



## ADVERTISEMENT NOTIFICATION

### FOR THE POST OF GM(F&A) AND DGM(F&A) ON DEPUTATION BASIS

INDIA TOURISM DEVELOPMENT CORPORATION Ltd., a Miniratna PSU, is engaged in the task of helping the development of tourism infrastructure and promoting India as tourist destination, ITDC's core activities include managing and operating Hotels, providing transport facilities, entertainment and duty free shopping facilities, Events Management etc. The Ashok Institute of Hospitality & Tourism Management of the Corporation imparts, training and education in the field of tourism and hospitality.

ITDC has a requirement for suitable incumbents on deputation basis for appointment in the post of GM(E-5) and DGM(E-4) in Finance & Accounts Division.

<b>Tenure</b>	03 years
<b>Minimum Qualification</b>	CA/ ICWA/ Post Graduate Diploma in Management (with specialization in finance) / MBA (Finance) from any recognized University/Institute in India <b>Desirable :-</b> 1. Company Secretary 2. Candidate should have working knowledge/ conversant in computer applications such as MS Office <b>Note: Officers not fulfilling the above qualification criteria but belonging to organized service of Central/State government pertaining to Accounts/ Audit shall be eligible</b>
<b>Minimum Required Experience(as on last date of application)</b>	1. <b>For GM(F&amp;A)-</b> Minimum 15 years executive experience in the relevant field Officers working in Central/ State Govt./PSU etc. should have experience of two years in one scale below i.e. 29100-54500 (IDA) or Rs. 15600-39100+7600 (GP) (CDA) pre-revised) (Rs.70000-200000/- IDA revised E-4 level/ (Rs.78800-209200/- CDA revised, Pay Matrix level 12) or equivalent on regular basis in Finance/Accounts/Audit 2. <b>For DGM(F&amp;A)-</b> Minimum 12 years executive experience in the relevant field Officers working in Central/ State Govt./PSU etc. should have experience of two years in one scale below i.e. 24900-50500 (IDA) or Rs. 15600-39100+6600 (GP) (CDA) pre-revised) (Rs.60000-180000/- IDA revised E-3 level/ (Rs.67700-208700/- CDA revised, Pay Matrix level 11) or equivalent on regular basis in Finance/Accounts/Audit
<b>Age Limit(as on last date of application)</b>	Below 51years
<b>Terms of Appointment</b>	As per DoPT OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and Govt. of India's instructions issued from time to time on the subject.
<b>Selection Criteria</b>	<b>Qualification</b> – 20 marks(Candidates from organized service exempted) Additional Desirable/Relevant Qualification as mentioned in basic Qualification – 05 marks (2.5 marks for each such qualifications) <b>Minimum Experience</b> – 15 marks <b>Additional Experience</b> – 10 marks (02 marks for each additional year of experience in relevant field over and above minimum experience of 2 years in the scale below) <b>APAR</b> – 20 marks <b>Personal Interview</b> – 30 marks

#### General Conditions

- Application should be submitted through **OFFLINE mode only** in the **prescribed Application Form**.
- Application form is available in downloadable form annexed with the advertisement available on ITDC's website [www.theashokgroup.com](http://www.theashokgroup.com).
- Application should be sent in a cover super scribing the postcode along with the post and discipline applied and may be sent in the Office of Sr. Manager (HR), India Tourism Development Corporation Ltd., SCOPE Complex, Core-8, 4th Floor, Room No. 404, 7 Lodi Road, New Delhi – 110 003.
- The last date for submission of applications through proper channel is **06.05.2019** (30 days from date of publication of advertisement in Employment News)
- Cadre Controlling Authorities are requested to forward applications of eligible & willing candidates whose services can be spared on deputation basis immediately on their Selection.
- The applications of only such officers would be considered that are routed through proper channel & accompanied by following documents:-
  - Application in prescribed format enclosing therewith all relevant proof/documents in support of qualification, experience, age, pay scale etc.
  - Statement giving details of Major/Minor penalties imposed upon the Officers, if any, during the last 10 years.
  - Vigilance and Integrity Certificate
  - Photocopies of ACR/APARs for last 5 years duly attested on each page by the forwarding officer.

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