

DIRECT RECRUITMENT OF GROUP 'C' VACANCIES IN THE CORPS OF ELECTRONICS AND MECHANICAL ENGINEERS

1. Applications are invited for direct recruitment from Indian Nationals for the under mentioned posts at the address mentioned as under :-

Address	Place of work	Posts	Vacancies						
			SC	ST	OBC	UR	Total	Including Reservation for	
								PH	Ex-Serviceman
The Commandant, EME School, Fatehgunj, Vadodara – 390 008.	Vadodara, Gujarat	Poster Artist	-	-	-	01	01	-	-
		Civilian Motor Driver (Ordinary Grade)	02	01	@02	@04	09	-	@ 01xESM to be filled up from UR or OBC category
		Lower Division Clerk	-	01	-	# 02	03	-	# 01xESM from UR Category
		Instrument Mechanic (Highly Skilled Grade-II)	-	-	-	01	01	-	-
		Carpenter & Joiner (Skilled)	-	-	-	01	01	-	-
		Gestetner Operator	-	-	01	01	02	-	-
		MTS (i) Messenger	-	-	01	01	02		
		(ii) Mali	01	-	-	-	01		
		(iii) Chowkidar	-	-	01	02	03		

(The above mentioned vacancies are Point No 43 to 47 of cycle XXII, No 23 to 25 of Cycle XXIV, No 71 to 73 of Cycle XXVI, No 82 to 87 of Cycle XXIV, 39 to of 42 of Cycle XXV, No 14 to 17 of XXVI and No 90 to 92 of Cycle XXVI and hence the same have NOT been reserved for persons with disabilities based on the reservation roster for person with disabilities to be filled by direct recruitment.)

2. Pay Scale, Minimum Educational Qualification, Experience, Age Limit and suitability for persons with disability against each posts are as under :-

<u>Ser No</u>	<u>Posts</u>	<u>Qualifications & Experience</u>	<u>Suitable for persons with disability</u>
(a)	Poster Artist	Matriculation Pass with three years experience in art work.	OA, OL, OAL, BL, HH
(b)	Civilian Motor Driver (Ordinary Grade)	(i) Matriculation or equivalent . (ii) Must possess the civilian driving license for heavy vehicles and have two years experience of driving such Vehicles.	-
(c)	Lower Division Clerk	(i) 12th Class pass from a recognized Board or University. (ii) Typing speed of 35 words per minute in English on computer or a typing speed of 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute corresponding to 10500/9000 key depression per hour on an average of 5 key depressions for each word).	BL, OL, B, LV, HH
(d)	Instrument Mechanic (Highly Skilled Grade-II)	Essential - Pass in 10+2 with a certificate from a recognised Industrial Training Institute in the respective trade or grade. <u>OR</u> Armed Forces Personnel or Ex-Servicemen from the appropriate trade and minimum at grade-I. Desirable Qualification - National Council for Training in the vocational Trades Certificate from Directorate General of Employment, and Training, Ministry of Labour and Employment, Government of India.	OL, OA, BL
(e)	Carpenter & Joiner (Skilled)	(i) ITI certificate from a recognized Industrial Training Institute in the respective trade or grade. <u>OR</u> Armed Forces Personnel or Ex-Servicemen from the appropriate trade and minimum at grade-I. Desirable Qualification - National Council for Training in the vocational Trades Certificate from Directorate General of Employment, and Training, Ministry of Labour and Employment, Government of India.	OL, BL, HH
(f)	Gestetner Operator	Essential - Matriculation or equivalent from recognised Board. Desirable - Conversant with the duties of the trade with one year's experience in the trade.	OL, OA, HH, B, LV, HH
(g)	MTS (Messenger, Mali and Chowkidar)		

Abbreviations used : BLA-Both Legs and Arms, BA-Both Arms, OL-One Leg, BL-Both Legs, OA-One Arm, OAL-One Arm and One Leg, B-Blind, LV-Low Vision, H-Hearing, OH-Orthopedically Handicapped, CP-Cerebral Palsy, LC-Leprosy Cured, VH-Visually Handicapped, HH-Hearing Handicapped, D-Deaf, PD-Partially Deaf, PB-Partially Blind, LET-Limited exercise to Tolerance, SBH-Stiff Back and Hips, IC-General in-co-ordination of movement, MW-Muscular Weakness and limited physical endurance.

3. **Pay Scale.**

- (a) Pay Band-1 Rs 5200-20200 + Grade Pay Rs 2000/- (for Poster Artist post).
- (b) Pay Band-1 Rs 5200-20200 + Grade Pay Rs 1900/- (for Civilian Motor Driver (Ordinary Grade), Lower Division Clerk and Carpenter & Joiner (Skilled) posts).
- (c) Pay Band-1 Rs 5200-20200 + Grade Pay Rs 2400/- (for Instrument Mechanic (Highly Skilled Grade-II).
- (d) Pay Band-1 Rs 5200-20200 + Grade Pay Rs 1800/- (for Gestetner Operator and MTS posts).

(Note – Above mentioned Pay scale are as per 6th CPC and same may be revised in terms of 7th CPC as & when implemented.)

