ul style="list-style-type: none"> (i) Height without shoes- 165 cms. (ii) Chest (Un-expanded) – 81.5 cms and Chest (on-expansion) – 85 cms. (iii) Weight – 50 Kgs (minimum). <p><u>Physical Endurance Test.</u></p> <ul style="list-style-type: none"> (i) Run 1.6 Km in 6 Min. (ii) Carrying a man of 63.5 Kgs to distance of 183 mtrs within 96 Sec. (iii) Clearing 2.7 mtrs wide ditch landing on both feet (long jump). (iv) Climbing 3 mtrs vertical rope using both hands and feet. 	04	02	-	01	07	*1x ESM
-----	---------	---------------------------------------	---------------	--	---	----	----	---	----	----	------------

* ESM – Ex Serviceman, MSP – Meritorious Sportspersons, who represented a State or the Country in National or International competition in any games/sports & PH (OH) – Physically Handicapped (Orthopedic Handicapped)

2. The above posts are subject to all India Service liability including field service.
3. Age limit and its relaxation.

Ser	Category	Age Limit	Age Relaxation	Remarks
(a)	UR	18-25 *18-27	Nil	*Between 18-27 only for Material Assistant.
(b)	OBC	18-25	03 Years	
(c)	SC/ST	18-25	05 Years	
(d)	ESM		Total service rendered in Armed Forces + 3 years.	
(e)	MSP	18-30	03 Years for OBC & 05 for SC/ST	
(f)	PH (UR)		10 years over and above age relaxation for caste, if any	PH person should be in possession of Disability Certificate issued by CMO/ Civil Surgeon of Govt hospital certifying the disability.
(g)	PH (SC)		15 Years	
(h)	PH (ST)		15 Years	
(i)	PH (OBC)		13 Years	
(j)	PH (OBC)		13 Years	

4. Candidates will forward application properly sealed, in an envelope to the address mentioned against the post applied for, through ordinary post/ Registered post/ Speed post. Application in person will not be accepted. Candidates are requested to super scribe the words "APPLICATION FOR THE POST OF on the top of envelope while sending the application form.

5. Last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News.
6. The crucial date of determining the age limit shall be the closing date for receipt of application.
7. The photocopy of the following documents/ certificates to be attached alongwith application duly self attested.
- (a) Two passport size photographs duly self attested, one on right corner of application and one on Acknowledgement card.
- (b) Attested copies of following certificates will also be submitted with application:-
- (i) Education qualification certificate.
- (ii) Date of Birth Certificate.
- (iii) Caste certificate where applicable.
- (iv) Discharge certificate for Ex-Serviceman or NOC from the competent authority for serving Defence Personnel who are completing the prescribed period of Army Services within a year from the last date for receiving application.
- (c) Self addressed envelope affixing postal stamps of Rs 25/-.

Note : Central Government Civilian Employees must furnish “ No Objection Certificate” from their employer /Office at the time of the interview else their candidature will be cancelled.

8. Incomplete/ ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.
9. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/ interview. The selection will be made strictly on merit basis. The decision of appointing authority regarding selection / rejection will be final. It is also made clear that the numbers of posts/ vacancies are tentative and recruitment process can be cancelled/ suspended/ terminated by the Authority at any stage, due to administrative reasons.
10. The question papers of written test (objective type) will be bilingual i.e. English & Hindi as under:-

Subject	No of Questions	Maximum marks	Duration	Remarks
General intelligence and reasoning	25	25	2 Hours (20 Minutes extra for visually handicapped candidates)	The standard of questions will be of matriculation/ intermediate as applicable
Numerical aptitude	25	25		
General English	50	50		
General Awareness	50	50		

11. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.
12. No TA/DA is admissible. Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangement for lodging/boarding during the test/interview.
13. Candidates will appear for physical test/endurance test at their own risk. In case any accident occurs or injury is sustained by the candidates during test, authorities will not be responsible to pay any compensation.
14. The selected candidates will be on probation for two years. The appointment of the selected candidates will be made on the satisfactory report from concerned civil authority on verification of character and antecedent/ education certificates with date of birth/ caste certificate and medical fitness examination.

