



# **FOOD CORPORATION OF INDIA**

REGIONAL OFFICE, TC-3V VIBHUTI KHAND,  
GOMATI NAGAR LUCKNOW- 226010.

## **Advertisement No. 01/2017-FCI-UP-W/M Recruitment for the post of Watchman in Uttar Pradesh Region**

Food Corporation of India (FCI) established under the Food Corporation Act, 1964 (Act No.37 of 1964) is one of the largest Public Sector Undertakings, dealing with Food Grain Supply-Chain Management invites only online applications for the post of "Watchman" for manning the posts in its depots and offices spread across the Uttar Pradesh Region. **Only Online Applications** are invited from the eligible candidates who fulfil the prescribed educational qualification, age criteria etc. for the posts given below:

### **1. PROJECTED VACANCIES**

<b>UP REGION</b>			
<b>(Total Number of Vacancies – 408)</b>			
<b>Name of Post</b>	<b>Scale of Pay</b>	<b>Age Limit as on 01.09.2017</b>	<b>No. of Vacancies</b>
Watchman (Category IV)	Rs.8100-18070	18-25 years*	408

The breakup of vacancies is as follows:

<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>UR</b>	<b>Total</b>
86	4	110	208	408

Out of 408 total posts, No of Posts horizontally reserved for Person with Disability Candidates and Ex-servicemen are as below:

<b>Persons With Disability</b>	<b>EX-SERVICEMAN</b>
12 (OH=8(OL,BL), HH=4)	100

UR-Unreserved, SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Caste, PWD-Person with Disability, OL-One Leg, BL-Both Legs, HH-Hearing Handicapped (with suitable aids and appliances).

The number of vacancies may increase/decrease as per administrative requirements and at the discretion of FCI management. The candidates will have no right of claim for post, if the number of vacancies decreases.

Horizontal Reservation has been given to PWD/Ex-Serviceman Category (disabled or otherwise) and dependent of personnel killed in action. (Ex-Serviceman who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under EX-SERVICEMAN category. However, they are eligible for age relaxation only.)

The persons with the Degree of Disability with 40% and above are eligible for applying for the posts earmarked for PWD/PH Category i.e. OH- Orthopedically Handicapped and HH-Hearing Handicapped (with suitable aids and appliances).

**Posts identified to be filled by persons with disabilities (PWD):-**

Sl. No.	Posts Identified	Category of disability identified for the Post of Watchman	
		Orthopedically Handicapped (OH)	Hearing Handicapped (HH)
1.	Watchman	OL, BL	With suitable aids and appliances

**Note:** The Post has not been found suitable for other category of Persons with Disabilities except mentioned above.

**Legends :** 1. OL - One Leg Affected (R and/or L)

2. BL - Both Legs Affected but not Arms

**EDUCATIONAL QUALIFICATION AS ON 01/07/2017:**

POST	QUALIFICATIONS
Watchman	8TH (Middle) Standard Passed.

**\* Candidates who have completed and possess the Qualification by 01.09.2017 are only eligible to apply. Candidates who are appearing at the qualifying exam or their proof of passing/result is not declared in public domain through newspapers/websites etc. by 01.09.2017 are NOT ELIGIBLE for applying for these posts.**

**NOTE –**

*i. CANDIDATES ARE REQUIRED TO SUBMIT THE ONLINE APPLICATION FORM ONLY ONCE. In case of multiple applications, the candidature shall be summarily rejected.*

*ii. No printed / hard copy of the filled in Application Form or any other supporting documents is required to be sent by the candidate. After short-listing based on the Written Test and /or Physical Endurance Test as per the prescribed procedure, the same will be asked to submit specifically, if required at the time of verification of the original documents.*

**RESERVATION AND RELAXATIONS:**

1. The prescribed qualifications, experience, age limit, etc. shall be reckoned as on 01.09.2017. The maximum age limit can be relaxed by 5 years in case of SC/ST candidates and 3 years for OBC candidates.

2. There will not be any upper age limit in case of departmental (FCI) employee/Worker.

3. The upper age limit is relaxed by 10 years for PWD / PH candidates, 15 years for PWD / PH candidates belonging to SC/ST and 13 years for PWD / PH candidates belonging to OBC.

