



# State Bank of India

Central Recruitment & Promotion Department,  
Corporate Centre, Mumbai

## RECRUITMENT OF SPECIALIST CADRE OFFICERS POST: SENIOR MANAGER LAW (ON CONTRACT BASIS) ADVERTISEMENT NO. CRPD/SCO/CON/2016-17/13

1. Online Registration of Application starts from: 22-12-2016

2. Last date for Online Registration of Application & Payment of Fees: 07-01-2017

3. Last date for receipt of the print out of Online application along with enclosures at SBI, CRPD, Corporate Centre, Mumbai: 15-01-2017

State Bank of India invites Online applications from Indian citizens for appointment in following Positions in Specialist Cadre in State Bank of India. Candidates are requested to apply Online through link given in "careers with us" section of Bank's website [www.statebankofindia.com](http://www.statebankofindia.com) or [www.sbi.co.in](http://www.sbi.co.in)

Sr. No.	Post Name	Vacancies					Remuneration	Eligibility Criteria as on 01.12.2016		
		SC	ST	OBC*	Gen	Total		Age	Essential Eligibility	Experience
1.	Senior Manager (Law)	-	-	1	5	6	The compensation package would comprise of fixed and variable components but not a limiting factor for a suitable candidate	Minimum 30 years Maximum 45 years	Graduate in Law from a recognized university in India and a member of Bar Council of concerned State. Preference will be given to candidate who have done PG in Law.	Minimum 10 years of institutional or bar experience or both with minimum 5 years' experience in Title Investigation area another related activities in the concerned state. Lawyers empanelled by SBI / other Banks would be eligible to apply.

- (i) \*Candidates belonging to Other Backward Classes (Non-Creamy Layer) are eligible for age relaxation of 3 years in upper age.  
(ii) Selection will be through shortlisting & personal interview. Candidates will be shortlisted for personal interview, based on their qualification, experience and overall suitability. The qualifying marks in interview will be as decided by the Bank.  
(iii) The vacancies are for 3 centres viz a) Bangalore b) Ahmedabad & c) Kolkata. The Bank reserve right to add or delete any centre as per the requirement.

**PERIOD OF CONTRACT:** 2 years, extendable for another two years at the discretion of the Bank. The contract can be terminated at one month's notice on either side or on payment / surrender of one month's compensation amount in lieu thereof.

#### LEAVE:

Will be entitled for 30 days leave per Financial Year. Leave shall be permitted on pro-rata basis in a given Financial Year with the approval of the Bank. No carryover of leave is permitted next year.

#### JOB PROFILE:

The selected candidate should be able to work independently in respect of legal appraisal of individual properties, flats and developer projects

#### Roles and Responsibilities:

- Undertaking searches with concerned authorities including Sub-Registrar of Assurances, Revenue Officials etc.
- Capable of vetting Title Reports / documents / revenue records etc.
- Draft all incidental documents including filling up of the title investigation report and creation / perfection of requisite security in favour of the Bank
- Scrutinize property documents to ascertain devolution of title.
- Conduct online ROC searches, record of registry office, Court and related offices.
- Obtain EC.
- Ensure availability / compliance of legal / statutory clearances, dues.
- Scrutinize TVRs submitted by Bank's empanelled advocates.
- Provide legal opinion in respect of other related areas as and when sought on an ongoing basis.

#### 1. HOW TO APPLY:

- Candidates should have valid email ID which should be kept active till the declaration of results. It will help him / her in getting call letter / interview advices etc. by email.

##### a) GUIDELINES FOR FILLING ONLINE APPLICATION

- Candidates will be required to register themselves online through Bank's website [www.statebankofindia.com](http://www.statebankofindia.com) or [www.sbi.co.in](http://www.sbi.co.in) and pay the application fee using debit card / credit card / Internet Banking etc.
- Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his / her photo and signature as specified.
- Candidates should visit Bank's website [www.statebankofindia.com](http://www.statebankofindia.com) or [www.sbi.co.in](http://www.sbi.co.in) and open the appropriate Online Application Format, available in the link called 'Careers'.
- Candidates should fill the application carefully. Once the application is filled in completely, candidate should submit the data. In the event of candidate not able to fill the data in one go, he can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved data using registration number and password and edit the particulars, if needed. This facility will be available for three times only. Once the application is filled in completely, candidate should submit the data and proceed for online fee payment

##### b) PAYMENT OF FEES:

- Application fees Rs.600/- (Non-refundable).
- Fee payment will have to be made online through payment gateway available thereat.
- After ensuring the correctness of the particulars of the application form candidates are required to pay fees through the payment gateway integrated with the application. No change / edit will be allowed thereafter.
- The payment can be made by using debit card / credit card / Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- On successful completion of the transaction, e-receipt and application form with

the date entered by the candidate will be generated, which should be printed and retained by the candidate.

- If the online transaction is not successfully completed, please register again and make payment online.
- There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.

- c) **Copies of the application (registered online) along with photocopies of (i) ID proof (ii) Proof of Date of Birth (iii) Bar Council Registration Certificate (iv) Educational Certificates: Mark-Sheets / Degree Certificate (v) Experience certificates (vi) Brief resume (vii) e-Receipt for fee payment (viii) OBC (With Non creamy layer clause) certificate as applicable should be sent to "State Bank of India, Central Recruitment & Promotion Department, Corporate Centre, 3rd Floor, Atlanta Building, Nariman Point, Mumbai - 400 021" by post so as to reach us on or before 15-01-2017.**

**In case of non-receipt of photo copies of online application with required documents by the aforesaid date, their candidature will not be considered for short listing and interview.**

##### d) GENERAL INFORMATION:

- Candidates should satisfy themselves about their eligibility for the post applied for.
- Candidates serving in Govt. / Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
- Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website jam.
- SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.
- IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS / HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS / ARE DETECTED EVEN AFTER APPOINTMENT, HIS /HER SERVICES ARE LIABLE TO BE TERMINATED.
- Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters / Interview date advices etc.
- DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.
- Outstation candidates, called for interview will be paid AC II Tier Railway fare (Mail/Express) by the shortest route in India or actual expenses, (if travelled by other modes), whichever is less. Local travelling expenses will not be paid.
- Appointment of selected candidate is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.
- Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Mumbai and courts / tribunals / forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause / dispute.

Place: Mumbai  
Dated: 22.12.2016

General Manager  
(CRPD)