

HEADQUARTERS 1 EME CENTRE, SECUNDERABAD

Pin-500 087 C/o 56 APO

Recruitment of Group 'C' Vacancies in the Corps of Electronics and Mechanical Engineers

1. Applications are invited for direct recruitment from Indian Nationals for the under mentioned posts at address mentioned against each posts:-

Address	Place of Work	Posts	Vacancies				Including Reservation for		Total
			UR	SC	ST	OBC	PH	Ex-S/Man	
Commandant, 1 EME Centre, Pin-500 087, C/o 56 APO	Secunderabad (A. P.)	Junior Technical Training Instructor	02	-	-	-	NO	-	02
		Store Keeper	-	-	-	-	NO	01 x UR (ESM)	01
		Lower Division Clerk	-	-	01	-	NO	-	01
		Total	02		01			01	04

2. Pay Scale, minimum educational qualification, Experience, Age Limit and suitability for persons with disability are as under:-

Ser No.	Posts	Qualification & Experience	Suitable for persons with disability
(a)	Junior Technical Training Instructor (JTTI)	Essential- B.Sc. with Mathematics and Physics, English should also be a compulsory subject for at least the first year of the degree course Desirable :- (a) A Degree or Diploma in Education. (b) Atleast Two years Teaching experience..	The above mentioned vacancy is at point No. 09 to 22 of cycle XXIV and point No 63 to 66 & 96 of cycle XXIV and hence the same have NOT been reserved for persons with disability based on the reservation roster for persons with disabilities to be filled by direct recruitment which is maintained by Dte Gen of EME as per DOP&T OM No. 36035/3/2006-Estt (Res) dated 29 Dec 2005, circulated vide IHQ letter No. 24460/Ph H/EME Civ-3 (Policy) dated 08_Sep 2006).
(b)	Store Keeper	12 th Class pass from a recognized Board or University	The above mentioned vacancy is at point No. 09 to 22 of cycle XXIV and hence the same have NOT been reserved for persons with disability based on the reservation roster for persons with disabilities to be filled by direct recruitment which is maintained by Dte Gen of EME as per DOP&T OM No. 36035/3/2006-Estt (Res) dated 29 Dec 2005, circulated vide IHQ letter No. 24460/Ph H/EME Civ-3 (Policy) dated 08 Sep 2006).
(c)	LDC	(i) 12 th class pass from a recognized Board or University (ii) Typing speed of 35 words per minute in English on Computer or typing speed of 30 words per minute in Hindi on Computer (35 words per minute and 30 words per minute correspond to 10500/9000 key depression per hour on an average of 5 key depressions for each word.	The above mentioned vacancy is at point No. 09 to 22 of cycle XXIV and hence the same have NOT been reserved for persons with disability based on the reservation roster for persons with disabilities to be filled by direct recruitment which is maintained by Dte Gen of EME as per DOP&T OM No. 36035/3/2006-Estt (Res) dated 29 Dec 2005, circulated vide IHQ letter No. 24460/Ph H/EME Civ-3 (Policy) dated 08 Sep 2006).

3. Pay Scale: Pay Band-1 Rs. 5200-20200/- + GP Rs. 2400/- for JTTI
Pay Band-1 Rs. 5200-20200/- + GP Rs. 1900/- for Store Keeper
Pay Band-1 Rs. 5200-20200/- + GP Rs. 1900/- for Lower Division Clerk
4. Age Limit : 21 to 30 years for JTTI
18 to 25 years for Store Keeper
18 to 25 years for Lower Division Clerk
5. Age relaxation:-
- (a) Government servant - upto 40 years for LDC post and (40 years for UR and 45 for SC/ST. for Store Keeper post as per order/instruction issued by the Central Government.
 - (c) ST - Five years for the vacancies reserved for this category
 - (d) Ex - service man - Three years over and above the period of service rendered in the Army, Navy and Air Force.

~~FORM AND MANNER OF NOTIFICATION OF VACANCIES~~

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6. Posts mentioned above are subject to all India transfer liability and Field Service liability Rules.
7. Candidates will fwd application properly sealed in an envelope to the address mentioned against the post applied for through ordinary post. Registered application will not be accepted. Candidates are requested to superscribe the words "**APPLICATION FOR THE POST OF _____**" on the top of the envelope while sending the application form. Separate application is required for each post.
8. Last date for receipt of application is 21 days from the date of publication of the advertisement.
9. The crucial date for determining the age limit shall be the closing date for receipt of application.
10. Photocopy of the following Documents/certificate to be attached alongwith application duly attested by a Gazetted Officer.
 - (a) Matriculation certificate/Municipality birth certificate in support for date fo Birth.
 - (b) Mark sheet of the educational qualification mentioned against post applied.
 - (c) SC/ST/OBC (Non creamy layer) certificate if applicable and
 - (d) NOC in original from their present employer in case of Govt servant.
 - (e) Two passport size photos to be enclosed duly signed by candidate on reverse side.
 - (f) Discharge book and PPO in case of Ex-serviceman.

Note:- Original certificate should not be sent with the application. These should be produced only at the time of interview.

11. Incomplete/Illegible/Ineligible applications will be deemed invalid and rejected without intimation to the candidates. Only the eligible candidates will be called for the written examination provided a self addressed envelope with postal stamp of Rs. 5/- is enclosed with the application form.
12. Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for test/interview.
13. Application will be shortlisted on the basis of percentage of marks obtained in examination for essential qualification.
14. The number of vacancies is subject to change. Further, the employer has the right to cancel or modify this notification without assigning any reason thereof.
5. Canvassing in any form shall disqualify the candidate. No enquiry or correspondence will be entertained.
16. Syllabus for written test will be as per essential qualification mentioned against each posts.
17. No TA/DA is admissible. Duration of the test can be 02 to 03 days or more. Candidates will make their own arrangement for lodging/boarding during the test/interview.
18. The decision of appointing authority regarding selection / rejection will be final.
19. The recruitment process can be cancelled / postponed /suspended / terminated without any prior notice / assigning any reasons at any stage.
20. On qualifying the written test only, the candidates will be called for subsequent practical test and for further process of interview and selection of candidate be restricted on overall Merit.

APPLICATION FORM

- 1. Post applied for : _____
- 2. Name of the Candidate : _____
- 3. Father's /Husband's Name. : _____
- 4. Date of Birth (Proof enclosed) : _____
- 5. Correspondence address : _____
- 6. Permanent Home Address : _____
- 7. Category (SC/ST/OBC/Gen/ESM) : _____
(Proof enclosed)
- 8. Nationality : _____
- 9. Educational qualification : _____
(Proof enclosed)
 - (i) Academic : _____
 - (ii) Experience : _____

Affix latest
passport size
photograph duly
attested by a
Gazetted Officer

Certified that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If found false at any stage, my service may be terminated without notice.

Place :
Date :

(Signature of the applicant)

Contd... 3/-
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ACKNOWLEDGEMENT / ADMISSION CARD

1. Post applied for : _____
2. Name of Candidate : _____
3. Signature of Candidate : _____

Affix latest
passport size
photograph duly
attested by a
Gazetted Officer

(FOR OFFICIAL USE ONLY)

4. Your application is hereby accepted.
5. Index No. _____
6. Trade Test (a) Date _____ (b) Time _____ (c) Place _____

Note:- Candidates to bring original documents on the date of written examination.

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