4. The aforesaid reservation and relaxation is not applicable to OBC candidates falling within the creamy layer.

5. Age is additionally relaxable by 5 years for those applicants who had ordinarily been domiciled in the Kashmir Division in the State of Jammu and Kashmir during the period 01-01-1980 to 31-12-1989. Any applicant intending to avail the relaxation under this category shall have to submit a certificate from the District Magistrate in Kashmir Division within whose jurisdiction she/he had ordinarily resided or any other authority designated in this behalf by the Govt. of Jammu & Kashmir to the effect that she/he had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from 01-01-1980 to 31-12-1989.

6. For Ex-Serviceman the Upper Age limit shall be relaxed as on 01.09.2017 by allowing the deduction of length of actual Military Service from his actual age and the resultant age should not exceed the maximum age limit prescribed for the Post by more than 3 years (8 years in case of SC/ST; 6 years in case of OBC Candidates).

**NOTE I:**

*Ex-Servicemen who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Serviceman Category. However, they are eligible for age relaxation only.*

**NOTE II:**

*The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.*

**NOTE III:**

*For any servicemen of the three Armed Forces of the Union to be treated as Ex-Servicemen for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of Ex-Serviceman and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement for the Armed Forces within the stipulated period of one year from the closing date.*

**NOTE IV:**

*An Ex-Serviceman or Physically Handicapped (OH) category candidate who qualifies on the basis of relaxed standards viz. age limit or qualifications, in written examinations, etc. is to be counted against reserved vacancies and not against General vacancies subject to fitness of such candidate for selection. In so far as cases of Ex-Servicemen are concerned, deduction from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.*

**EXPLANATION I:**

An Ex-Serviceman means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension; or

- who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or
- who has been released, otherwise than on his own request from such service as a result of reduction in establishment; or
- who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely: -
  - a. Pension holders for continuous embodied service,
  - b. Persons with disability attributable to military service; and
  - c. Gallantry award winners.

**EXPLANATION II:**

The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "Ex-Serviceman" may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

**NOTE V:**

*AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.*

7. Age Relaxation in Case of Widows/Divorced Women/Women legally separated (through Court of Law) and who are not remarried and are upto 35 years, 38 Years and 40 Years for Unreserved, OBC and SC/ST respectively.

**SELECTION PROCESS:**

**PHASE-I**

**WRITTEN EXAMINATION**

Written examination will consist of a single Examination Paper for duration of 120 minutes. The **WRITTEN TEST** will comprise of **120 Multiple Choice Questions** of *General Knowledge and General Awareness, Numerical Aptitude and Reasoning, Language (Hindi and English) and Current Affairs.*

**Note: All questions carry equal 1 mark. There will be no negative marking. 2. The Question Papers for Written Test will be bilingual i.e. in English and Hindi both.**

**PHASE-II**

**PATTERN OF PHYSICAL ENDURANCE TEST (QUALIFYING NATURE):**

The successful candidates will be called for Physical Endurance Test which will be of qualifying nature only. The criteria will be as follows:

**FOR MALE CANDIDATES:**

- (1) 1000 Meters Race - 5 Minutes in one Go.
- (2) Long Jump - 3.2Meters in 3 Chances.
- (3) HIGH JUMP - 1.1 Meters in 3 Chances.

**FOR FEMALE CANDIDATES:**

- (1) 800 Meters Race - 5 Minutes in one Go
- (2) Long Jump - 2.5 Meters in 3 Chances.
- (3) HIGH JUMP - .75 Meters in 3 Chances.

