

**RECRUITMENT OF CIVILIAN GROUP 'C' POSTS IN CENTRAL AIRMEN SELECTION BOARD, AIR FORCE STATION NARAINA, BRAR SQUARE, DELHI CANTT, NEW DELHI-110010**

1. President Central Airmen Selection Board, Brar Square, Naraina, Delhi Cantt, New Delhi – 10 invites application from eligible Indian Citizens for the following Posts:-

Sl. No.	Name of the Posts & Pay Scale	Qualification & Experience	Category					Total
			UR	OBC	SC	ST	Ex-SM	
(a)	<b>Hindi Typist</b> Rs 5200 - 20200 + 1900 (Grade Pay) (PB-1)  Age 18 to 27 years	<b>Essential:-</b> (i) 12 <sup>th</sup> Class pass or equivalent qualification from recognized Board or University. (ii) Hindi Typing @ 30 words per minute on computer, corresponding to 10500 KDPH//9000 KDPH on an average of 5 key depressions for each word. <b>(Note:-</b> Typing test will be conducted only on computer)	01	--	--	--	-	01
(b)	<b>Superintendent (Stores)</b> Rs5200 - 20200 + 2400(Grade Pay) (PB-1) Age 18 to 25 years	<b>Essential:-</b> Graduate of a recognized University or equivalent. <b>Desirable:</b> Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private sector.	01	--	--	--	-	01
<b>Total</b>			<b>02</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>-</b>	<b>02</b>

**Note:** The vacancies shown above are liable to increase or decrease.

2. **Age relaxation** – Relaxation in upper age limit will be allowed to eligible categories of applicants as per details given bellows:-

- |     |                                  |   |
|-----|----------------------------------|---|
| (a) | Scheduled Caste/Scheduled Tribes | : NIL   |
| (b) | Other Backward Class (OBC)       | : NIL   |
| (c) | Ex-Servicemen                    | : Service rendered in Army, Navy and Air Force plus 3 years |

Age relaxation to other eligible categories also available as per the instruction/orders issued by the Govt. from time to time. The crucial date for determining the age limit shall be the closing date for receipt of application from the candidates.

## General Instructions:-

- (a) Number of vacancies is subject to variation/change without any prior information.
- (b) The above posts carry an All India service liability.
- (c) Application should be submitted in prescribed Performa, as per specimen given below, along with self-attested photocopies of testimonials for educational qualifications along with mark sheet/experience/date of birth certificate and caste certificate (if applicable) issued by the competent authority etc. will not be accepted. **No original certificates needs to be submitted with the application.**
- (d) The application should be addressed to **"The President, Central Airmen Selection Board, Brar Square, Delhi Cantt, New Delhi-110010"**.
- (e) The post for which applying must clearly be written on Top Right Hand corner of the envelope containing the application.
- (f) Last date for receipt of application is within **30 days** from publication of this advertisement.
- (g) A self-addressed envelope affixing Rs. 5/- postage stamp to be attached along with the application.
- (h) Applications are to be **forwarded only through Ordinary Post**. Application sent through Registered post/by Hand at Office gate/ Speed Post/Courier will be rejected. Application received prior to the date of publication of this notification will not be entertained and will be rejected.
- (i) Applications received prior to the date of publication of this notification and after closing date will not be entertained and will be rejected.
- (j) The application can be rejected by the Board without any intimation, if found incomplete/not as per format.
- (k) A candidate whose application is received in time and found complete/eligible in all respects during scrutiny will be called for test/interview.
- (l) Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test/interview. If the number of application received is too large in comparison to the number of posts, only shortlisted candidates will be called for written test. If no letter is received by the candidates within 45 days form closing date of applications. It may be presumed that his/her application has been rejected and his/her name is not placed among the shortlisted candidates and no query in this regard will be entertained.
- (m) Candidates should note that, if at any stage of recruitment it is found that the candidate has submitted any false/fabricated information/documents, his/her candidature will be cancelled immediately and he/she will be liable for criminal charges under IPC 1860.
- (n) Written examination for the post of Hindi Typist and Superintendent (Store) will consist of four papers of General intelligence, English Language, numerical aptitude and General awareness.
- (o) Question paper will be bilingual except English paper and so answers can be given in Hindi also.
- (p) Candidates are required to bring their own hard board for written test.
- (q) No TA/DA will be admissible to the candidates for appearing in test(s)/interview.

- (r) . Applicants serving under Government/Semi-Govt/PSUs must apply through proper channel.
- (s) Any representation/recommendation will make the candidature of a candidates liable for disqualification.

**Note:** Women employees fulfilling the requirement for applying the above posts are allowed to avail the benefits available to women as mentioned in the Min of Pers, DOP&T OM No. 13018/4/2009-Estt(L) dated 08 Jul 09.

**PRESIDENT  
CENTRAL AIRMEN SELECTION BOARD  
BRAR SQUARE, DELHI CANTT  
NEW DELHI-110010**

**Application for the posts of ..... in CASB, AF**

Paste a self  
attested  
photograph

1. Post applied for .....
2. Name of the candidate (in block letters): .....
3. Father's Name: .....
4. Date of Birth : .....  
(Attach copy of Birth Certificate self attested)
5. Age as on last date prescribed for receipt of application: Years .....Months ..... Days.....
6. Address for correspondence:  
House No.....  
Street/Village .....  
Post Office ..... Distt .....  
State ..... Pin Code .....
7. Caste: Gen/OBC/SC/ST ..... (Attach Certificate in case of SC/ST/OBC self attested)
8. Educational Qualification : ..... (Attach self attested copy of Education certificate and mark sheet of class XII/Graduation as applicable)
9. Any other Qualification/Experience .....
10. Technical Training/Experience .....
11. Domicile: ..... (Attach self attested copy)
12. Whether registered with any Employment Exchange- Yes/No. If yes, mention Registration No.....and name of Employment Exchange.....
13. I hereby certify that the above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any state then I shall be liable to be terminated without any notice.

Date:.....

(Signature of Candidate)

**FOR OFFICIAL RECORD ONLY**

1. Received on.....
2. Accepted/Rejected.....
3. Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified.....
4. Index No.....Date of Test/Interview.....

daup 10804/11/0012/1516