To
 The Commandant
 16 Field Ammunition Depot
 PIN – 909716
 C/O 99 APO

Affix recent
 passport size
 photograph

APPLICATION FOR RECRUITMENT

Rect notice No.....

1. Post applied for
2. Name of candidate (in block letters)
3. Father's Name

4. Date of Birth

D	D	M	M	YY			

5. Correspondence Address:-
 House No./Street/Village
 Post Office
 District State

6. Permanent Address:-
 House No./Street/Village
 Post Office
 District State

7. Educational Qualification

S.No	Qualification	Name of School/ College	Name of Board/ University	% of marks obtained

8. Category for which applied:

(a)

UR	SC	ST	OBC

(b)

PH	ESM	Others

9. If applied for the post as Ex-serviceman:

Date of enrollment (In Army/Navy/Air Force)Date of retirement Total
 service Yrs Monthdays (attach copy of discharge certificate/ NOC).

10. If applied for the post in PH category:

Type of disability (OH)	Percentage of disability

11. Whether registered with any employment exchange? (Yes/No) (If yes, mention registration No. and name of Employment exchange)

12. Whether employed in central govt services? Yes/No.....

If yes, give details as under:-

Name of employer	Office address	Name of the post	Date of appointment

DECLARATION

13. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/ appointment is liable to be cancelled/ terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to anywhere in India.

Dated:

(Signature of Candidate)

Place:

.....
FOR OFFICE RECORD ONLY

1. Application received on
2. Application accepted/ rejected
3. Reason for rejection: Underage/ Overage/ Documents Incomplete/ Photo or documents not attested/ Any other reasons to be specified:-
.....
.....
4. Index No. Date of test/interview

=====

ACKNOWLEDGEMENT CARD

INDEX NO. _____

1. Name
2. Date of Birth
3. Father's Name
4. Correspondence Address:-
House No./Street/Village
- Post Office
- District State
- Pin Code
5. Application accepted/ rejected and date of test/ interview if accepted
6. Reason for rejection:
7. Date of reporting for test
8. Venue of test

Name & Address of the institute/Hospital
Certificate No. _____

Annexure-I

Date _____

DISABILITY CERTIFICATE

Recent photograph of
the candidate showing
the disability duly
attested by the
Chairperson of the
Medical Board

1. This is certificate that Shri/Smt/ Kum _____ son/ wife/ daughter of Shri _____ age _____ Sex _____ identification mark(s) _____ is suffering from permanent disability of following category:-

Loco motor or cerebral palsy :

- (i) BL- Both legs affected but not arms.
- (ii) BA- Both arms affected. (a) Impaired reach
(b) Weakness of grip
- (iii) BLA- Both legs and both arms affected.
- (iv) OL- One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (v) OA- One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (vi) BH- Stiff back and hips (Cannot sit or stoop)
- (vii) MW- Muscular weakness and limited physical endurance.

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/ is recommended after a period of _____ yrs _____ months.

3. Percentage of disability in his/her case is _____ percent.

4. Sri/Smt/Kum _____ meets the following physical requirements for discharge of his/her duties:-

- (a) F-can perform work by manipulating with fingers. Yes/No
- (b) PP-can perform work by pulling and pushing. Yes/No
- (c) L-can perform work by lifting. Yes/No
- (d) KC-can perform work by kneeling and crouching. Yes/No
- (e) B-can perform work by bending. Yes/No
- (f) S-can perform work by sitting. Yes/No
- (g) ST-can perform work by standing. Yes/No
- (h) W-can perform work by walking. Yes/No
- (j) SE-can perform work by seeing. Yes/No
- (k) H-can perform work by hearing/speaking. Yes/No
- (l) RW-can perform work by reading and writing. Yes/No

(Dr _____)
Member
Medical Board

(Dr _____)
Member
Medical Board

(Dr _____)
Member
Medical Board

Countersigned by the
Medical Superintendent/CMO/Head of Hospital (with Seal)