**Note –**

*i. FCI reserves the right to introduce additional phase of written examination / screening Test in compelling circumstances for screened candidates on the basis of performance in written test and decision regarding calling such number of candidates shall be decided by FCI only.*

*ii. The number of candidates will be shortlisted for Physical Endurance Test (PET) in the ratio of 1:3 and will be informed about the venue of PET through website [www.fciupjobs.com](http://www.fciupjobs.com). The candidates are advised to keep visiting the website regularly.*

*iii. The Physical Endurance Test (PET) is of qualifying nature only.*

*iv. The final merit will be decided on the basis of Written Test subject to qualifying the physical Endurance Test (PET). Only those candidates who are qualified in the Physical Endurance Test will be considered for final selection*

*v. No TA (travelling allowance) shall be paid for attending the Written Test/Physical Endurance Test.*

*vi. Fitness certificate from the Registered Civil Surgeon along with eye/vision test has to be brought by the shortlisted candidate at the time of attending PET without which the candidature shall be liable to be cancelled.*

*vii. Endurance test for PWD/PH is exempted.*

In-case the requisite number of Candidates are not available to fill up the vacancies, then at the discretion of Competent Authority, an additional list for Physical Endurance Test may be drawn based on the merit of Written Test.

#### **IMPORTANT INFORMATION / INSTRUCTIONS:**

1. CANDIDATES CAN APPLY ONLY FOR UTTAR PRADESH REGION as per vacancies. CANDIDATES ARE REQUIRED TO SUBMIT THE ONLINE APPLICATION FORM ONLY ONCE.

2. No other Qualification other **than expressly mentioned in the Qualification Criteria would be accepted.**

3. The Admit Card for the Written Test indicating the time and venue of examination for each candidate can be downloaded from [www.fciupjobs.com](http://www.fciupjobs.com) 15 days prior to the date of examination onwards. THE ADMIT CARD FOR WRITTEN TEST WILL NOT BE SENT BY POST OR EMAIL. Candidates, who are not able to generate their Admit Cards online at least one week before the date of the examination, should contact at Email ID [fcilko2017@gmail.com](mailto:fcilko2017@gmail.com) . Even then if the grievances are not addressed, the candidates may contact in person to AGM (Personnel), FCI, Regional Office, Lucknow with proof of online submission of Application Form for generating Admit Card online. Intimation about shortlisted candidate will be posted on website for which candidate may keep in touch through website [www.fciupjobs.com](http://www.fciupjobs.com) . A candidate has to appear in all the phases of the recruitment process to be eligible for the selection. The candidates are advised to keep in touch through the Website.

#### **GENERAL INFORMATION / INSTRUCTIONS:**

1. Nationality: A candidate for appointment in the service of the Corporation shall be :

- i. a Citizen of India, or
- ii. a subject of Nepal, or
- iii. a subject of Bhutan, or
- iv. a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- v. a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia and Vietnam with the intention of permanently settling in India.

**Provided that a candidate belonging to categories (ii), (iii), (iv) and (v) above shall be a person in whose favour a certificate of eligibility has been given by the Competent Authority.**

2. Candidates should indicate at the designated place in the Application Form whether they belong to one of the Minority Communities notified by Government namely, Muslims, Christians, Sikhs, Buddhists, Jain or Zoroastrians (Parsis).

3. The posts carry IDA pattern pay scales and usual allowances such as HRA, Leave Travel facilities etc. These scales carry DA on percentage basis. Gross emoluments would vary depending upon place of posting.

4. The seniority of the Officials, appointed in the services of FCI within the Uttar Pradesh Region will be determined by the order of merit in which they are finally selected for appointment. They will be posted in Uttar Pradesh State within the jurisdiction of the Region against which they are selected. The seniority of the officials will be maintained at Regional Office Lucknow.

5. Employees of the Central / State Govt. / Public Sector Undertakings and departmental candidates should apply Online. Their candidature is subject to fulfilment of the essential eligibility criteria and ensure that they are in possession of 'No Objection Certificate' from their employer on or before **06.11.2017** which shall be required to be sent along with other essential enclosures in case of their short listing on the basis of the Written Test/Physical Endurance Test at the designated Address which shall be informed / notified through the designated website ([www.fciupjobs.com](http://www.fciupjobs.com)). "No Objection Certificate' issued after **06.11.2017** or at the time of appearing in Document Verification / Physical Endurance Test, shall not be considered as an eligibility document and summarily rejected."

