

**MINISTRY OF DEFENCE**

**338 DSC PLATOON ATT TO 1 FIELD ORDNANCE DEPOT  
RECRUITMENT NOTICE NO : 01**

1. Applications are invited from eligible Indian citizens for the following post in Pay Band of Rs 5200 - 20200 + Grade Pay Rs 1900/- plus other allowances as admissible to Central Government Employees:-

S. No	Name of Post	Pay Scale	Minimum Essential Qualification	Physical endurance test/Skill Test (whichever applicable)	Category	Total Vac	Remarks
(a)	LDC	Pay Band Rs 5200 - 20200 + Grade Pay Rs 1900/-	10+2 or equivalent examination of recognized University / Board.	Typing Test. Typing speed of not less than <b>35 words per minute in English or 30 words per minute in Hindi while typing on computer.</b>	OBC	01 (One)	

2. The above post is subject to all India Service liability including field service.

3. **Age Limit And Its Relaxation.**

S/No	Category	Age Limit	Remarks
(a)	OBC	18 Yrs to 28 Yrs	

4. Candidates will fwd applications properly sealed on registered envelope on the address of Commandant 1 Field Ordnance Depot, C/O 56 APO. Application in person will not be accepted. Candidates are requested to superscribe the words "**APPLICATION FOR THE POST OF LDC**" on top of the envelope while sending the application form.

5. Last date for receipt of application is **21 days** from the date of publication of the advertisement in the Employment News.

6. The crucial date for determining the age limit shall be the closing date for receipt of applications.

7. Photocopy of the following Documents / Certificates to be attached alongwith application duly attested by the Gazetted Officer:-

(a) Two Passport size photographs **duly attested by Gazetted Officer**, one on right corner of the application and one on the Acknowledgement Card.

(b) Attested copies of following certificates will also be submitted with application:-

(i) Education qualification certificate of 10+2 or equivalent.

(ii) Date of birth certificate as per 10<sup>th</sup> Class Certificate.

(iii) OBC Certificate alongwith Non-Creamy Layer Certificate (Specimen attached).

(iv) Discharge certificate for Ex-servicemen and documents mentioned in Para 7 (b) i, ii & iii).

(c) Self addressed envelope affixing postal stamps of Rs 25/-

**Note-1 :** Central Government civilian employees must furnish "No Objection Certificate" from their employed/Office at the time of the skill test else their candidature will be cancelled. Ex-servicemen who come under the cat of OBC can also apply for this post, in that case they will get relaxation as admissible.

8. Incomplete / ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.

9. To reduce the number of candidates for written examination for the post of LDC, screening of applications will be carried out based on the percentage of marks obtained in the examination mandated as essential QR. Typing test (**35 words per minute in English or 30 words per minute in Hindi while typing on computer**) will be conducted after written test and will be qualifying in nature which will also be counted for final merit. Short listing of candidates for interview shall be carried out based on the performance in written exam and skill test.

10. It is made clear that bench marking of percentage of marks obtained in 10+2 will be carried out before calling the candidate for written test. Final selection for the post of LDC will be made strictly on the merit basis. The decision of appointing authority regarding selection / rejection will be final. It is also made clear that the post of LDC is tentative and recruitment process can be cancelled / suspended / terminated by the Commandant at any stage, due to administrative reasons and final approval of DDG DSC, IHQ of MoD (Army) New Delhi.

11. The question papers of written test (objective type) will be in bilingual i.e English and Hindi as under:-

(a)	Time allowed	- 1- ¾ hours. ( 1 Hours 45 Minutes)	
(b)	General Intelligence and Clerical Aptitude	- 20	} 80 Marks
(c)	English Language	- 20	
(d)	Numerical Aptitude	- 20	
(e)	General Awareness	- 20	

**Note** : The questions in all the four tests will be " Objective – Multiple – Choice type". Candidates will be required to qualify each of the four tests separately. Minimum qualifying marks in each of the four tests will be 07 (seven) having an aggregate of 32 marks in overall tests.

12. Asking favour and influence in any form shall disqualify the candidates. No enquiry or correspondence will be entertained.

13. No TA / DA is admissible. Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangements for lodging / boarding during the test / interview.



Date: 26 Dec 2015

  
(Sanjeev Gazmair)

Lt Col  
Offg Commandant

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**APPLICATION FOR RECRUITMENT**

To

Commandant  
1 Field Ordnance Depot  
(338 DSC Platoon)  
PIN : 909901  
C/o 56 APO

Affix recent Passport size photograph duly attested by Gazetted Officer to be pasted
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1. Post applied for : \_\_\_\_\_
2. Name of candidate (in block letters) : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_

DD		MM		YY	

5. **Correspondence Address:-**

House No / Street / Village : \_\_\_\_\_  
 Post Office : \_\_\_\_\_  
 District : \_\_\_\_\_  
 State : \_\_\_\_\_  
 Pin Code : \_\_\_\_\_  
 Mob / Tele No : \_\_\_\_\_

