

## Application form for the post of Principal

**NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING  
SRI AUROBINDO MARG, NEW DELHI – 110 016**

**Advertisement No. 169/2019**

**Note:** Please go through instructions given in the website [www.ncert.nic.in](http://www.ncert.nic.in) (Announcement-notice and Recruitment) carefully before filling up the application form and self assessment API Score Card.

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| Passport size |
| Photograph    |

**1. Name in full** (In Block Letters) Dr./Mr./Mrs/Ms.....

**2. Gender** .....

**3. Date of Birth** .....

(in words).....

**4. Father's/Spouse Name**.....

**5. Mailing Address** .....

.....

Pin Code

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
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Tel. No (with STD code)..... Mobile.....

E-mail ID.....

**6. Permanent Address** .....

.....

Pin Code

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**7. Marital Status**.....

**8. Nationality**.....

**9. State of Domicile** .....

**10. Category:** SC/ST/OBC/PWD/General.....

(in case of PWD category, please indicate PH-OH/PH-HH/PH-VH) (Please attach attested photocopy of Certificate)

**11. Religion:** Hindu/Muslim/Sikh/Christian/Neo/Buddhist/Zoroastrian/Others.....

**12. Present Employer**.....

**13. EDUCATIONAL QUALIFICATIONS** (Please attach photocopies in support of educational qualifications)

| Sl. No. | Examination/Degree | Name of Board/ College/University | Percentage of Marks/Final Grade | Subject(s) | Year of Passing/ award |
|---------|--------------------|-----------------------------------|---------------------------------|------------|------------------------|
|         |                    |                                   |                                 |            |                        |
|         |                    |                                   |                                 |            |                        |

**14. Whether Ph.D. awarded : Yes/No**

If Yes, indicate the year of award and the name of University.....

**15. Title of Ph.D. thesis awarded.....**

.....

**16. Whether qualified UGC/CSIR NET/SLET/SET Yes  No**

(If yes, indicate the year, and attach a photocopy of NET/SLET/SET certificate).....

**17. Details of Employment Experience: (Attach separate sheet if necessary)**

| Sl. No. | Name of Employer/Status of Institute/University<br>(Govt./Quasi Govt./Autonomous etc.) | Post held/ Designation | Period of Employment |    | Basic salary last drawn, pay scale and Grade Pay | Nature of duties |
|---------|--|------------------------|----------------------|----|--|------------------|
|         |  |                        | From                 | To |  |                  |
|         |  |                        |                      |    |  |                  |
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**18. Summary of experience/performance**

| Teaching Experience  | From | To | Total |        |
|--|------|----|-------|--------|
|  |      |    | Years | Months |
| i. Elementary/ Secondary/Senior Secondary Level  |      |    |       |        |
| ii. Under Graduate   |      |    |       |        |
| iii. Post Graduate   |      |    |       |        |
| iv.. Total Teaching Experience   |      |    |       |        |
| v. Participation in production of Educational Audio/Video/Multi Media                            |      |    |       |        |
| vi. Short term/Continuing Education / Specialized Courses conducted                              |      |    |       |        |
| <b>Research Experience</b>   |      |    |       |        |
| vii. Research Experience other than the period spent for obtaining M.Phil./Ph.D. Research Degree |      |    |       |        |

**19. Co-curricular, extension and professional development related activities**

- 1) Student related co-curricula, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling).

| Sl No. | Description |
|--------|-------------|
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- 2) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.

| Sl No. | Description |
|--------|-------------|
|        |             |
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- 3) Professional development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, etc.)

| Sl No. | Description |
|--------|-------------|
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**20. RESEARCH PUBLICATIONS**

- (a) **Books- Self authored/co-authored/edited** (Please attach separate sheet, if necessary)

| Sl. No. | Title of the Book (s) | Whether Sole Author or Co-author | Name of Publisher (with city/ country) | Month& year of publication | Referred or Non-refereed | ISBN/ ISSN No. |
|---------|-----------------------|----------------------------------|--|----------------------------|--------------------------|----------------|
|         |                       |                                  |  |                            |                          |                |
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|         |                       |                                  |  |                            |                          |                |
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**(b) Chapters contributed in edited books** (Please attach separate sheet, if necessary)

| Sl. No. | Title of Chapter (s) | Title of the Book(s) | Whether Sole Author/ Co-author | Name of Publisher (with city/ country) | Month & year of Publication | Referred or Non-referred | ISBN/ ISSN No. |
|---------|----------------------|----------------------|--------------------------------|--|-----------------------------|--------------------------|----------------|
|         |                      |                      |                                |  |                             |                          |                |
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|         |                      |                      |                                |  |                             |                          |                |