6. Candidates are not permitted to use calculator, mobile phone and other electronic gadgets except as specified in the Advertisement. They should not, therefore, bring the same inside the examination premises/venue.

7. Examination will consist of Objective Type Multiple Choice Questions only. OMR Answer Sheets will be provided for Objective Type Multiple Choice Questions paper. OMR Answer Sheet to be filled in with Blue / Black Ball Point Pen only as per instructions given in OMR Answer Sheet. Candidates are required to mark their Name, Date of Birth, Roll Number, Registered Application Number, and Question Booklet Number etc. correctly on the OMR Answer sheets by darkening the appropriate ovals / boxes. Candidates are also required to sign their names in running hand on the Answer Sheets. Answer Sheets not bearing the Candidate's Name, Roll Number, Signature etc. in the space meant for the purpose will not be evaluated and awarded Zero mark. If any candidate belonging to reserved category does not write their category properly in the OMR Answer Sheet, they will be treated as belonging to UR category.

**Note:** *OMR Answer Sheets are read by machine and, therefore, failure to comply with any of the instructions will result in award of Zero marks. Candidates in their own interest should strictly follow the Instructions given on the Question Booklet/ OMR Answer sheet. No representation regarding non-compliance of instructions will be entertained.*

8. Discrepancies in question paper should be brought to the notice at **[www.fciupjobs.com](http://www.fciupjobs.com)** within 7 days of holding the examination. Representation submitted thereafter will not be entertained. Any other mode of submission or representation **shall also not be entertained**.

9. In view of the large number of applications, scrutiny of the eligibility, category and other aspects will not be undertaken before issuing call letters for Written Test.

10. Candidates in their own interest are advised to provide their Mobile Numbers and E-mail IDs accurately, as it may be used for all future correspondences.

11. It is mandatory for all the candidates to upload their Photograph and Signatures as specified without any exception.

12. Formats prescribed for furnishing certificates for SC/ST, OBC, PWD/PH, Serving Defence Personnel and Ex-Servicemen are appended at Annexures A, B, C, D and E respectively. Candidates may note that these Certificates/Documents shall be required to be sent along with other essential enclosures in case of their short - listing on the basis of the Written Examination/Physical Endurance Test at the designated address which shall be informed / notified through the designated website ([www.fciupjobs.com](http://www.fciupjobs.com)) SC/ST/PWD/Ex-servicemen or Serving Defence Personnel Candidates who are seeking fee Exemption must upload the relevant documents / certificates as stated above as a proof for Exemption from application Fee. Female Candidates are required to upload any certificate mentioning the gender and/or photograph like Middle Pass Certificate / Caste Certificate / College ID card / Aadhar card / Voter ID Card / Driving License / Passport etc. Male Candidates belonging to OBC Category from Creamy layer and Unreserved Category are not exempted from Application fee and therefore, are not required to upload any Certificate/Document/Undertaking at this stage in this regard.

13. A candidate should select the examination centre in 03 (THREE) preferences amongst the list given below:

UTTAR PRADESH	
1. AGRA	11. GHAZIABAD
2. ALIGARH	12. JHANSI
3. ALLAHABAD	13. KANPUR
4. AZAMGARH	14. LUCKNOW
5. BANDA	15. MORADABAD
6. BAREILY	16. SAHARANPUR
7. BULANDSHAHR	17. SHAHJAHANPUR
8. FAIZABAD	18. SITAPUR
9. GONDA	19. VARANASI
10. GORAKHPUR	

15. No change in centre of examination will be allowed under any circumstances. Hence, the candidates should select the centres carefully and indicate the same correctly in their applications.

16. The Corporation reserves the right to cancel or add any additional centre and ask the candidates of that Centre to appear from another Centre. Corporation also reserves the right to divert candidates of any Centre to some other Centre to take the examination.

**17. RESOLUTION OF TIE CASES:**

**In case of a tie in a particular post, the tie will be resolved as under:**

**Procedure will be followed by Date of Birth i.e. the candidate older in age will get preference. Lastly, if the tie still persists, the tie will be resolved by referring to the English alphabetical order of names i.e. a candidate whose full name begins with the alphabet which comes first in the English alphabetical order will get the preference.**

18. Mere submission of application and fulfilling the eligibility conditions gives no right to any person for appearing in Written Test etc.

