

NATIONAL COUNCIL OF SCIENCE MUSEUMS
Ministry of Culture, Govt. of India
33, Block - GN, Sector - V, Bidhan Nagar
Kolkata - 700 091

Advertisement No. 01/2019

National Council of Science Museums (NCSM), an autonomous scientific organization functioning under Ministry of Culture, Govt. of India, invites applications from the eligible candidates for **1 (one) post of Exhibition Assistant 'A' (Unreserved)** at Central Research & Training Laboratory, Kolkata, a constituent unit of NCSM. The details are as follows:

Scale of Pay : In Pay Matrix Level 5 (Rs. 29,200-92,300/-) with Basic Pay Rs. 29,200/- plus usual allowances, as per Govt. of India Rules. Total emoluments at starting shall be **Rs. 42,760/- per month** approx. at Kolkata.

Essential Qualification : Bachelor's Degree in Visual Arts/ Fine Arts/ Commercial Arts

Age Limit : Not more than **35 years as on 29th March, 2019**. Upper age limit is relaxable for the reserved categories, as per Govt. of India Rules.

Method of Recruitment : Recruitment shall be on the basis of performance in the Aptitude Test/ Skill Test. There will be no interview.

Job requirement : Preparation of art layout, creative photography, exhibition display, making of dummies, models, dioramas, photographic layouts; helping Exhibition Officers in display work. Creating 2D & 3D digital graphic artwork for exhibition, publication and multimedia. Creation of 3D digital dummy models and visual walkthroughs.

General terms and conditions :

1. The duly filled in application in prescribed format along with self-attested copies of certificates and testimonials and non-refundable fee of ₹100/- in the form of Crossed Demand Draft to be drawn in favour of '*National Council of Science Museums*' payable at '*Kolkata*', should reach this office **latest by 29th March, 2019**. However, SC/ST/Physically Challenged/Ex-Servicemen & Women Candidates need not submit the fee. Application sent through e-mail or not in the approved form will not be considered and be rejected straightway.
2. The envelope containing the application form should be super-scribed in bold letter as **"Application for the post of Exhibition Assistant 'A' (Unreserved) against Advertisement No. 01/2019"**.
3. Candidates should satisfy themselves that they meet all requisite requirements such as prescribed qualifications, age etc. If, at any stage of recruitment, it is known or revealed

that the candidate does not fulfil any of the requisite qualification or criteria, his/her candidature/ appointment will be cancelled forthwith without assigning any reason.

4. Candidates already working in Govt. /Semi-Govt. / Public Sector Undertaking and Autonomous Organization must apply through proper channel.
5. The selected incumbents are liable to be transferred to any Science Museums/ Centres under the control of National Council of Science Museums (NCSM), anywhere in India.
6. The selected candidates will be governed by the New Pension Scheme (NPS) and also entitled to facilities like LTC, Medical Facilities, etc. as adopted by NCSM from time to time.
7. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as disqualification.
8. Interim enquiries will not be entertained. Mere possession of requisite qualifications shall not entitle the candidates to be called for the Aptitude test based on which selection will be made.
9. Application received after the due date due to postal delay or any other reasons will not be entertained.
10. NCSM reserves the right to cancel recruitment without assigning any reason.
