



ANDHRA BANK
(A Govt.of India Undertaking)
Zonal Office Visakhapatnam
Address: Andhra Bank Zonal Office,
Andhra Bank Building Complex,
Seethammadhara, Visakhapatnam - 530013

Phone Nos : 0891-2546715,2546716

**SPECIAL RECRUITMENT DRIVE TO FILL UP SUB-STAFF BACKLOG
VACANCIES UNDER ST CATEGORY
IN VISAKHAPATNAM DISTRICT OF ANDHRA PRADESH STATE**

Applications are invited from eligible candidates who are domicile of Visakhapatnam District for the Post of Sub Staff to fill the Backlog vacancies under ST category.

No. of Vacancies : 7

Last Date for receiving of Applications : 31.08.2019

**For Full details : Please Visit any of our branches of concerned
District OR Zonal Office, Visakhapatnam
OR Our Bank's Website at www.andhrabank.in**



Andhra Bank

(A Govt. of India Undertaking)

H R Department

Zonal Office, Visakhapatnam

**Address: Andhra Bank Building Complex,
Seethammadhara, Visakhapatnam - 530013**

Affix recent
passport size
photograph

**Application for the post of Sub Staff in the district of Visakhapatnam.
(Applications of the candidates domicile of other districts will not be considered)**

1	Name of the candidate with surname in BLOCK LETTERS (should be as per 10th class certificate)						
2	Address for communication						
3	Contact No. (Mobile/Land) / E-mail id						
4	Father's / Husband's name						
5	Employment Exchange / Sainik Board Registration Number and name of the District where it was registered.						
6	Date of Birth & Age as on date of notification						
7	Marital Status						
8	Religion						
9	Educational Qualifications (enclose marks lists for SSC or its equivalent and Intermediate or its equivalent)	10 th class (Total Exam. Marks and Marks secured by the candidate)	%age of marks	Year of passing	Intermediate (Total Exam. Marks and Marks secured by the candidate)	%age of marks	Year of passing
10	Maximum Qualification of the Candidate as on the date of notification {Candidate should enclose photocopy of his Transfer Certificate evidencing his highest qualification} (Appointment is subject to submission of original Transfer Certificate of last class studied)						
11	Present occupation of the candidate						

12	Category (belongs to SC/ST/OBC/EWS/PWBD/Ex-SM)	
13	Sub-Caste (SI No. in Central List)	(SI No.)
14	Place of Domicile (support document is required)	
15	Whether any Criminal / Civil action is pending against you in any Court of law in the country, if so, furnish the details in brief.	
16	Have you been convicted at any time?	
17	Are you a dependent of Ex-Serviceman killed in action?	
18	a) Do you have any of the following Disability, if so furnish details along with Disability Certificate in the specified format: i) blindness / low vision; ii) deafness and hard of hearing; iii) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; iv) autism, intellectual disability, specific learning disability and mental illness; v) multiple disabilities from amongst persons under clauses (i) to (iv) including deaf-blindness	
	(b) Percentage of Disability as certified by Medical Board/Medical Authority	

19. Furnish particulars of previous / present Employment

Post Held	Salary Drawn (per month)	Name & address of Organization	Service		Reasons for leaving
			From	To	

The above information given by me is correct to the best of my knowledge and belief. **I hereby declare that I have not passed Graduation as on the date of notification.** In the event of any information/particulars furnished by me being subsequently found materially incorrect / false or in the event of suppression of any relevant facts, my candidature shall be deemed cancelled.

Date:

Place:

(Signature of the candidate)

Note:

- No column in the application should be left unfilled. Incomplete applications would be summarily rejected.
- Attested photocopies of the certificates in support of (1) Age, (2) Educational qualifications along with Transfer Certificate/School Leaving Certificate from the institution last studied, (3) Caste certificate issued by the competent authority (4) Disability certificate (Disability should not be less than 40% in any case) issued by Medical Board/Medical Authority (5) Discharge certificate in case of Ex-Servicemen (6) Proof regarding Place of Domicile (proof of residence/Employment Exchange Registration card) (7) Photo identification card issued by State / Central Government etc., should be enclosed to this Application or else such applications shall not be entertained.



Andhra Bank
(A Govt. of India Undertaking)
Zonal Office: Visakhapatnam

NOTICE

**SPECIAL RECRUITMENT DRIVE FOR SUB-STAFF – FILLING UP OF
BACKLOG POSTS RESERVED FOR SCHEDULED TRIBES (S.Ts)**

Applications are invited from the eligible candidates fulfilling the following eligibility criteria **for the post of Sub Staff in any branch /office in Visakhapatnam district.**

Eligibility criteria:

(1) Age:

Candidates should be in the age group of 18 to 25 years as on the date of notification. However, the upper age limit shall be relaxed by 5 years to ST category candidates. Candidates belonging to categories other than Scheduled Tribes are not eligible to apply.

ST-PWBD candidates whose age is less than 30 years are also eligible to apply. There is no age relaxation for PWBD candidates as per the extant guidelines since the posts are not reserved for them.

Age relaxation:

Ex-servicemen: By **3 years** in addition to the actual service to the period rendered in the Defence services. The maximum age limit of all relaxations combined not to exceed 50 years unless it is so provided in Govt.Directives.

Widows, Divorced Women and women legally separated from their husbands who are not remarried are entitled age relaxation by **9 years**.

In case of persons who are eligible for relaxation of upper age limit in more than one category, the relaxation shall be cumulative.

(2) Educational Qualifications:

- Minimum : Pass in 10th Standard or its equivalent irrespective of the Board from which he/she is qualified.
- Maximum : Should not have passed Graduation or its equivalent
- Should have passed local language as one of the subjects in 10th Class.
- Should possess basic reading / writing knowledge of English and local language of the concerned State.

(3)No. of vacancies: 7 (seven vacancies) All are reserved for Scheduled Tribes only.

(4) Place of Domicile:

Candidates should be the domicile of **Visakhapatnam** District. The eligible applicants to furnish proof of permanent residence or registration with concerned District Employment Exchange as a proof of domicile.

(5) Pay Scale:

Scale of pay of Rs.9560-325/4-10860-410/5-12910-490/4-14870-570/3-16580-655/3-18545 plus Dearness Allowance and other allowances / perquisites permissible under the Bipartite Settlement or any award or law for the time being in force or made from time to time

(6) Other Requirements:-

- (a) Caste Certificate: The candidates should submit caste certificate issued by the competent authority.
- (b) Persons with Disability: Percentage of Disability should not be less than 40% in any case. A Certificate to that effect issued by a Medical Board / Medical Authority constituted by Central / State Government in the specified format should be enclosed.

Interested candidates may submit their applications directly to Zonal Office at the following address in the prescribed format with all attested copies of certificates in support of age, qualification along with Transfer Certificate/School Leaving Certificate from the Institution last studied, caste, place of domicile , Disability etc,.

Address of Zonal Office: The Zonal Manager,
Andhra Bank,
HR Department,
Zonal office, Seethammadhara,
Visakhapatnam-530013
Phone No. 0891-2546715

Last date for receiving of application is_31.08.2019.

**Applications with incomplete information will be rejected.
Applications received after the last date shall not be entertained.**

Place: Visakhapatnam
Date: 16.08.2019

Sd/-
Zonal Manager