19. Qualifying in the Written Test and Physically Endurance Test for the post of Watchman without fulfilment of eligibility conditions will not confer any claim to the candidate for final selection to the post.

20. Candidates should comply with additional instructions of FCI, if any.

21. Filling up of these vacancies is subject to the outcome of any litigation affecting the recruitment process.

22. No correspondence will be entertained about the outcome of the application, at any stage.

23. All appointments will be subject to the Rules and Regulations of the Corporation in- force from time to time. Other benefits like CPF, Gratuity, Leave Travel Concessions, Leave Encashment, Medical-reimbursement, etc., shall be applicable as per the rules of the Corporation as amended from time to time.

24. The candidate on selection is liable to be posted within the jurisdiction of Uttar Pradesh Region. However, they are also liable to be posted anywhere in the country in the interest of the Corporation.

25. No TA/DA will be provided for the Written Test/Physical Endurance Test.

26. Candidate must ensure to have fulfilled all the eligibility criteria, viz., qualification, experience, age, etc. as on 01.09.2017. Candidates should satisfy themselves that they fulfill the required qualification, experience and age etc., before applying for the post. In case it is found that the information furnished by a candidate is defective in any manner or has been deliberately suppressed, the candidature will be summarily rejected as and when it comes to the notice of the Management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished. The candidature would be rejected if found ineligible at any stage.

27. Issue of Admit Card for the Written Test /Physical Endurance Test does not confer any right of acceptance of candidature and should not be construed as an acknowledgment of fulfilling the eligibility criteria.

28. Candidates, who fulfil all the eligibility criteria, will be issued Offer of Appointment as per merit list and as per vacancies.

29. Before registering/submitting applications on the website, the candidates should follow the instructions given in advertisement/website and possess the following:

- **Valid E-Mail ID and Mobile No.:** The E-Mail ID and Mobile No. entered in the Online Application Form should remain valid / active until the recruitment process is completed. No change in the E-Mail ID and Mobile No. will be allowed once submitted. The candidate himself/herself will be responsible for wrong or expired E-Mail ID & Mobile No.
- **PHOTOGRAPH:** One recent colored passport size photograph preferably with white background, not more than three months old is to be SCANNED AND UPLOADED in the space earmarked in the Online Application Form. Size of the file for photograph should be between 20kb-40kb.
- **SIGNATURE:** Signature (in Black ink) against white background is to be SCANNED and UPLOADED in the space earmarked in the Online Application Form and as per the guidelines given on website. Candidates must ensure that the signatures are identical throughout the Recruitment process at all stages and/or places. If any variation is found between the signatures, the candidature is liable to be cancelled. Candidate is advised to confirm his/her uploaded signature is clearly visible/identifiable at the appropriate place. Size of file should be between 10kb-20kb.
- **CERTIFICATE FOR EXEMPTION OF APPLICATION FEE:** SC/ST/PWD/Ex-servicemen or Serving Defence Personnel Candidates who are seeking fee Exemption must upload the relevant document/certificate as stated above as a proof for Exemption from application Fee. Female Candidates who are seeking fee exemption are also required to upload any document mentioning the gender and/or photograph like Middle Standard Certificate/Caste Certificate/Aadhar Card/Voter ID Card/Driving License/Passport etc. Size of scanned file should be between 20kb-60kb.

30. No original Certificates / Documents are required to be sent in connection with the Application unless directed to do so. Candidates may also note that Self-attested Photostat copies of requisite Certificates/Documents shall be required to be sent / uploaded at the designated address / website in case of their short - listing on the basis of the written Examination / Physical Endurance Test which shall be informed / notified through the designated website [www.fciupjobs.com](http://www.fciupjobs.com) Original certificates will, however, be scrutinized / verified at the time of Document verification stage.

31. Management reserves the right to conduct additional Examination / Physically Endurance Test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.