**(c) Research Articles/Papers published in Journals /Periodicals /Conference proceedings/ Newspapers** (Please attach separate sheet, if necessary)

| Sl. No. | Title of research article / paper(s) | Name of journal (with city/ country) | Whether Sole Author/ Co-author | Month & year of publication, volume, no. & page nos. | Whether Referred/ non-referred | ISBN/ ISSN No. | Level (Int./ Nat./ State/ Local) | Impact Factor |
|---------|--------------------------------------|--------------------------------------|--------------------------------|--|--------------------------------|----------------|----------------------------------|---------------|
|         |                                      |                                      |                                |  |                                |                |                                  |               |
|         |                                      |                                      |                                |  |                                |                |                                  |               |
|         |                                      |                                      |                                |  |                                |                |                                  |               |

**21. Research Projects Undertaken** (other than that for a research degree)

(Please attach separate sheet, if necessary)

| Sl. No. | Title/Subject of Research Project(s) | Whether major or minor project | Date of Commencement | Date of Completion | Total Grants / Funding received (Rs.) | Name of Sponsoring/ Funding Agency | Whether Outcome / Outputs sent to Sponsoring Govt. Agency | Whether final report published as monograph book |
|---------|--------------------------------------|--------------------------------|----------------------|--------------------|---------------------------------------|------------------------------------|---|--|
|         |                                      |                                |                      |                    |                                       |                                    |   |  |
|         |                                      |                                |                      |                    |                                       |                                    |   |  |
|         |                                      |                                |                      |                    |                                       |                                    |   |  |

**22. Research Guidance:** Number of scholars who have been awarded M.Phil/Ph.D. degree under your supervision both as Guide and/or Co-guide:

| Name of Degree    | Submitted | Awarded |
|-------------------|-----------|---------|
| (i) M.Phil Degree |           |         |
| (ii) Ph.D Degree: |           |         |

**23. Refresher Course, Methodology, Workshops, Training, Faculty Development Programs, etc. attended.** (Please attach separate sheet, if necessary)

| Sl. No. | Name of Course attended | Sponsoring Institution | Duration<br>From ___ to ___ |
|---------|-------------------------|------------------------|-----------------------------|
|         |                         |                        |                             |
|         |                         |                        |                             |
|         |                         |                        |                             |

**24. Papers presented in Regional/National and International Seminars/Conferences / Workshop/ Symposium. Indicate whether the Conference Proceedings are published.**

(Please attach separate sheet, if necessary)

| Sl. No. | Title/Subject of paper presented | Subject of Conference / Seminar / Symposium / Workshop | Organizing Institution/ and Name of City/ Country | Duration<br>From __ to__ | Whether the proceedings published<br>Yes/No |
|---------|----------------------------------|--|---|--------------------------|---|
|         |                                  |  |   |                          |   |
|         |                                  |  |   |                          |   |

**25. Lecture/Special Lectures in Institutions of repute within the country and outside.**

(Please attach a separate sheet if necessary)

| Sl. No. | Title/Subject of Lecture delivered | Name and Place of Institution | Date of Lecture | Duration |
|---------|------------------------------------|-------------------------------|-----------------|----------|
|         |                                    |                               |                 |          |
|         |                                    |                               |                 |          |

**26. Academic Performance Indicators (APIs):** Enclose separate sheet duly certified for each category.

**27. Details of fee paid:** Bank Draft is to be made from any Scheduled Bank in favour of Secretary, NCERT, payable at State Bank of India, NCERT Branch, New Delhi-110016.

a. Name of the Bank..... Place.....

b. Bank Draft no..... Dated.....

c. Amount .....

**28. List of Enclosures:**

- Copies of Mark-sheets & certificate of educational Qualification & certificate of clearing NET/SLET/SET etc.
- Copies of certificate of Teaching & Research experience.
- List of publications with details, reprints of papers published and acceptance letters (in case accepted papers/articles etc.)
- Copies of other relevant certificates & documents
- Bank Draft

**29. DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

\_\_\_\_\_

**(Signature of the Applicant)**

**30. Forwarding letter from present employer of the applicant, if any**

Forwarded with the remarks that Dr./Shri/Ms. \_\_\_\_\_ is working in this organization in the capacity as \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ and the institution/ organization has no objection to the candidature of the applicant being considered for the post applied for as above.

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Signature of Head of the Institution**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**(Rubber Stamp)**