



HINDUSTAN AERONAUTICS LIMITED
AIRCRAFT DIVISION, NASHIK
OJHAR TOWNSHIP (POST)
NASHIK- 422207
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No.HR/1209(6)/2019/

Dated: 18/01/2019

Engagement of Expert for Russian Language Interpretation

HAL Aircraft Division, Nasik invites interested and eligible candidates to be engaged as Expert for Russian Language Interpretation. The number of Experts required is **01(One)**.

Eligibility

The incumbent should possess any one of the following Educational qualifications:

i) 5 years Integrated Degree of Master of Arts in Russian Language (Interpretation) from Recognized University /Institute.

OR

ii) 3 years Bachelors Degree in Russian Language plus 2 years Post Graduates Degree/Post Graduate Diploma in Russian Language from Recognized University/Institute.

OR

iii) 3 Years Diploma in Russian Language plus Post Graduation (M.A.) in Russian Language from Recognized University/Institute.

OR

iv) 3 Years Bachelors Degree in Russian Language from Recognized University/Institute + 2 Years experience in the relevant field.

(Candidates who have acquired the Qualifications through regular mode are only eligible to appear for the walk-in process).

Age Limit

The upper age limit of the candidate is 60 Years, as on 01.12.2018. No further relaxations will be given on any grounds.

Tenure of Engagement

The Russian Interpreters will be engaged initially for a period of one year. The engagement may be extended for further period of one/two years based on the performance of the candidate and requirement of the company.

Tasks and Deliverables

The incumbent will carry out the following tasks* under the Co-ordination of Nodal Officer:

- i. Interpretation of Russian to English and vice-versa for the conversation being held between RA to GM/Chief Designer/Russian Warranty Team with HAL Specialist on day-to-day basis.
- ii. Translation for Russian/English correspondence to and from Russian Specialist on day-to-day basis.
- iii. Interpretation of Russian to English and vice-versa for the conversation of visiting Russian delegation to HAL Nasik on requirement basis.
- iv. Translation of important Russian documents to English as and when required.
- v. Russian Language Expert / Interpreter is required in day to day interaction with the Russian Expert in resolving the issues related to design, production and overhaul shops.

*The frequency of tasks will depend upon the circumstances & requirement.

Selection Process

Interested and eligible candidates who meet the above criteria may report for walk-in interview at Human Resource Department, Hindustan Aeronautics Ltd., Aircraft Division, Nasik, Ojhar Township (PO), Dist. Nashik – 422207, Taluka :Niphad, District: Nasik at **0830 hours on 30th January' 2019** with all the original credentials along with one set of Xerox copies of all the credentials.

Honorarium

The honorarium payable to the candidates will be decided by the selection committee based on their judgment and assessment of the candidates at the time of Personal Interview. However, the total consolidated honorarium will not exceed Rs. 27600/- per Month (Rupees Twenty seven thousand six hundred only).

General Conditions

- i. Only Indian Nationals need to appear for the Walk-in Process. HAL reserves the right to increase / decrease the specification depending upon the response. Mere appearing for the interview will not entail right for claiming the job. HAL also reserves the right to cancel the advertisement and / or the selection process there under.
- ii. The consultant will be required submit invoice/claim etc. to Finance Department duly certified by designated HAL Officer.
- iii. Company quarter, will be provided based on the request, subject to availability, as per the rules of the Company. A standard market rent will be charged, along with Electricity Charges, Water Charges and other applicable charges if the Company Quarter is provided.
- iv. In addition to the remuneration, you will be provided with Office Space and other related facilities required to perform the task.
- v. No other benefits/allowances would be payable apart from consolidated remuneration.
- vi. Decision of HAL Management regarding selection will be final. Further, HAL Management reserves the all right to fill up or otherwise any or all the notified posts and also to fill up the future vacancies if any from the valid panel of selected candidates as per the rules of the company.
- vii. Candidates who have work experience in the private sector should submit the experience certificate on the letter head of the company. The letter head of the company should have the details of company Registration Number.
- viii. Before appearing for the interview, the candidates should ensure that they are fulfilling the eligibility criteria required for the position. While filling the biodata forms, the candidates should also ensure that the particulars furnished by him/her are correct in all the respect. In case it is detected at any stage of the selection process that the candidate does not fulfill the eligibility criteria or he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will be cancelled. If any of these shortcomings are detected even after selection, his/her services are liable to be terminated
- ix. 10% of the honorarium will be retained as performance Guarantee every month.
- x. The candidates will be required to give a disclosure statement declaring his interest in any other work/running contract entered with HAL before considering him for the position of Expert.
- xi. Infringement of any of the rules of the company or the terms of engagement or disobedience of the orders or negligence of duties assigned will lead to termination of the engagement without any notice in advance.
- xii. To obey the lawful commands, serve the company faithfully and do not indulge its business secrets not only during the period of engagement but also thereafter.
- xiii. HAL has the right to terminate the agreement without any financial liability in the event of the candidate not meeting the pre-specified conditions or in any other eventualities after engagement.
- xiv. The engagement is purely on requirement basis and there is no provision for regularization.
- xv. No TA/ DA will be paid to the candidates for attending the interview.
- xvi. In case of any queries, contact us at 02550-282154 / 275840 Extn: 3152/2954 or mail us at admin.nsk@hal-india.co.in. No applications / resumes will be accepted by Email.

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