4. **Age Limit.**

- (a) Posts for 2(a) and 2(c) to 2 (g) 18 to 25 years.
- (b) Posts for 2(b) 18 to 27 years.

5. **Age relaxations.**

- (a) Government Servant/Departmental Candidates - Upto 40 years for posts mentioned in Para 2(a) & 2(c) to 2(e), and 35 years for posts mentioned at 2(f) & (g) as per order/instruction issued by the Central Government.
- (b) Ex-servicemen - Service rendered in Army, Navy and Air Force plus three years.
- (c) Scheduled Caste and Scheduled Tribe - Five years for the vacancies reserved for the respective category if applicable.
- (d) Other Backward Class - Three years for the vacancies reserved for this category if applicable.
- (e) Physically handicapped - The upper age-limit will be relaxed up Ten years (15 Years for SC/ST and 13 years for OBC).
- (f) Sportsman/ Sportswomen of the specified categories shall be allowed relaxation in upper age-limit up to a maximum of 05 years (10 years in the case of those belonging to Schedule Caste and Schedule Tribe).

6. Posts mentioned above are subject to all India transfer liability and Field service liability Rules.
7. Candidates will forward application properly sealed in an envelope to the address mentioned against the post applied for through ordinary post only. Registered/Speed post applications will not be accepted. Candidates are requested to superscribe the words "**APPLICATION FOR THE POST OF _____**" on the top of the envelope while sending the application form. Separate application is required for each post.
8. Last date for receipt of application is **21 days** from the date of publication of the advertisement in the Employment News. **Application received after due date will not be considered and also the organization will not be responsible for any postal delay.**
9. The crucial date for determining the age limit shall be the closing date for receipt of application.
10. Photocopy of the following Documents/Certificates to be attached alongwith application duly attested by a Gazetted Officer.
 - (a) Higher Secondary /Matriculation certificate/Birth Certificate issued by Govt Authority/ School Living certificate in support of date of birth.
 - (b) Mark sheet of the educational qualification mentioned against the post applied.
 - (c) ST/SC/OBC (Non creamy layer) certificate if applicable.
 - (d) **Physically handicapped certificate of Medical certificate issued by competent authority of Govt. Hospital certifying with disability in prescribed performa ; candidate who suffer from not less than 40 percent disability are eligible.**
 - (e) Discharge certificate in case of ex-serviceman.
 - (f) NOC in original from their present employer in case of Government Servant.
 - (g) Experience Certificate where applicable.
 - (h) Any relevant recognized Certificates/ Documents from recognized authority.
11. Incomplete/illegible and applications in respect of ineligible candidates will be deemed invalid and rejected without intimation to the candidate. Only eligible candidates will be called for the written examination provided a self-addressed envelope with postal stamp of Rs 5/- is enclosed with the application form.
12. Merely fulfilling the basic eligibility criteria does not automatically entitle a person to be called for Written Examination. Call up letter will be issued to only those candidates who qualify minimum benchmark percentage, to be decided by Board of Officers depending on the number of applications received while scrutinizing their applications for their eligibility.
13. **This office reserves the right to decrease/increase/modify/change for number of vacancies, reservation and any terms during this recruitment.** Further, the employer has the right to cancel or modify this notification without assigning any reason thereof.

14. Canvassing in any form shall disqualify the candidate. No enquiry or correspondence will be entertained. Do not try to approach any employees in EME School.
15. Syllabus for written test will be as per essential and desirable qualification mentioned against each post.
16. **This office is not responsible for any damage in case of injury/death of candidate during test.**
17. No TA/DA is admissible. Duration of the Written/Practical Test may be 02 to 03 days or more which will be held at Vadodara. Candidates will make their own arrangement for lodging /boarding during the test/interview.
18. The decision of Appointing Authority regarding selection/rejection will be final.
19. The recruitment process may be cancelled/postponed/suspended/terminated without any prior notice/assigning any reason at any stage.
20. **This office reserves the right to terminate the appointment during the period of probation without assigning any reasons.**

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APPLICATION FORM

- 1. Post applied for : _____
- 2. Name in the candidate : _____
- 3. Father's/Husband Name : _____
- 4. Date of Birth (Proof enclosed) : _____
- 5. Correspondence address : _____
- 6. Permanent Home address : _____
- 7. Category (SC/ST/OBC/Gen/ESM): _____
(Proof enclosed)
- 8. Nationality : _____
- 9. Educational Qualifications : (i) Academic : _____
(ii) Experience : _____

Affix latest
pass port
size
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duly attested
by a

Certified that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If found false at any stage, my service may be terminated without notice.

Place: _____

(Signature of the applicant)

Date: _____

ACKNOWLEDGEMENT/ADMISSION CARD

- 1. Post applied for : _____
- 2. Name of candidate : _____
- 3. Signature of candidate : _____

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by a

(For official use only)

- 4. Your application is hereby accepted.
- 5. Post _____ Category _____ Index No: _____
- 6. Trade test (a) Date _____ (b) Time _____
(c) Place _____

Note: - Candidate to bring original documents on the date of written examination.

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