



EdCIL (India) Limited

A "MINI RATNA" CPSE OF GOVT. OF INDIA

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RECRUITMENT ADVERTISEMENT

(HR/Rectt/Advt/2017/01)

EdCIL (India) Limited (EdCIL) is a "Mini Ratna" continuously profit making and fast growing CPSE under Ministry of Human Resource Development offering Project Management & Consultancy Services in all areas of Education and Human Resource Development, within India & Overseas. The company has more than doubled its turnover during the last financial year by registering a growth of 128% and has a further ambitious target of growth during the current financial year.

Being a high growth company, EdCIL offers attractive compensation package with opportunity of career advancement. EdCIL is looking for highly competent, experienced and dynamic professionals with a passion for excellence for the **Post of Executive Director (Projects)**.

The eligibility criteria for the post of Executive Director (Projects) is as under:

Name of the post & scale of pay	Educational Qualification	Experience	Age
Executive Director (Projects) (One Post – UR) Rs. 43200-66000 (E-7) (Under upward revision w.e.f. 01.01.2017) (Present CTC of Rs. 18.35 Lakhs per annum) (Performance Related Pay (PRP) as due would be additional)	BE/B.Tech Desirable: MBA / PG Diploma in Management (2 years full time course from a recognized University)	1. 17 years post-qualification managerial experience out of which at least 2 years in the scale of Rs 36600-62000 (IDA scale) or equivalent. 2. The above managerial experience should be in areas of Project Management / Marketing / ICT/Consultancy. 3. The overall experience should mandatorily include a minimum of four years experience in CPSE. 4. Candidates who have worked entirely in CPSE or have blended experience in Govt. Deptt. and/or public sector enterprises and/or autonomous bodies and/or reputed Pvt. Sectors and also fulfilling the above eligibility criteria may apply.	Not above 52 years

JOB REQUIREMENTS

1. To entirely manage and oversee the project management and execution functions of all the verticals of the company.
2. To provide high level leadership in the areas of execution of Educational / HRD related projects and consultancy including strategic planning and management, business development, operations and corporate coordination and stake holders engagement activities.
3. Lead and manage, strategically and operationally, the activities, operations, resources and personnel of the service verticals as required, including: - Operations and project management services covering online recruitment, Advisory services, IT / ICT Education Overseas Education services etc.
4. Oversee effective operational management and delivery of client's business requirement within agreed time frame, budget and quality parameters.
5. To establish excellent service delivery rapport with client organisation including Central/State Govt., PSUs, Autonomous Bodies, Institutions and Overseas Govt. for achieving the business and service delivery objectives.
6. Put in place systems and processes to ensure high level and timely service delivery.

Note:

- a) For private sector candidates, those working in companies having minimum turnover of Rs 100 crores / listed companies only will be considered.
- b) For candidates with private sector experience, the equivalent minimum CTC drawn should be Rs 17.50 lacs p.a. (refer item no. 1 of experience column).
- c) Job requirement can be modified based on the requirement in future.
- d) The recruitment is on direct recruitment basis for full time and permanent post of the company.
- e) The Institute/University awarding the Degree must be recognized by Central/ State Government or AICTE/UGC.
- f) The cut-off date for age and experience is 01.01.2017.

General Conditions:

1. Only Indian Nationals may apply.
2. **Remuneration:** Selected candidates will be placed in the IDA pay scale of Rs.43200-66000 (E-7) (under revision). Besides Basic pay, the incumbent will be entitled to DA, HRA/Leased accommodation, PF, Gratuity, Leave Encashment, Medical Facilities, Conveyance Allowance, Holiday Home Expenses, Soft Furnishing, Children's Education Allowance, Leave Travel Concession, Reimbursement of Professional Membership and Computer Advance as per rules of the company. The present Cost to Company (CTC) is approximately Rs. 18.35 Lakhs per annum for E-7. Performance Related Pay (PRP) would be payable extra. In deserving cases, additional increments can also be considered.
3. Mode of receipt of applications will be **ONLINE** only.
4. Age relaxation for SC/ST (5 years)/ OBC (3 years) / Ex-servicemen (05 years) & for PwD (Person with Disability) will be applicable as per Government Directives. Upper age limit is relaxable by 05 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1/1/1980 to 31/12/1989.
5. Documents in support of Age, Educational Qualification, Experience and age relaxation etc. have to be produced in original at the time of Interview. In case of employees from Government/ PSUs/ Autonomous bodies, NOC is required to be produced at that time.
6. Screening and selection will be based on the details provided by the candidates. Hence, it is necessary that applicants furnish accurate, complete and correct information in all areas including details of experience. Furnishing of incomplete, wrong / false information will entail disqualification. If at any stage during the recruitment, selection process and thereafter, it is found that any candidate furnished false or wrong information, his/her candidature will be rejected.
7. Mere submission of online applications and fulfillment of the eligibility criteria shall not entitle any candidate to be called for Interview. EdCIL reserves the right to shortlist and / or reject any Candidate.
8. Candidates are advised to possess a valid e-mail ID which is to be entered in the on-line application form. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates on their registered e-mail ID and by Speed Post to the address intimated.
9. The Advertisement Number and Online Application Number may be noted for future reference.
10. EdCIL's ONLINE application module is live and will remain open till **18.02.2017**.
11. Queries, if any may be addressed to Manager (HR) at techsupport@edcil.co.in / hr@edcil.co.in and Telephone No. 0120-2515313 (10:00am to 06:00pm from Monday to Friday).

PLEASE **CLICK ON OUR WEBSITE www.edcilindia.co.in (CAREER)** FOR FILLING OF ONLINE APPLICATION FORM.

[Please Click Here For Filling Online Application Form/Portal Link](#)