32. Departmental candidates may note that their candidature is subject to possession of 'No Objection Certificate' (subject to vigilance and administrative clearance) from their employer, which shall be required to be sent / uploaded along with other essential enclosures in case of their short-listing on the basis of the Written Examination/ Physically Endurance Test at the designated address / website, which shall be informed/ notified through the designated website [www.fciupjobs.com](http://www.fciupjobs.com)

33. Issue of Admit Card for the Written Test or short listing for Document verification does not confer any right of acceptance of candidature and should not be construed as an acknowledgement of fulfilling the eligibility criteria for the post. It does not give indefeasible right to an individual for employment with FCI.

34. Any attempt to influence the Corporation in any manner would result in disqualification and rejection of candidature immediately.

35. In case of any clarification on recruitment process, please email at [fcilko2017@gmail.com](mailto:fcilko2017@gmail.com). No other form of communication shall be entertained. However, pendency of any such query will not affect in extension of scheduled dates of the recruitment process.

36. Appointment of empanelled candidates will be subject to their being found medically fit and the verification of character, antecedents and caste, wherever applicable.



37. The decision of the Corporation in all matters relating to the conduct of examination and preparation of merit list will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

38. No person shall be eligible for appointment who had previously been dismissed or compulsorily retired from the service of the Corporation or from a Department of a State or the Central Government or from any Public Sector Undertaking.

**39. No person shall be eligible for appointment who has been convicted in a Court of law for any offence involving moral turpitude.**

40. SC / ST / PWD(PH) / Serving Defence Personnel / Ex-Serviceman (Ex-Serviceman who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation only. Women candidates are exempted from payment of Application Fee, subject to uploading of Caste / Disability / relevant Certificate / Undertaking from Appropriate Authority in support of his/her claim.

**41. APPLICATION FEE:** Candidates except as specified above, applying for the post are required to submit APPLICATION FEE of Rs. 300/- (Rupees Three Hundred Only) excluding bank charges through any one of the following modes of payment:

- **SBI Internet Banking, other major bank's Internet Banking; Debit/Credit Cards (The additional bank charges for all such transactions is to be borne by the candidates in addition to the Application Fee of Rs.300/-). The last date for making the Payment of Application Fee through this mode is 06.11.2017.**
- **Cash Payment through e-challan at branches of SBI. The additional bank charges for Challan Mode are to be borne by the candidates. Last date for making the Payment of Application Fee by e-Challan is 06.11.2017.**

**IT IS IN THE INTEREST OF THE CANDIDATES TO USE ONLINE MODE OTHER THAN THE CHALLAN MODE TO INSTANTLY COMPLETE THE REGISTRATION PROCESS AND GENERATE THE REGISTERED APPLICATION FORM.**

42. Steps for Applying and method of Payment of Application Fee:

**Filling up of Application Form is in two parts viz:**

**PART- I:**

- In Part I, Candidate will have to fill the requisite information like Candidate's Name, Gender, Date of Birth, Category, whether Person with Disability, whether Departmental (FCI) employee, Written Test Centre, Educational Qualification, E-mail Id, Mobile Number, Experience, Communication Address, Declaration, etc. On submission of Details, Candidate will be prompted to check the filled details and fill/make corrections if any, otherwise to SUBMIT his/her final data.
- Photograph, Signature and certificate/document for Exemption of Application fee is to be uploaded as per instructions given on the website in the link "Guidelines for scanning the Photograph, Signature, and Certificate/Document". The image file of Photograph, Signature and certificate/document for Exemption of Application fee should be in .JPG or .JPEG format. There will be 3 separate links for uploading Photograph, Signature and Certificate/Document. Click on the respective link "Upload Photograph, Signature and Certificate/Document".
- Recent passport size color photograph, preferably with white background, must be used. Size of the file for photograph should be between 20kb-40kb.
- For signature the candidate has to sign on white paper with Blue/Black Ink pen. If the candidate's signature on the answer script at the time of the examination and at subsequent stages, if applicable, does not match the scanned signature on the Admit Card/Attendance Sheet, the candidature of the candidate will be disqualified. Size of file should be between 10kb-20kb.

