

AIR INDIA LIMITED :: SOUTHERN REGION

Airlines House, Meenambakkam,
Chennai-600 027.
Tel.No.044-22561971 Extn:4018/4016.

Ref: MPE/RT Operator/2017

Date: 03.11.2017

NOTICE

Applications are invited from Indian Nationals to form a wait list for future vacancies for engagement as Radio Telephony Operator on contract basis in Air India Limited at Chennai and Bengaluru.

Eligibility Criteria as on **22nd November, 2017**.

Educational Qualification:	Graduates. (Computer Knowledge is desirable)
Technical Qualifications:	Holder of valid Radio Telephony Licence Possessing a valid Flight Despatcher Licence will be an added advantage.
Age limit:	Between 18 and 30 years (relaxable by 5 years for SC/ST and 3 years for OBC and for Ex-Servicemen as per Govt. rules).
Nature of Employment:	Contractual
Process of Selection:	Personal Interview.

The consolidated monthly total emoluments will be Rs.20,000/-(Rupees Twenty thousand only). No other allowance/benefit will be paid except for the above emoluments. The candidates will not have any claim or preference in the matter of employment in Air India Limited or its subsidiary Companies by virtue of this contract.

Candidates will have the option to apply either for Chennai or Bengaluru and will have to indicate their station preference in the application. Selected candidates will be placed only in that station wait list.

How to apply:

Candidates who wish to apply are advised to send their application in the prescribed format alongwith a set of self-attested photocopies of all certificates of Educational Qualification, Experience, Date of Birth, Caste, RT License and other related documents and a recent passport size colour photograph duly pasted on the Application. Alongwith the application form candidate should attach a Demand Draft of Rs.1000/- (Rupees One Thousand only) (not applicable for SC/ST/Ex-Servicemen) in favour of "Air India Limited" payable at Chennai. The application should reach **on or before 22.11.2017** at the address mentioned below :-

General Manager-Personnel,
Southern Region, Air India Limited,
Airlines House, Meenambakkam, Chennai-600 027.

The envelope should be superscribed – "APPLICATION FOR THE POST OF RADIO TELEPHONY OPERATOR" ON CONTRACT BASIS AT CHENNAI/BENGALURU.

Candidates employed in Govt./Semi Govt./Public Sector Undertaking if selected should get NO OBJECTION CERTIFICATE from their respective companies at the time of Personal Interview.

Candidates belonging to SC/ST/OBC category must be in possession of Caste Certificate in the prescribed format issued by Appropriate Authority on Central Govt. employment format. (OBC candidates should be in possession of OBC Non-Creamy Layer Certificate of the current year in addition to their Caste Certificate).

General Manager - Personnel

Encl : Application format.

R.T.OPERATOR ON CONTRACT BASIS IN AIR INDIA LIMITED AT CHENNAI/BENGALURU

APPLICATION FORMAT

For Office use only			
Eligible/Not Eligible	Advert.	Roll No.	Remarks
(Please tick/fill up the above as applicable)			
			Authorised Signatory
To			
General Manager-Personnel, Air India Limited, Airlines House, Meenambakkam, Chennai 600 027.		Paste recent colour photograph and sign across (PASSPORT Size)	
POSITION APPLIED FOR (Write in Capital letters)		:	RT OPERATOR on contract basis
STATION PREFERENCE (Chennai OR Bengaluru)		:	
1.	Full Name (in Block letters)	:	
2.	Father's Name	:	
3.	Place of birth (DD/MM/YYYY)	:	
4.	Address for communication	:	
5.	a) Permanent Address	:	
	b) Telephone No. (Residence with STD code)	:	
	c) Mobile	:	
	d) E-mail	:	
6.	Gender (Please tick whichever applicable)	:	MALE / FEMALE
7.	Nationality :	7. a) State of Origin :	7. b) Religion :

8.	a) Whether SC/ST/OBC/OTHERS : (Also mention sub-caste) : (indicate category to which you belong by marking "X" in the appropriate box and also mention sub-caste)				
	SC	ST	OBC	OTHERS	
	Sub Caste				
	i) If SC/ST/OBC – attach copy of the caste certificate as per Central Govt. Format. ii) If OBC, furnish current yeat certificate including the "Non-Creamy layer Clause" OBC Community should be as per the Central List of OBCs published by the Govt. of India.				
	b) Whether Ex-Servicemen	:	YES / NO		
	c) Whether working in any Govt./Semi-Govt./ Public Sector Undertaking or autonomous body. (If "YES" enclose "No Objection Certificate")	:	YES / NO		
	(If yes, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documets))				
9.	Fluency in languages : Mark "X" in the appropriate column.				
	Languages	Read	Speak	Write	Remarks
	a) English				
	b) Hindi				
	c) Mother tongue (specify)				
	d) Others (specify)				
	* indicate whether any Certificate / Language course done and the duration of the course alongwith copies of such certificates.				
10.	Educational / Technical / Other Qualifications : (Matriculation/SSC onwards) as on 22nd November,2017				
	Examination(s) passed (specify Degree/Diploma/ Course)	Name of the University / Insitution	Date, Month and year of passing	Duration	Percentage of Marks (Class / Division)
Candidates must carry all original testimonials alongwith a set of photo copies of the Certificates if called for the Personal Interview (inclusive of Mark sheets, passing certificates).					

11.	Whether holder of valid R.T. license ? If yes, please give details	Date of issue	Valid upto		
	Yes/No				
	Whether holder of valid Flight Despatcher License? If yes please give details	Date of issue	Valid upto		
	Yes/No				
12.	Experience :				
	Name of the Organisation	Post held	Period		Nature of job
			From	To	
13.	Particulars of Demand Draft (in favour of Air India Limited payable at Chennai)				
	Name & Addresss of the issuing bank and branch.	Date of issue	Demand Draft No.	Amount	
				Rs.1000/-	
14.	Extra Curricular Activities : (if any)				
15.	Declaration : I hereby certify that the foregoing information is best to my knowledge and belief. I have not suppressed any materials fact information in the above statement. I am aware that in case I have given wrong information or suppressed any materiasl fact of factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected / services terminated at any time without giving any notice or reason therefore.				
16.	Place / Date			Signature of the applicant)	

List of following documents that must be attached with the application. Please tick against the documents which are attached with the application) (ONLY PHOTOCOPY TO BE ATTACHED) :

(**MUST** bring the following **ORIGINALS** for verification at the time of interview alongwith a set of photocopies of the same)

1.	Application Fee (Demand Draft of Rs.1000/-), wherever applicable.	
2.	Caste Certificate in case of SC / ST / OBC candidates.	
3.	Non-Creamy Layer Certificate Compulsorily –Current year (For OBC candidates)	
4.	SSC Mark sheet and SSC Passing Certificate compulsorily	
5.	12 th Std. / Pre-Degree Mark sheet and Passing Certificate	
6.	Graduation Mark Sheet & Passing Certificate	
7.	R T License	
8.	Flight Despatcher License	
9.	Discharge Certificate in case of Ex-Servicemen	
10.	Experience Certificate(s) wherever applicable	
11.	Any other relevant certificates if any.	