6. **Permanent Address:-**

House No / Street / Village : \_\_\_\_\_  
 Post Office : \_\_\_\_\_  
 District : \_\_\_\_\_  
 State : \_\_\_\_\_  
 Pin Code : \_\_\_\_\_  
 Mob / Tele No : \_\_\_\_\_

7. **Educational Qualification:-**

S. No	Qualification	Name of School / College	Name of Board / University	Percentage obtained

8. **Category for which applied:-**

(a)

UR	SC	ST	OBC	(Please tick to choose)

(b) Whether belong to:

PH	ESM	Others	(Please tick to choose)

9. **If applied for the post as Ex-serviceman:-**

Date of enrolment (in Army / Navy / Air Force) \_\_\_\_\_ Date of Retirement \_\_\_\_\_  
 Total service \_\_\_\_\_ Yrs \_\_\_\_\_ Month \_\_\_\_\_ Days (attach copy of discharge certificate)

10. **If applied for the post in PH category:-**

Type of disability (OH, HH, VH)	Percentage of disability

4

- E1 -

11. Whether registered with any employment exchange Yes / No \_\_\_\_\_ (If yes mention registration No and name of employment exchange).

**DECLARATION**

12. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature / appointment is liable to be cancelled / terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to any where in India.

Date :  
Place :

(Signature of Candidate)

**FOR OFFICE RECORD ONLY**

1. Application received on \_\_\_\_\_
2. Application accepted / rejected \_\_\_\_\_
3. Reason for rejection: Underage / Overage / Documents incomplete / Photo or documents not attested / any other reasons to be specified:-

INDEX NO : \_\_\_\_\_ Date of Test / Interview \_\_\_\_\_

**ACKNOWLEDGEMENT CARD**

Affix	recent
Passport	size
photograph	duly
attested	by
Gazetted	Officer
to be pasted	

1. Name \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Correspondence Address:-  
House No / Street / Village : \_\_\_\_\_  
Post Office : \_\_\_\_\_  
District : \_\_\_\_\_  
State : \_\_\_\_\_  
Pin Code : \_\_\_\_\_  
Mob / Tele.No : \_\_\_\_\_
4. Application accepted / rejected and date of test / interview if accepted \_\_\_\_\_
5. Reason for rejection \_\_\_\_\_
6. Date of test : \_\_\_\_\_  
Time of reporting at venue \_\_\_\_\_ hrs
7. Venue of test : \_\_\_\_\_

(Signature of controlling officer)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA  
(g.1 Dept of Pers & Trg. O.M. No 36033/28/94-Estt(SCT) dated 23-11-1995)**

This is to certify that \_\_\_\_\_ Son of \_\_\_\_\_ of village \_\_\_\_\_  
Post Office \_\_\_\_\_ District / Division \_\_\_\_\_ in the  
State of \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognized as  
other backward class under :-

\* (i) Government of India Ministry of Welfare, Resolution No 12011/68/93-BCC (C) dated 10 September 1993, published in the Gazette of India-Extraordinary, Part 1, Section 1, No 186 dated the 13 September 1993.

\* (ii) Government of India Ministry of Welfare, Resolution No 12011/9/94-BCC (C) dated 19-10-1994, published in the Gazette of India-Extraordinary, Part 1, Section 1, No 163 dated 20-10-1994.

\* (iii) Resolution No 12011/7/95-BCC(C) dated 24 May 1995, published in the Gazette of India-Extraordinary, Part 1, Section 1, No 88 dated 25-05-1995

Shri \_\_\_\_\_ and or his family ordinary reside(s) in the \_\_\_\_\_ District / Division of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to Government of India, Department of personnel and Training O.M. No 36012/22/93-Estt. (SCT) dated 08-09-1993.

Dated \_\_\_\_\_

District Magistrate

Seal \_\_\_\_\_

Deputy Commissioner, etc.

\*Strike out whichever is not applicable.

N.B.: (a) The term 'Ordinary' used here will have the same meaning as in Section 20 of the Representation of the People's Act 1950.

(b) Where the certificate are issued by Gazetted Officer of the Union Government of State Government, they should be in the same form but countersigned by the District Magistrate or Deputy Commissioner.

(Certificate issued by Gazetted Officers and attested by District Magistrate / Deputy Commissioner are not sufficient)

**DECLARATION**

I, \_\_\_\_\_ son / daughter of Shri \_\_\_\_\_ resident of village \_\_\_\_\_  
Post \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_

hereby declare that I belong to the community which is recognized as other backward class by the Government of India for the purpose of reservation in service as per orders contained in Department of Personnel and Training, Office memorandum No 36012/22/93-estt (SCT) dated 09-09-1993. It is also declared that I do not belong to persons / sections (Creamy Layer) mentioned in Column 3 of the schedule to the above referred office Memorandum dated 08-09-1993.

Signature of the Candidate

daup 10202/11/0308/1876