- The candidate has to scan and upload the relevant Certificate/Document for Exemption of Application Fee {in case of SC/ST/PWD/Ex-Serviceman (Ex-Servicemen who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation only.) And Female candidate} in one page only. In case of failure of uploading the relevant certificate/document, the candidature will not be accepted. Size of file should be between 20kb-60kb.

**Note:** *Online Application Form will not be Accepted/Registered unless the candidate uploads his/her photograph, signature and certificate/document (if applicable) as specified.*

- After uploading, Candidates have to preview the uploaded images. Here the candidate is advised to see that, his/her uploaded photograph is clearly visible/ identifiable in the appropriate row and the specimen signature is also visible in appropriate space. If for any reason uploaded images are not up to the mark, then the candidate can upload these images again by following the same procedure. In no case these spaces should be swapped. If the candidate is satisfied with the uploaded images, he/she may proceed further.

Submission of Application:

- The candidate may review all the filled information before clicking on the declaration.
- If a candidate finds that all the filled information is correct then he/she can select the declaration checkbox and click on final SUBMIT button given on page, otherwise EDIT the information filled by him/her.

**The candidate should cross check all the details filled in the Online Application, before finally submitting the same, as no correction will be possible at a later stage.**

## **PART-II**

### **Payment of Application Fee:**

#### ***For the candidates Exempted from Application Fee:***

For SC/ST/PWD/EX-SERVICEMAN (Ex-Serviceman who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Serviceman category. However, they are eligible for age relaxation only.) and FEMALE CANDIDATES ONLY.

- Once a candidate clicks on SUBMIT button a Registered Application Form will be generated having unique Registration Number. Candidates are advised to take a print of the Registered Application Form for their records and future reference.
- Candidates exempted from Application fee will get a Registration Number as confirmation through SMS and/or E-mail, which can be used along with combination of Date of Birth to print the Registered Application Form. Thus the process for registration of Candidates exempted from Application Fee gets completed. The Registration number along with Date of Birth can also be used for downloading the Admit Card 15 days prior to the date of examination which shall also be notified in the designated website ([www.fciupjobs.com](http://www.fciupjobs.com)). In case the candidate is not able to take the printout of the Registered Application Form and also does not receive SMS and/or Email indicating Registration Number, the candidate can download / access the same by link "Click here to Print/Reprint Registered Application Form/ To make the Payment of Application Fee if earlier attempt was not successful (Re-login)" given on the website [www.fciupjobs.com](http://www.fciupjobs.com).

***For the candidates who have to pay Application Fee:***

It is NOT APPLICABLE for SC/ST/PWD/EX-SERVICEMAN (Ex-Serviceman who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Serviceman category. However, they are eligible for age relaxation only.) and FEMALE CANDIDATES.

