

Invitation of applications for appointment as Research Fellows
in the GST Council Secretariat, Department of Revenue, Ministry of Finance

GST Council Secretariat has been created to assist the GST Council on all issues relating to indirect taxation and tax principles on GST and entrusted with the mandate of Tax Research. GST Council constituted under Article 279 (1) of the Constitution of India through 101st amendment in the Constitution. As per mandate under Article 279A (4) of the Constitution of India, GST Council take all decisions on indirect tax matter and recommends to the Union and the States on levy & exemption of GST/Cess/Surcharges, fixation of rate of GST on goods and services, framing policy & provisions of GST Law/Rules & regulations/circulars/order to clarify and bring about uniformity across the Country.

GST Council Secretariat proposes to engage Research Fellows for attending to research work. Only persons with requisite qualification and experience as prescribed would be hired as Research Fellows. The pre-requisite for the Research Fellow are as follows-

1. Qualification:

- 1.1** Bachelor's degree in any discipline (preferably in Economics/Business Economics/Finance) or equivalent.
- 1.2** One to five years of research and report writing experience;
- 1.3** The ability and the experience to handle large databases;
- 1.4** Experience with some econometric and statistical tools like E-Views, STATA, SPSS and R. etc

2. Age Limit:

Not exceeding 40 Years.

3. Tenure:

- 3.1** The initial appointment shall be for a period of one year.
- 3.2** The appointment of Research Fellow is of a temporary nature and the appointment can be cancelled at any time by the GST Council Secretariat without assigning any reason.

4. Entitlements/ Conditions:

4.1 Remuneration

All-inclusive remuneration shall be Rs. 40,000/- per month.

4.2 Tax Deduction at Source

The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which GST Council Secretariat will issue TDS Certificate/s.

4.3 Other Allowances

No other allowances or perquisites whatsoever like transport/conveyance, accommodation, residential phone, foreign travel, personal staff and medical reimbursement etc. would be admissible to the Research Fellow.

5. Leave:-

Research Fellow shall be eligible for 08 days leave in a calendar year on pro-rata basis. Therefore, Research Fellow shall not draw any remuneration in case of his/her absence beyond 08 days in a year (calculated on a pro-rata basis). Also, un-availed leave in a calendar year cannot be carried forward to next calendar year.

6. Confidentiality:-

A. The Research Fellow may not, except with the previous sanction of GST Council Secretariat in the bonafide discharge of his/her duties, publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or write a letter to any newspaper or periodical, either in his/her own name or anonymously or pseudonymously in the name of any other person, without the prior approval of the GST Council Secretariat.

B. During the period of assignment with GST Council Secretariat, the Research Fellow would be subject to the provisions of the Indian Official Secrets Act, 1923 and shall not divulge any information gathered by him/her during the period of his/her assignment to anyone who is not authorized to know/ have the same.

C. The Research Fellow appointed by GST Council Secretariat shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest to the GST Council Secretariat.

7. Termination of Agreement

GST Council Secretariat may terminate the contract to which these Terms apply if:

1. The Research Fellow is unable to address the assigned works.
2. Quality of the assigned works is not to the satisfaction of the GST Council Secretariat.
3. The Research Fellow fails in timely achievement of the milestones as finally decided by GST Council Secretariat.
4. The Research Fellow is found lacking in honesty or integrity or violates the confidentiality clause.

8. Requirement of prior notice: -

The services can be terminated by the Research Fellow by serving a notice period of 30 days or one month salary in lieu thereof.

9. Submission of application: -

The application in the format given in Annexure-1, should be addressed to the Special Secretary, GST Council Secretariat and should reach the Office of GST Council Secretariat at 5th Floor, Tower-II, Jeevan Bharti Building, Connaught Place, New Delhi- 01 on or before 01.02.2019. Applications may also be emailed at gstc.secretariat@gov.in. The envelope containing the application as above should be labelled as “**Application for Research Fellow**” on the top. For any further enquiry, please contact at Telephone No. 011- 23762656 between 3:00 PM to 5:00 PM on any working day from Monday to Friday.

- 10. Integrity Clause:** The applicant shall not try in any direct or indirect way to influence any official of this Office in relation to his/her selection and any such effort will be a cause for his debarment from the selection process ab-initio.
- 11.** The above invitation of application shall be signed on all the pages as a proof of the applicant having read the terms and agreeing to abide by it.

Annexure-I

The persons who fulfill the eligibility conditions after going through the details of scope of work and terms and conditions and other details may apply in the prescribed format as given below:-

1. Post for which applying:- Research Fellow

2. Format of Application :-

- (i) Name:
- (ii) Date of Birth:
- (iii) Address for correspondence:

- (iv) Contact No.: Landline: _____ Mobile: _____
Email:
- (v) Academic Qualification (In reverse order, starting from the latest till 10th standard or equivalent.):

S. No.	Degree	Year	Subjects	University/ Institute	Class/ Division	Distinction (if any)

*Attach Separate copy if required.

- (vi) Professional experience (In reverse order, starting from the latest):
- (vii) List of relevant technical and academic publications:
- (viii) Relevant experience:
 - (a) No. of total years of experience and name of organizations.
 - (b) Year-wise tasks of similar nature carried out during last three years.
 - (c) Relevant experience of working for national/international bodies.
 - (d) Works of similar nature in hand and the expected date of completion.
- (ix) A brief note on your suitability for the post.

Recent self-
attested
photograph

Name & Signature of the applicant

Date:

Place: