



Walk-in-Interview

Consultant – Information Technology

The Academy of Scientific and Innovative Research (AcSIR) invites eligible candidates to appear for a walk-in-interview for a temporary contractual position of IT Consultant for its Headquarters located at Ghaziabad, Uttar Pradesh 201002

Venue: **AcSIR Headquarters:**
Academy of Scientific and Innovative Research (AcSIR)
CSIR- Human Resource Development Centre (CSIR-HRDC) Campus
Sector 19, Kamla Nehru Nagar,
Ghaziabad, Uttar Pradesh 201002

Date: **03 June, 2019**

Time: **11:30 noon**

Details of the position:

Name of the position	No. of position	Essential Qualifications	Consolidated emoluments
IT- Consultant (Temporary position)	One	(a) Educational Qualification <ul style="list-style-type: none">• MTech/MSc (Computer Science or IT)/ MCA from a recognized/ reputed institute• Should possess multi- tasking IT skills and handle diverse collateral activities (b) Experience: <ul style="list-style-type: none">• Five years of relevant experience in a reputed organization	Appropriate monthly consolidated emoluments from Rs. 40,000/- per month to Rs. 50,000/-per month as recommended by the selection committee and approved by the competent authority

Period of Engagement: The appointment of the IT Consultant, purely on contractual basis will be for a **period of upto 3 months (Three months) only** from the date of joining. No extension of engagement beyond 3 months.

Leave: No leave is admissible during the period of engagement.

Age limit: **Not exceeding 65 years** on the date of walk-in interview

Nature of work duties and assignments:

The IT Consultant should possess multi-tasking skills and would be specifically required to work in the following areas:

1. Tasks related to National Knowledge Network (NKN) facility at AcSIR;
2. Digital consolidation of all AcSIR Orders and OMs for specific posting for ease of access to stakeholders including management;
3. Activity related to consolidation and updation of email ids of all AcSIR students and faculty;
4. Other IT related matters of AcSIR, as may be assigned by the Associate Director/ Director, AcSIR.

Please Note:

- **Bring All ORIGINAL documents (Certificates & mark sheets of essential qualifications desirable qualifications, proof of age and Caste etc.) along with one set of self-attested photocopies of the same for verification and record.**
- **Please bring 2 passport size colored photographs.**
- **Those who do not meet the essential requirements are not eligible to appear for Walk- in-Interview.**
- **No TA/DA will be paid for appearing at the walk-in interview.**