1. A link will be provided on the website for payment which would take the candidate to <https://www.onlinesbi.com/> after making the PROVISIONAL Registration. The candidate would then follow the instructions as given on SBI Link and selecting the "State of Corporate/Institution" as "Uttar Pradesh" to complete the payment. The candidate can make payment through Internet banking/ Debit Card (Visa or Masters) / Credit Card (Visa or Masters) / Bank e- Challan. After making the payment, a Payment Slip will be generated on screen; the candidates should take the print of that payment slip or save for future reference.
2. Candidates who wish to make payment through e-Challan will visit the same link '<https://www.onlinesbi.com/>' and follow the instructions and selecting the "State of Corporate/Institution" as "Uttar Pradesh" to download the e-Challan. The candidate will visit the nearest SBI branch to make the requisite payment and obtain SBI Collect Reference Number and revisit the online portal to furnish the necessary payment details to complete the registration process.
3. Candidates who wish to make the payment later on should click on the link: "Click here to Print/Reprint Registered Application Form" to make the Payment of Application Fee if earlier attempt was not successful the candidates should click on "RE-LOGIN" given on the website [www.fciupjobs.com](http://www.fciupjobs.com).
4. **It is mandatory to submit the details of SBI Collect Reference Number printed on e-receipt and deposit date again in online portal by login through Unique Payment Reference Number after making the payment. If a candidate fails to submit these details in online portal within due date after making the payment, his/her application shall be treated as INCOMPLETE and summarily be rejected.**
5. Bank commission charges will be borne by the Applicants. In case the candidate deposits the fee in a wrong account, FCI will not be responsible. Application Fee deposited after 06.11.2017 will not be valid.
6. Fees once paid will not be refunded under any circumstances. Candidates are, therefore, requested to verify their eligibility before applying and payment of Application Fee.
7. **CANDIDATE SHOULD NOTE THAT IN CASE STATUS OF PAYMENT SHOWN BY SBI IS NOT "SUCCESS" FOR THEIR TRANSACTION, i.e. STATUS OF PAYMENT SHOWN BY SBI IS "PENDING", "FAILURE", "REJECTED" OR ANY OTHER TECHNICAL ISSUE, THEN IT IS THE RESPONSIBILITY OF CANDIDATE TO ENSURE THAT PAYMENT MADE TO FCI IS SUCCESSFUL WITHIN DUE DATE. IN CASE TRANSACTION IS REVERSE BY SBI TO CANDIDATE OR CANCELLED AND PAYMENT IS NOT RECEIVED BY FCI WITHIN DUE DATE, THE CANDIDATURE SHALL BE SUMMARILY CANCELLED.**
8. **CANDIDATE SHOULD ALSO NOTE THAT IN CASE THE PAYMENT DETAILS FILLED UP BY CANDIDATES IN ONLINE SYSTEM IS NOT MATCHING WITH THE TRANSACTION DETAILS PROVIDED BY SBI, THEIR CANDIDATURE SHALL BE SUMMARILY CANCELLED.**

The Registration number generated online along with Date of Birth can also be used for downloading the Admit Card 15 days prior to the date of examination which shall also be notified in the designated website ([www.fciupjobs.com](http://www.fciupjobs.com))

**Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheques, Postal Stamps, Demand Drafts etc., will not be accepted, towards application fee.**

PLACE: LUCKNOW

Date: .....10.2017

General Manager (Region)

<b>TENTATIVE SCHEDULE</b>		
<b>1.</b>	<b>Submission of Online Application Form will commence from</b>	<b>07.10.2017 from 10:00 Hrs (IST)</b>
<b>2.</b>	<b>Application Fee To Be Paid : Rs. 300/-</b>	<ul style="list-style-type: none"> <li>• The last date for making the Payment of Application Fee through SBI Internet Banking/ other major bank's Internet Banking/Debit/Credit Cards: 06.11.2017</li> <li>• The last date for generating the Bank e-Challan : 06.11.2017</li> <li>• The last date for making the Payment of Application Fee by E-Challan at branches of SBI : 06.11.2017</li> </ul>
<b>3.</b>	<b>Last Date for Online Application</b>	<b>06.11.2017 till 23.59 Hrs (IST)</b>
<b>4.</b>	<b>Availability of Admit Cards on website</b>	<b>15 days prior to announced date of examination.</b>
<b>5.</b>	<b>Date of Written Test</b>	<b>Will be announced in website <a href="http://www.fciupjobs.com">www.fciupjobs.com</a></b>

**Note:** Corrigendum or Addendum to this advertisement, if any, shall be published only on the website [www.fci.gov.in](http://www.fci.gov.in) and or [www.fciupjobs.com](http://www.fciupjobs.com). Candidates may keep in touch through the website [www.fciupjobs.com](http://www.fciupjobs.com) for regular updates.

**IN ORDER TO AVOID LAST MINUTE RUSH, THE CANDIDATES ARE ADVISED TO APPLY EARLY ENOUGH. FCI WILL NOT BE RESPONSIBLE FOR NETWORK PROBLEMS OR ANY OTHER PROBLEM IN SUBMISSION OF ONLINE APPLICATION. EVEN IF THE CANDIDATE HAS SUBMITTED HIS/HER DATA BUT HAS NOT SUBMITTED THE APPLICATION FEE, IF APPLICABLE, THE CANDIDATES REGISTRATION PROCESS WILL NOT BE COMPLETED.**